

**APPLICATION FOR USE OF  
CHARLTON COMMUNITY CENTER**

Submit to Town Clerk for necessary approval. This original document, signed by the Town Clerk, is your Permit and should be available for presentation during Community Center use as herein authorized.

Name of applicant or group: \_\_\_\_\_

Address of applicant or group: \_\_\_\_\_

Date(s) requested for Center use: \_\_\_\_\_ Time requested: \_\_\_\_\_

Purpose: \_\_\_\_\_

Special requests: \_\_\_\_\_

Officer or person in charge: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Pursuant to the rules and regulations governing the use of the Charlton Community Center, the undersigned does hereby apply for a permit to use the above facility for the time, date, and purpose indicated. The undersigned further certifies that all persons associated with the applicant/group or organization authorized to use the Center under the terms of this permit, will comply with all rules and regulations governing the Community Center. The undersigned further acknowledges the receipt and review of the TOWN OF CHARLTON COMMUNITY CENTER USE POLICY, adopted April 11, 2011 and agrees to comply with all such rules and regulations.

\_\_\_\_\_  
Signature Date

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_____ \$25 Use Fee Collected (Residents & Businesses)	_____ Waived (Not-For Profit)
_____ Certificate of Insurance Received (\$300,000)	_____ Waived

TOWN BOARD Approval by: \_\_\_\_\_ Date: \_\_\_\_\_

**Application approved and permission is hereby granted for intended use.**

\_\_\_\_\_  
TOWN CLERK, Town of Charlton Date

Comments: \_\_\_\_\_