

**Town of Charlton
Saratoga County
Town Board Meeting**

February 12, 2018

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:32 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilman Hodgkins, Councilman Ranaletto, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

APPROVAL OF MINUTES

RESOLUTION #56

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on January 22, 2018.

Vote: All Ayes, No Nays. CARRIED

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ABSTRACT OF CLAIMS

RESOLUTION #57

Approval of Abstract of Claims

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 103, voucher numbers 67 – 106 in the amount of \$37,676.40.

Vote: All Ayes, No Nays. CARRIED

TOWN CLERK'S REPORT

The Town Clerk's office took in \$983.00 for the month of January. \$837.72 was paid to the Supervisor's Office, and \$145.28 was paid to other Governmental agencies. Clerk Mills said that at the recommendation of the Bookkeeper and Williamson Accounting Software Company, beginning this month the pre-paid vouchers will be included in the regular abstracts.

RESOLUTION #58

Acceptance of the Town Clerk's Report

Motion by Councilman Ranaletto

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of January, I attended 4 Town meetings and 5 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended the County and Town Swearing in ceremony for newly elected officials
- Attended a level 3 Emergency Training by NYS and the Saratoga County
- Attended the 2018 NYSAC Legislative Conference in Albany
- Attended the Saratoga county Planning Conference in Saratoga Springs

The Supervisor confirmed that the Board has received the monthly financial reports and the bank reconciliation report.

(see financial report on next page)

The Sales Tax received for the month of January was \$116,245.00.

For 2017, the total Sales Tax revenue received was \$1,467,368.81 and the two Mortgage Tax payments received were \$85,486.55 and \$63,004.26.

Supervisor Grattidge said that the Town Board had budgeted \$6,500 to have a Bulk Item Pickup done in Charlton this spring, which has been the typical cost in previous years. He has been notified by County Waste that the Cost would be at least \$20,000 this year. The Board discussed this and all agreed that this is too much of an unbudgeted increase to do the pick up this year. An option that was discussed was to have a large dumpster at the Highway Garage that people could bring their items too. County Waste would charge a haul away fee and fee per ton of garbage. No hazardous waste or electronics would be allowed. The Board felt that doing this in mid October would work best with the Highway Department's schedule and give the Town the opportunity to inform residents in the fall newsletter.

Supervisor Grattidge said that he and some of the surrounding Town Supervisors have discussed joining together to host a hazardous waste collection.

Councilman Ranaletto said he is aware of a company run by retired Veterans that collects junked items for residents for a fee. He will get more information about their services.

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MONTHLY REPORT OF SUPERVISOR**TO THE TOWN BOARD OF THE TOWN OF CHARLTON :**

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of January, 2018:

DATED: February 1, 2018

SUPERVISOR

	Balance 12/31/2017	Increases	Decreases	Balance 01/31/2018
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	12,059.79	69,639.73	68,497.86	13,201.66
CASH - SAVING	503,129.58	63,103.44	69,637.86	496,595.16
PETTY CASH	600.00	0.00	0.00	600.00
Park Fees Reserve	41,474.22	4.15	0.00	41,478.37
TOTAL	557,263.59	132,747.32	138,135.72	551,875.19
DA HIGHWAY FUND				
CASH - CHECKING	0.00	106,816.99	106,816.99	0.00
CASH - SAVINGS	2,906.24	68,011.88	106,816.99	-35,898.87
CASH, SPECIAL RESERVE	15,488.77	0.00	0.00	15,488.77
TOTAL	18,395.01	174,828.87	213,633.98	-20,410.10
F WATER #1 FUND				
CASH - CHECKING	0.00	45,986.31	45,986.31	0.00
CASH - SAVINGS	271,200.35	168,047.88	45,986.31	393,261.92
WATER SERIAL BOND	34,340.29	2.92	0.00	34,343.21
CASH, SPECIAL RESERVES	121,368.16	5.15	0.00	121,373.31
TOTAL	426,908.80	214,042.26	91,972.62	548,978.44
SW WATER #2 FUND				
CASH - CHECKING	0.00	117.42	117.42	0.00
CASH - SAVINGS	26,163.34	2,102.07	117.42	28,147.99
TOTAL	26,163.34	2,219.49	234.84	28,147.99
TA TRUST & AGENCY				
CASH - CHECKING	9,147.46	532,099.10	533,029.10	8,217.46
TOTAL	9,147.46	532,099.10	533,029.10	8,217.46
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	1,037,878.20	1,055,937.04	977,006.26	1,116,808.98

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ANNOUNCEMENTS

The Town offices will be closed Monday, February 19th in observance of President's Day.

Supervisor Grattidge asked the Board members to make a schedule for the annual audits of the Town departments that handle funds. Councilman Grasso will coordinate the audits.

Supervisor Grattidge said that there is an opening for a Town Board member. Whoever is appointed will need to run for election in November to complete the term.

Supervisor Grattidge asked Attorney Van Vranken to draft a Roads Posting resolution for the next meeting.

COMMUNICATIONS

Michael Bianchino from Lansing Engineering, representative for Capital Care, gave a short presentation to the Town Board. He stated that the original Special Exception Permit was issued in 2008 and allowed for a 4,900 square foot building, 37 parking spaces and banked 10 additional parking spaces for future expansion. The medical practice has grown and outgrown their current 4,000 square foot building and current parking spaces. They would like to build the building to 4,903 square feet (already approved in 2008) and propose an additional 27 parking spaces as part of the new Special Exception permit. The site will still have over 78% of green space. They have looked at the current storm water system and it appears to be adequate to handle the additional project. Mr. Bianchino confirmed that there are not variances on the site.

Councilman Grasso said that the decision to be made is whether this Exceptional Use application should go to the Town Board or to the Zoning Board of Appeals. He would recommend that the Town Board handle the application, and recommends referrals from the Planning Board and the ECC. The Town Board should do the SEQR. He added that he is not a big fan of commercial use in an agricultural area. He thinks that this use benefits the area, so he is in favor of this application. He would not like to see a big medical complex there. Supervisor Grattidge said he is in favor of the Town Board handling the application. He likes the decision of the location of the parking spaces. Councilman Hodgkins said that he was on the Planning Board at the time of the original application, and he feels that this is just a continuation of what was already approved. It was decided that the Town Board will keep the application. There will be a public hearing as well referrals requested from the Planning Board and the ECC.

The Town Board received a letter from Bowitch & Coffey, LLC which stated that they are representing several residents with respect to Verizon's application for a cell tower on the Charlton Road site. Supervisor Grattidge said that at this time there has been no activity on the application. Attorney Van Vranken said that as far as the Town goes, the application seems to be moribund, at least for now. He said that he would respond on the behalf of the Board, just respond and say that at this point in time, there is no activity with respect to processing of the application, and if anything should happen, he will get back in touch. Councilman Grasso said that he felt that the letter brought up a lot of important points about the review processes that the Town does go through, and he feels that the Town did a great job addressing a lot of the comments and concerns in the letter. It is a good reminder, as the application has been dormant for some time, and should the application come back, it will be a chance for the Board to refresh themselves and the files and make sure that they are giving things the appropriate review. One thing that he did find disconcerting was that the letter did not say who they were representing - was it one resident, a person from another town, a carrier? He feels that the Board has created an environment where people should feel comfortable sharing their concerns, and if they want to get legal counsel that is fine, but he would like them to continue to keep an open dialogue with the Town.

DEPARTMENT & COMMITTEE REPORTS

Party in the Park will hold a planning meeting on February 20th.

Highway – Submitted by Marshall Heritage.

1. Covered broken window at the community center
2. Snow plowing / sanding Roads
3. Truck Maintenance
4. Plow Maintenance

5. Cleaning of garage floor
6. Finished up paper work on snow storm Stella
7. Cold Patch
8. Patched holes on gravel roads (Rocky Ridge / Feather bed)
9. Picked up Christmas Trees
10. Fire Hydrant clearing 2X
11. Working on updating equipment list
12. Scraping ice from roads
13. Mixing hot mix (sand and salt)
14. Cleared snow from drainage structures
15. Road sign repair

Mr. Heritage confirmed that the Highway Department Facebook page was taken down.

Historian – Marv Livingston said that Dan Wellson will be restoring the Swartz Cemetery on DeGraff Road as his Eagle Scout project. Mr. Livingston said that he had wanted to take down the chicken wire fence that surrounds the cemetery, but the property owners want a fence around it. He said possibly he will install a split rail fence. He has been working on a database of past residents of Charlton and currently has 21,600 names in the database.

Library – Colleen Smith, Librarian said that they are currently signing people up for spring programs. The Library has been awarded a grant to create a drive-up book return.

Zoning – In January, , the fees collected were \$351.00, and the permit value was \$321,000.00. For the year of 2017, \$15,784 in fees were collected, and the permit values was 3.7 million dollars. The software vendor, SCA, is still working on the installation of the new building and zoning software.

Parks – Dave Pohl thanked R&M Fence Company for replacing the backstop fence at Elmer Smith Park, at no charge to the Town. The Committee will be meeting soon to decide on their 2018 projects.

Dog Control – In January, there were 7 calls and 3 expired licenses followed up on. 3 dogs were seized and returned to owners.

Constables – In January, there were 35 patrols, 18 complaints, 14 911 calls, 17 accidents & 6 EMT calls responded to. 2,957 miles were traveled, and 88 tickets were issued.

Councilman Grasso said that he received correspondence from a resident regarding funding being awarded for high speed internet. He will forward the letter to the Town Board, but he will research the information before responding to the letter.

Councilman Grasso said that he and Marshall Heritage attended a Highway Superintendents luncheon and information was presented about Bridge New York grants that are available. Draft applications are due in March. The grants are for \$50,000 to \$1,000,000 as part of 200 million dollars total available statewide. The money is for the repair and replacement of bridges and culverts. He feels that the Board should work with the Highway Superintendent to see if there are culverts in Town that would qualify for the funding. Supervisor Grattidge suggested possibly upper Peaceable Street just past Route 67.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #59

Resolution requesting a study to determine if a reduction of the speed limit on a portion of County Road #51 know as Charlton Road is appropriate.

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 59
February 12, 2018

A RESOLUTION REQUESTING A STUDY TO DETERMINE
IF A REDUCTION OF THE SPEED LIMIT ON A PORTION OF
COUNTY ROAD #51 KNOWN AS CHARLTON ROAD IS APPROPRIATE

WHEREAS, the Town Board of the Town of Charlton has received information regarding the road known as Charlton Road, said road located within the Town of Charlton, and

WHEREAS, residents of the Town of Charlton have expressed a concern regarding the speed of traffic which occurs on a portion of this road on a regular basis, creating potential accidents along the course of Charlton Road, and

WHEREAS, the current speed limit on Charlton Road (County Road #51) beginning 300+/- feet west of Jockey Street heading westbound to NYS Route 147 is currently without any posted speed limit sign and as such thereby allows the New York State maximum speed limit of 55 miles per hour, and

WHEREAS, the current speed limit on Charlton Road beginning approximately 300 feet west of Jockey Street heading eastbound to the hamlet of the Town of Charlton is currently posted for a maximum of 30 miles per hour, and

WHEREAS, observation by the members of the Town Board, Town Supervisor and the Charlton Constables confirm that Charlton Road also experiences a high volume of truck traffic, and

WHEREAS, Town of Charlton residents have expressed concern to the Town Board of a high volume of truck traffic, high vehicle speeds along Charlton Road and a lack of adequate site distance at the intersection of Charlton Road with Division Street and Crane Street, and

WHEREAS, based on the information and observations made by residents of the Town of Charlton and members of the Town Board as described in this resolution, the Town Board has determined that it would be in the best interest of the residents of the Town of Charlton that the New York State Department of Transportation perform a study to determine if a lower maximum speed limit would be appropriate for those sections of Charlton Road which currently have no designated speed limit and therefore allows a 55 mile per hour limit.

NOW THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the Supervisor to file a copy of this resolution with the Saratoga County Commissioner of Public Works and the New York State Department of Transportation, pursuant to New York State Vehicle and Traffic Law Section 1622.1 to undertake a study along Charlton Road, beginning at the 30 mile per hour currently designated speed limitation located within the hamlet of Charlton to a point approximately 2,700 feet west of Division Street as herein described, for a total distance of approximately 5,700 feet, in order to determine if the maximum speed of that portion of Charlton Road requested to be studied and as referenced herein should be reduced from 55 miles per hour to 45 miles per hour.

Moved by: Councilman Grasso

Voting: Councilman Grasso Aye

Seconded by: Councilman Ranaletto

Councilman Hodgkins Aye
Councilman Ranaletto Aye
Supervisor Grattidge Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: February 12, 2018

Brenda Mills, Town Clerk

RESOLUTION #60

Authorize use of the Community Center by the Charlton 4-H Rabbit Club

Motion by Councilman Ranaletto

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board hereby authorizes the use of the Community Center on the 2nd and 4th Mondays of the month by the Charlton 4-H Rabbit Club.

Roll Call: Councilman Grasso: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

Supervisor Grattidge said that the repair work of the furnace at the Community Center has been completed. The part was covered under warranty, but the labor to replace it was around \$800. The parking lot lights at Town Hall have been repaired and LED lights have been installed at the back entrance to the Town Hall.

Supervisor Grattidge reminded the Board that they will be meeting with the Town's Insurance Agent on February 26th.

PRIVILEGE OF THE FLOOR

Christa Agans said that there were 143 people that followed the Facebook page for the Highway and she feels that the page is good to have.

The meeting adjourned at 8:32p.m.

Respectfully submitted,

Brenda Mills
Town Clerk