

**Town of Charlton
Saratoga County
Town Board Meeting**

July 9, 2018

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

APPROVAL OF MINUTES

RESOLUTION #127

Approval of Minutes

Motion by Councilman Ranaletto
Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has approved the minutes of the Public Hearing with Charter Communications on June 25, 2018.

Vote: All Ayes, No Nays. CARRIED

RESOLUTION #128

Approval of Minutes

Motion by Councilman Grasso
Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on June 25, 2018.

Vote: All Ayes, No Nays. CARRIED

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ABSTRACT OF CLAIMS

RESOLUTION #129

Approval of Abstract of Claims

Motion by Councilwoman Heritage
Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 113, voucher numbers 418 – 440 in the amount of \$37,173.13.

Vote: All Ayes, No Nays. CARRIED

TOWN CLERK'S REPORT

The Town Clerk's office took in \$1,126.50 for the month of June. \$856.30 was paid to the Supervisor's office as revenue, and \$270.20 was paid to other Governmental agencies.

The Town Clerk reported that she was elected to President of the Saratoga County Clerk's Association at their June meeting.

RESOLUTION #130

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of June, I attended 5 Town meetings and 5 County meetings.
Some of the highlights of the month:

- Attended normal Town and County meetings
- Worked on Pump House Repair with our Insurance Company and Contractors
- Held a Public Meeting concerning the Galway Ambulance
- Held a Public Hearing on the Charter Communication Agreement
- Worked on our Water Agreement with the Town of Glenville

Supervisor Grattidge said that he and some of the Town Board members are planning to attend a meeting of the Galway Ambulance Board to hear about their future funding and financial needs. On July 3rd, some Town Board members met with the Ballston Lake Ambulance Board and heard about their financial needs and future forecasts. Attorney Van Vranken has put together a packet of preliminary information on the aspects of forming an ambulance district for funding. The Board members will need time to review the information and hopefully discuss at the Agenda Meeting.

Supervisor Grattidge and Councilman Grasso met with the Town of Glenville Supervisor to have a preliminary discussion about our water agreement. We purchase our water from Glenville on a contract basis, and our contract will be up for renewal at the end of 2019.

Supervisor Grattidge confirmed that the Board received the bank reconciliation and financial report.

(see financial report on next page)

07/02/2018 13:28:37

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of June, 2018:

DATED: July 2, 2018

SUPERVISOR

	Balance 05/31/2018	Increases	Decreases	Balance 06/30/2018
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	14,821.68	67,304.15	67,301.99	14,823.84
CASH - SAVING	291,843.78	55,758.85	67,301.99	280,300.64
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	41,490.99	3.10	0.00	41,494.09
TOTAL	348,656.45	123,066.10	134,603.98	337,118.57
DA HIGHWAY FUND				
CASH - CHECKING	197.25	57,375.48	57,375.48	197.25
CASH - SAVINGS	54,641.21	78,336.89	57,375.48	75,602.62
CASH, SPECIAL RESERVE	15,490.68	1.93	0.00	15,492.61
TOTAL	70,329.14	135,714.30	114,750.96	91,292.48
F WATER #1 FUND				
CASH - CHECKING	33.54	92,082.74	92,082.74	33.54
CASH - SAVINGS	369,203.53	54,657.81	92,082.74	331,778.60
WATER SERIAL BOND	34,353.98	2.82	0.00	34,356.80
CASH, SPECIAL RESERVES	121,393.26	4.99	0.00	121,398.25
TOTAL	524,984.31	146,748.36	184,165.48	487,567.19
SW WATER #2 FUND				
CASH - CHECKING	0.00	117.42	117.42	0.00
CASH - SAVINGS	27,623.40	2.47	117.42	27,508.45
TOTAL	27,623.40	119.89	234.84	27,508.45
TA TRUST & AGENCY				
CASH - CHECKING	9,107.46	38,034.29	36,084.29	11,057.46
TOTAL	9,107.46	38,034.29	36,084.29	11,057.46
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	980,700.76	443,682.94	469,839.55	954,544.15

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ANNOUNCEMENTS

There will be a Dixieland Concert at the Gideon Hawley Park gazebo on July 25th at 7pm. The public is invited to bring their lawn chairs and enjoy the evening.

There will be a Town Board Workshop on July 23rd at 6:30 pm with representatives of St. Mary's Hospital to discuss the possibility of opening an Urgent Care facility in the old Stewart's Shop location at the corner of Route 67 and Route 147.

Supervisor Grattidge said on a sad note, there will be a Memorial Celebration to remember Paul Lent, former Town of Galway Supervisor, at the Saratoga County Fairgrounds on July 24th at 9am, in the horse arena.

COMMUNICATIONS

The Town has received a letter from Senator Tedisco's office informing the Town they we have been awarded a \$5,000 grant from the Division of Criminal Justice for public safety. The money is planned to be put towards the cost of a new police car.

Supervisor Grattidge said that the Board has received a letter from resident Fred Acunto about his disappointment of the decision by New York State not to reduce the speed on Charlton Road near Division Street.

Paul St. John, resident, sent an email to the Board regarding the Y intersection of Crane Street and Dawson Road. He said he has lived near the intersection for many years, and he does not feel that there is a need to change the intersection or remove hedges. He feels that drivers just need to use caution. He said in the end, he will support whatever the Board feels is the best solution for residents.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Highway – report by Marshall Heritage

1. Continuing with road work – West Line Road waiting on paving week of July 23, cut shoulders and ditched Acorn Drive and removed the circle. Trimmed tree branches along Acorn Drive.
2. Set up the speed wagon on Jockey Street and West Line Road
3. Dump trucks 12&14 had the wind shields changed out, cracks
4. Continuing with road side mowing
5. Removed the buntings from the gazebo and the school house and the Museum
6. Thanks to Rick Snyder for the clearing of the under growth under the trees between the town hall and the Gideon Hawley Park
7. Shared services with Providence hauling black top
8. Truck Maintenance
9. Cold patching
10. Repairing dirt roads

Emergency Management/Reverse 911 – Councilman Robbins said that he spoke with Terry Mitchell at the High School and found that they use a mass notification system. He has been in touch with the County to get more information about reverse 911. He watched the County's webinar and found it very useful. The next step would be to have people get trained, including reaching out to the Fire Departments to see if they have a need. He will have to look into how we could obtain and maintain a cell phone number database.

Town of Ballston Library – Tom Saginaw said that the library is accepting bids starting July 12th for replacement of rooftop HVAC units. Information on the bids can be found on the Town of Ballston website or at the library. The Summer Reading 2018 is in full swing and going well.

Galway Library – Councilman Ranaletto said that he attended their Groundbreaking Ceremony on June 30th, and they had a really nice turn out. They received a grant from Senator Tedisco in the amount of \$140,000.

They also received a gift of \$100,000 from Stewarts Shops/Dake Family, and a gift of one million dollars from the Dockstader Trust.

BHBL Summer Rec – Councilman Ranaletto said that the program has 108 kids attending. Andy Haluska is running the program, and he said that advanced planning was done to address the high heat recently and they survived it well. He feels that they may have a small surplus this year.

Zoning – For the month of May, there were 9 Building Permits issued, \$2,770 in fees collected, 1 CC issued, and the permit value was \$2,000. One permit application was denied.

Constables – In June, there were 34 patrols, 12 complaints, 22 911 calls, 2 accident & 8 EMT calls responded to. 2,300 miles were traveled, and 42 tickets were issued (19 issued on Route 67). One fatal accident on Route 67 occurred. The speed wagon was placed on Jockey Street. Inaudible...

Dog Control – In June, there were 5 calls, 6 expired licenses followed up on, 2 dogs were seized and returned to owners.

Party in the Park – There will be a recap meeting on July 17th..

Technology Advisory Board – Councilwoman Heritage said that the Board is in the process of reaching out to Town Departments to assess their technology needs.

Seniors – Councilman Grasso said that the Seniors hosted the movie “Harnessing Nature – Building of the Great Sacandaga Reservoir”. Over 60 people were in attendance. He said that the movie is phenomenal and well done. He recommends that everyone try to see it.

Councilman Grasso said that he followed up with Williamson Law Books about their Financial Forecasting software. He has signed up for their webinar in a couple of weeks. The software is pretty expensive, in excess of \$5,000. He does not feel that we would get a return on our investment because we are using other tools for financial forecasting, but he will still watch the webinar and continue to report back to the Board.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #131

A RESOLUTION AUTHORIZING THE TOWN OF CHARLTON SUPERVISOR TO EXECUTE AN AGREEMENT BETWEEN THE TOWN OF CHARLTON, AS GRANTOR, AND TIME WARNER CABLE NORTHEAST, LLC, LOCALLY KNOWN AS CHARTER COMMUNICATIONS, AS GRANTEE

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

Town of Charlton
County of Saratoga
State of New York

Resolution No. 131

July 9, 2018

A RESOLUTION AUTHORIZING THE TOWN OF CHARLTON SUPERVISOR TO EXECUTE AN AGREEMENT BETWEEN THE TOWN OF CHARLTON, AS GRANTOR, AND TIME WARNER

CABLE NORTHEAST, LLC, LOCALLY KNOWN AS CHARTER COMMUNICATIONS, AS GRANTEE

WHEREAS, the Town of Charlton Town Board entered into an agreement with Time Warner Cable on September 10, 2003 for purposes of providing cable television services to the residents of the Town of Charlton, and

WHEREAS, the Town Board has determined that it is in the best interests of the residents of the Town of Charlton to update said agreement so that current opportunities and services can be made available to the residents of the Town of Charlton as may be provided by the franchise owner, Charter Communications, and

WHEREAS, the Town Board has entered into negotiations with representatives of Time Warner Cable Northeast, LLC, locally known as Charter Communications for purposes of updating the agreement between the parties in order to provide all available services to the residents of the Town of Charlton as are now being made available by Charter Communications, and

WHEREAS, a public hearing was held by the Town Board on June 25, 2018 regarding the proposed new franchise agreement, which public hearing was pursuant to a legal notice published by the Daily Gazette on June 13, 2018, a copy of which notice of publication is attached to this resolution, and

WHEREAS, following negotiations with Charter Communications, comments and concerns expressed by residents of the Town of Charlton and the amendment of the proposed franchise agreement in order to address the concerns of said residents and Town Board members, it had been determined that it is in the best interests of the residents of the Town of Charlton that the Town Board enter into a franchise agreement which will be executed by the Town Supervisor and by the appropriate official of Time Warner Cable Northeast, LLC, by its Manager, Charter Communications, Inc., a copy of which updated franchise agreement is attached to this resolution.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves the updated franchise agreement as presented and reviewed by the parties described in this resolution and that the Town Supervisor is hereby authorized to execute the agreement as presented by Charter Communications.

Moved by	Councilman Grasso	Voting: Councilman Grasso	Aye
		Councilwoman Heritage	Aye
Seconded by	Councilman Ranaletto	Councilman Ranaletto	Aye
		Councilman Robbins	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: July 9, 2018

Brenda Mills, Town Clerk

RESOLUTION #132

A RESOLUTION APPROVING MINOR CHANGES TO THE STEWART'S SHOPS CORP. EXCEPTIONAL USE PERMIT AND SITE PLAN FOR THE SOUTHEAST CORNER OF ROUTE 67 AND ROUTE 147 (1334 SACANDAGA ROAD)

Motion by Councilman Ranaletto

Seconded by Councilwoman Heritage

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

Resolution No. 132

July 9, 2018

A RESOLUTION APPROVING MINOR CHANGES TO THE STEWART'S SHOPS CORP. EXCEPTIONAL USE PERMIT AND SITE PLAN FOR THE SOUTHEAST CORNER OF ROUTE 67 AND ROUTE 147 (1334 SACANDAGA ROAD)

WHEREAS, the Town Board did on March 13, 2017 approve an exceptional use permit to Stewart's Shops Corp. site plan for the real property stated in this resolution, and

WHEREAS, following the opening of the Stewart's Shop at 1334 Sacandaga Road, the owner determined that the site needed additional lighting in the vicinity of the dumpster for purposes of employee safety, and

WHEREAS, in addition to the concern stated above, a neighbor to the south of the site raised concerns with the owner regarding overflowing dumpster trash blowing into the neighbor's yard, and also raised questions regarding the possibility of placing some screening between the Stewart's site and the neighbor's residential site, and

WHEREAS, Town Board members advised the Stewart's representative about concern regarding the marking of the Route 67 entrance/exit location and requested consideration for modification to that area, and

WHEREAS, the Stewart's representative, Charles Marshall, met with the Charlton Town Board on November 17, 2017 to review the hereinabove described issues, which included the consideration of changes to improve the safety of the site, addressing issues of screening and elimination of overflowing dumpsters which resulted in a mutual agreement to make some minor changes to the previously approved Stewart's site plan, and

WHEREAS, Stewart's submitted a revised site plan to the Town Board on November 29, 2017 which included amended plans for additional screening, lighting in the vicinity of the dumpster, the planting of 16 blue spruce evergreens in the Spring of 2018 along the common property line between the Stewart's site and the aforementioned neighbor to the south and a rotation of the dumpster enclosure 90 degrees from its current location and which would also be enlarged to accommodate two dumpsters rather than the original one only, and

WHEREAS, the parties also agreed to the addition of one backshielded pole light to be located

behind the new dumpster enclosure, placement of reflective delineators and additional striping along the Route 67 curb cut, and

WHEREAS, the Town Board did on March 26, 2018 adopt a resolution amending the exceptional use permit to memorialize the above conditions of approval, and

WHEREAS, since that time the aforementioned neighbors to the south have expressed displeasure with the proposed plantings of the 16 blue spruces as shown on the amended site plans and have determined that more appropriate screening would be provided by approximately 200 linear feet of six-foot high solid fencing along their common property line with Stewart's, said fence to be generally located in line with the western building face and extending to the east approximately 200 feet, and

WHEREAS, the fencing would be in lieu of the previously proposed 16 blue spruce evergreens, and

WHEREAS, this modification has been agreed to by Stewart's and the neighbors to the south and is acceptable to the Charlton Town Board.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves the changes and amendments to the previously approved site plan, and

BE IT FURTHER RESOLVED, that due to the limited scope of the amendments to the subject site plan, there were no significant environmental issues that would require another SEQRA review, as the original SEQRA review remains in full force and effect, and

BE IT FURTHER RESOLVED, that should conditions change again to this site in such a manner which would require amendment to the terms and conditions of the original and amended site plan approval, no such amendment shall be authorized unless and until applicant Stewart's Shops Corp. shall request a meeting with the Town Board for purposes of processing any request for any alterations or changes to the approved plan, conditions or requirements as are hereby granted, and

BE IT FURTHER RESOLVED, that the original approval by the Charlton Town Board of March 13, 2017 and amended approval of the Charlton Town Board of March 26, 2018 remains in full force and effect with the exception of the minor amendments to the site plan as referenced in this resolution.

Moved by	Councilman Ranaletto	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Aye
Seconded by	Councilwoman Heritage		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: July 9, 2018

Brenda Mills, Town Clerk

RESOLUTION #133
BUDGET TRANSFER OF FUNDS FOR 2018 BUDGET

Motion by Councilman Grasso
Seconded by Councilman Robbins

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

7/9/18

Resolution for Budget Adjustments/Transfer of Funds
Resolution # 133

Be it resolved that the Supervisor is authorized to make the following transfers:

For Budget Year 2018, General Fund,

- Increase expenditure account, A7320.4, Joint Youth Programs, by \$940.00
- Increase expenditure account, A9710.703, Debt Services, Interest, by \$442.50
- Increase expenditure account, A9710.704, Bond Interest, by \$1714.93
- Decrease expenditure account, A1990.4, Contingency, by \$3097.43

For Budget Year 2018, Highway Fund,

- Increase expenditure account, DA9730.7, Truck Bond Interest, by \$21.87
- Decrease expenditure account, DA9050.8, Unemployment Ins., by \$21.87

Moved by	Councilman Grasso	Voting: Councilman Grasso	Aye
		Councilwoman Heritage	Aye
Seconded by	Councilman Robbins	Councilman Ranaletto	Aye
		Councilman Robbins	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: July 9, 2018

Brenda Mills, Town Clerk

PRIVILEGE OF THE FLOOR

The Town Clerk said that Cheryl Doyle called and said that she lost a pinkie ring at the last Board Meeting. If found, please turn in to the Town Clerk's office.

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk