

**Town of Charlton
Saratoga County
Town Board Meeting**

April 9, 2018

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Hodgkins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Councilman Ranaletto

APPROVAL OF MINUTES

RESOLUTION #84

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the minutes of the Public Hearing regarding Capital Care/MPH Properties on March 26, 2018.

Vote: All Ayes, No Nays. CARRIED

RESOLUTION #85

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on March 26, 2018.

Vote: All Ayes, No Nays. CARRIED

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ABSTRACT OF CLAIMS

RESOLUTION #86

Approval of Abstract of Claims

Motion by Councilman Hodgkins

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 107, voucher numbers 227 – 245 in the amount of \$17,576.43.

Vote: All Ayes, No Nays. CARRIED

TOWN CLERK'S REPORT

The Town Clerk's office took in \$415.25 for the month of March. \$345.63 was paid to the Supervisor's office, and \$69.62 was paid to other Governmental agencies.

The Town Clerk thanked the residents that donated food items for NYS Yellow Ribbon Day. Two large boxes of food items were collected and will be sent to our military personnel deployed around the world.

RESOLUTION #87

Acceptance of the Town Clerk's Report

Motion by Councilwoman Heritage

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of March, I attended 4 Town meetings and 6 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Worked on the NYS Bridge Grant Project
- Attended a Water District Meeting
- Held our annual MS4 meeting
- Attended a meeting with County Waste

The Supervisor confirmed that the Board has received the monthly financial reports and the bank reconciliation report.

(see financial report on next page)

Supervisor Grattidge said that the NYBridges grant application has been filed, and the Town has been notified that the results will be known sometime after late summer.

Supervisor Grattidge said that the annual MS4 report is done. The Town Clerk confirmed that the report has been put on the website and is available on the Town Clerk's counter.

The Supervisor has spoken with County Waste about picking up bulk items from residents at a reduced fee to residents in October. County Waste has agreed to waive the travel fee and will lower the prices per item picked up. More information will be made available in the fall.

Supervisor Grattidge said that Councilman Ranaletto contacted some of the trucking companies that use Charlton Road and asked them to have their drivers use another route. It appears to have been successful.

Supervisor Grattidge said that Global Foundries had a meet-and-greet meeting with the Saratoga County Supervisors and it was very impressive and informative. The company has invested 15 billion dollars locally and has 3,300 full time employees. There is a possibility that they will have further expansion.

There was an incident earlier today where a Charlton resident made social media posts to do harm in the Burnt Hills Schools. The Sheriff's Department has made an arrest and a search of the man's home found no guns.

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MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of March, 2018:

DATED: April 2, 2018

SUPERVISOR

	Balance 02/28/2018	Increases	Decreases	Balance 03/31/2018
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	13,720.67	328,553.51	328,551.12	13,723.06
CASH - SAVING	491,313.19	43,434.91	328,551.12	206,196.98
PETTY CASH	600.00	0.00	0.00	600.00
Park Fees Reserve	41,481.19	2.89	0.00	41,484.08
TOTAL	547,115.05	371,991.31	657,102.24	262,004.12
DA HIGHWAY FUND				
CASH - CHECKING	0.00	52,311.06	52,311.06	0.00
CASH - SAVINGS	-38,617.03	68,118.52	52,311.06	-22,809.57
CASH, SPECIAL RESERVE	15,488.77	1.91	0.00	15,490.68
TOTAL	-23,128.26	120,431.49	104,622.12	-7,318.89
F WATER #1 FUND				
CASH - CHECKING	0.00	21,953.80	21,953.80	0.00
CASH - SAVINGS	387,141.25	401.46	21,953.28	365,589.43
WATER SERIAL BOND	34,345.84	16,139.93	16,137.53	34,348.24
CASH, SPECIAL RESERVES	121,377.97	5.15	0.00	121,383.12
TOTAL	542,865.06	38,500.34	60,044.61	521,320.79
SW WATER #2 FUND				
CASH - CHECKING	0.00	176.13	176.13	0.00
CASH - SAVINGS	28,032.69	2.17	176.13	27,858.73
TOTAL	28,032.69	178.30	352.26	27,858.73
TA TRUST & AGENCY				
CASH - CHECKING	10,867.46	53,053.27	54,663.27	9,257.46
TOTAL	10,867.46	53,053.27	54,663.27	9,257.46
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	1,105,752.00	584,154.71	876,784.50	813,122.21

Page 1 of 1

ANNOUNCEMENTS

The Charlton Historical Society will be hosting the showing of the documentary on the making of the Sacandaga Reservoir at the Town Hall on April 11th at 6:30 pm.

Supervisor Grattidge said that with a heavy heart that he announces that Councilman Hodgkins will be resigning from the Town Board at the end of April. He appreciates all that the Councilman has done for Charlton.

COMMUNICATIONS

The Town has received the annual Ag & Markets Shelter inspection report and everything was indicated as good.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Zoning – For March, \$2,543 was collected in fees, 11 permits were issued with a permit value of \$338,000.00.

Party in the Park - The Committee has locked in the bands for the event and all vendors have been scheduled.

Highway – Superintendent Heritage read the following report of activity for the month of March:

1. ROAD SWEEPING
2. ATTENDED THE MS4 MEETING
3. ATTEND THE DIG SAFE ANNUAL MEETING OVER 600 ATTENDED
4. HAD THE FIRE EXTINGUISHER INSPECTION
5. CLEANED UP FROM THE WIND STORM ON FRIDAY 4/5/18
6. HAD A SIGN MADE FOR MILL POND PARK
7. ATTENDED WORKPLACE VIOLENCE MEETING
8. COLD PATCHING
9. CLEARING COLVERTS FROM BEAVER BLOCKAGE
10. SERVICE BACKHOE
11. REBUILT THE BROOM
12. REMOVED SANDER FROM PUCKUP TRUCK # 1
13. STARTED REMOVING PLOW EQUIPMENT FROM THE TRUCKS

Superintendent Heritage reminded people to have their brush curbside by April 22nd. He also thanked Dave Wood for gifting the Highway Crew with tickets to the West Charlton Fire Department's pancake breakfast.

Historian – Marv Livingston introduced Daniel Woloszyn, who is planning to restore the Swart Cemetery on DeGraff Road as his Eagle Scout project.

Town of Ballston Library - Colleen Smith reported that the Library will host Active Shooter Training on April 14th, and an Active Shooter drill on April 21st. The Spring Fling raffle begins April 10th, and the K-8 Student Art Show is April 14th. They will be doing their annual egg incubation program this month as well.

Galway Library - Arlene Rhodes, President of the Library Board, said that the library serves residents in the Galway School District. She said that bids for the new library building went out today, will be opened May 7th and they would like to start construction in May as well. The New library will be on East Street in the village. The library offers programs including, writers group, reading discussion group, open art session, tea at 3, and mahjong.

Galway Food Pantry – thanked the Town Board for continued financial support. The pantry gave out 87 spring food baskets this year.

Constables – In March, there were 26 patrols, 8 complaints, 4 911 calls, 2 accidents & 2 EMT calls responded to. 1,685 miles were traveled, and 55 tickets were issued (19 issued on Route 67). Constable Tom Parks said that there was a multiple injury accident on Route 67 and West Line Road in March.

Dog Control – In March, there were 7 calls, 3 expired licenses followed up on, 2 dogs were seized and returned to owners, 1 dog bite case reported, and 1 court appearance ticket issued.

Planning Board – Councilman Grasso said that the Board reviewed the site plan for the Capital Care expansion and a lot line adjustment on the Hodgkins property.

ZBA – the Board will be meeting this month to discuss a proposed ground mounted solar system on Eastern Avenue, and will hold a Public Hearing regarding an area variance on Vines Road.

Councilman Grasso said that the NYS mandatory Workplace Violence Training has been done for this year and 26 employees attended. A meeting regarding the deferred compensation plan was also held.

Seniors –Torben Aabo said that the painting at the Community Center is done and it looks beautiful. He said that there are exercise classes 4 times a week, movie day, book club, trips, etc.

Cell Antenna - The Town has not heard back from Verizon in the past few weeks.

Spectrum Cable – Supervisor Grattidge said that he received a call from their Construction Manager saying that they are extending cable on upper North Line Road and upper Cook Road. He said that the Board is hoping to meet with the cable company to talk about any possible extensions that they are working on and the franchise agreement that they have been working on.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #88

Resolution approving minor changes to the MPH Properties, LLC/Charlton Family Medicine – Capital Care Exceptional Use Permit

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

Discussion: Councilman Grasso commended the applicants for working with the Town and Planning Boards and making the changes to their plans based on the recommendations of the Planning Board. He is glad to see them being successful in our Town.

Attorney Van Vranken said that Councilman Grasso does not get enough credit for this, since he has been on the Town Board and there has been these issues, he has done all of the environmental reviews and analyses. He has saved the Town a lot of money and a lot of time. The Attorney said that he appreciates the Councilman's excellence and his skill and his help.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

Resolution # 88

April 9, 2018

**A RESOLUTION APPROVING MINOR CHANGES TO THE
MPH PROPERTIES, LLC/CHARLTON FAMILY MEDICINE – CAPITAL CARE
EXCEPTIONAL USE PERMIT**

WHEREAS, the Town Board did on August 12, 2008, approve an exceptional use permit (EUP) to MPH Properties, LLC/Charlton Family Medicine – Capital Care (hereafter MPH) site plan for 312 Stage Road, and

WHEREAS, the Town Board received the initial application dated February 5, 2018 from MPH to amend the original EUP granted to MPH on August 12, 2008, and

WHEREAS, on February 12, 2018, MPH made a formal presentation to the Town Board, after which the Town Board accepted jurisdiction for consideration of this application, and

WHEREAS, on February 15, 2018, the Town Board received an opinion letter from Town Engineer Michael S. McNamara regarding the MPH application, and

WHEREAS, on February 19, 2018, MPH made an informal site plan presentation to the Town Planning Board, and

WHEREAS, on February 23, 2018, the Town Board received written comments from the Town Planning Board on its informal site plan review of February 19, 2018, and

WHEREAS, also on February 23, 2018, MPH submitted an amended site plan to the Town Board with minor changes based on the applicant's information meeting with the Town Planning Board, and

WHEREAS, on February 26, 2018, the Town Board referred the MPH application to the Town Planning Board, Town Environmental Conservation Commission (ECC) and the Saratoga County Planning Board for their review and comments, and

WHEREAS, also on February 26, 2018, the Town Board approved a resolution acknowledging receipt of the MPH EUP, acceptance by the Town Board of primary jurisdiction, acceptance of lead agency designation for all required environmental reviews and the scheduling of a public hearing on the application for March 26, 2018, and

WHEREAS, on March 9, 2018, the Town Board received a comprehensive response in writing from Lansing Engineers, P.C. responding to the February 15, 2018 letter issued by Town Engineer McNamara and regarding the subject application, and

WHEREAS, on March 19, 2018, MPH made a formal presentation regarding the requested site plan changes to the Town Planning Board, and

WHEREAS, the Town Board received an e-mail from the Town Planning Board on March 20, 2018 submitting its opinion regarding the current application by MPH, and

WHEREAS, on March 23, 2018, the Town Board prepared and submitted the required Short Form Environmental Assessment, together with Part 1 and Part 2 of such document, and

WHEREAS, pursuant to Part 617 of the Implementing Regulations pertaining to Article 8 of the State Environmental Quality Review Act (SEQRA), it has been determined by the Town Board of the Town of Charlton that this action constitutes an unlisted action as defined under such regulations and the adoption of such resolution would not have a significant effect on the environment and could be processed by the Town Board without regard to SEQRA, and

WHEREAS, on March 26, 2018, the Town Board conducted a public hearing on the proposed amendment to the MPH EUP, following which the Town Board determined that the EUP application should be classified as an Unlisted Action and further determined and did make a negative declaration relative to the environmental significance of the proposed land use subject of the EUP application, and

WHEREAS, on March 26, 2018, the Town Board requested that the applicant make some minor additions and/or alterations to some landscaping trees either currently or to be located on the subject premises, which site plan has been subsequently changed to reflect such modification showing relocation of some landscaping trees in order to screen the additional parking requested by the applicant and as shown on the attached updated site plan reflecting the current site status as of April 3, 2018.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby grants the application of MPH Properties for an amendment to the EUP granted by the Town Board on August 12, 2008 and as described or shown on the attached site plan.

Moved by: Councilman Grasso	Voting:	Councilman Grasso	Aye
		Councilwoman Heritage	Aye
		Councilman Hodgkins	Aye
Seconded by: Councilman Hodgkins		Councilman Ranaletto	Absent
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 9, 2018

Brenda Mills, Town Clerk

RESOLUTION #89
Resolution authorizing the Supervisor to publish a notice to bidders regarding the purchase by the Town of Charlton of a 1995 Gradall XL5100 Hydraulic Excavator

Motion by Councilman Hodgkins
Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 89

April 9, 2018

A RESOLUTION AUTHORIZING THE SUPERVISOR TO PUBLISH
A NOTICE TO BIDDERS REGARDING THE PURCHASE BY
THE TOWN OF CHARLTON OF A 1995 GRADALL XL5100
HYDRAULIC EXCAVATOR

WHEREAS, the Highway Superintendent of the Town of Charlton has advised the Town Board that the Town’s existing hydraulic excavator is not in a condition to provide services to the Town Highway Department that are necessary to maintain Highway Department obligations to the residents of the Town of Charlton, and

WHEREAS, the Highway Superintendent has been advised that it may be possible for the Town to purchase a hydraulic excavator, but that such purchase must follow appropriate competitive bidding requirements, including notice to bidders and the opportunity for companies to submit bids for the sale of such equipment, and

WHEREAS, the Highway Superintendent has prepared a draft Notice to Bidders outlining the specifications and requirements for such bid, a copy of which draft notice is attached to this resolution as if more fully set forth herein.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to publish a Notice to Bidders in the Daily Gazette, the Town of Charlton designated newspaper, requesting bids for a 1995 Gradall XL5100 hydraulic excavator, which notice will include a deadline date of April 23, 2018 at 12:00 p.m., at which time the Town Board will open any and all bids received by that time and date and for purposes of considering such bids at its April 23, 2018 agenda meeting scheduled to convene at 7:30 p.m.

Moved by: Councilman Hodgkins

Voting:	Councilman Grasso	Aye
	Councilwoman Heritage	Aye
	Councilman Hodgkins	Aye
	Councilman Ranaletto	Absent
	Supervisor Grattidge	Aye

Seconded by: Councilman Grasso

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 9, 2018

Brenda Mills, Town Clerk

RESOLUTION #90
Resolution authorizing the Supervisor to publish a notice to bidders regarding the purchase by the Town of Charlton of a 1999 or newer CX90 Case 1H tractor with factory cab air conditioning together with three (3) 1999 or newer Alamo or comparable flail mowers

Motion by Councilman Hodgkins
Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 90

April 9, 2018

A RESOLUTION AUTHORIZING THE SUPERVISOR TO PUBLISH A NOTICE TO BIDDERS REGARDING THE PURCHASE BY THE TOWN OF CHARLTON OF A 1999 OR NEWER CX90 CASE IH TRACTOR WITH FACTORY CAB AIR CONDITIONING, TOGETHER WITH THREE (3) 1999 OR NEWER ALAMO OR COMPARABLE FLAIL MOWERS

WHEREAS, the Highway Superintendent of the Town of Charlton has advised the Town Board that the Town’s existing mower tractor with attached mowers are not in a condition to provide services to the Town Highway Department that are necessary to maintain Highway Department obligations to the residents of the Town of Charlton, and

WHEREAS, the Highway Superintendent has been advised that it may be possible for the Town to purchase such tractor mower and flair mowers, but that such purchase must follow appropriate competitive bidding requirements, including notice to bidders and the opportunity for companies to submit bids for the sale of such equipment, and

WHEREAS, the Highway Superintendent has prepared a draft Notice to Bidders outlining the specifications and requirements for such bid, a copy of which draft notice is attached to this resolution as if more fully set forth herein.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to publish a Notice to Bidders in the Daily Gazette, the Town of Charlton designated newspaper, requesting bids for a 1999 or newer CX90 Case IH Tractor with factory cab air conditioning and 1999 or newer Alamo flair mowers, which notice will include a deadline date of April 23, 2018 at 12:00 p.m., at which time the Town Board will open any and all bids received by that time and date and for purposes of considering such bids at its April 23, 2018 agenda meeting scheduled to convene at 7:30 p.m.

Moved by:	Councilman Hodgkins	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Aye
			Councilman Hodgkins	Aye
Seconded by:	Councilman Grasso		Councilman Ranaletto	Absent
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 9, 2018

Brenda Mills, Town Clerk

RESOLUTION #91

Authorize use of the Community Center by Charlton Republican Committee

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board hereby authorizes the Charlton Republican Committee to use the Community Center on the second Thursday of each month in 2018 at 7pm.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Absent, Supervisor Grattidge: Aye. **CARRIED.**

PRIVILEGE OF THE FLOOR

No one chose to speak.

The meeting adjourned at 8:22p.m.

Respectfully submitted,

Brenda Mills
Town Clerk