

**Town of Charlton
Saratoga County
Town Board Meeting**

August 12, 2019

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:51 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

RESOLUTION #148

Approval of Minutes

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Meeting Minutes on July 8, 2019.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

TOWN CLERK'S REPORT

The Town Clerk's office took in \$696.50 for the month of July. \$476.74 was paid to the Supervisor's Office, and \$ 219.76 was paid to other Governmental agencies.

RESOLUTION #149

Acceptance of the Town Clerk's Report

Motion by Councilwoman Heritage

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of July, I attended 3 Town meetings and 4 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended the Saratoga County Fair
- Toured the new building at the track
- Toured the GEMS building and met with the Board of Directors

Supervisor Grattidge said that he has given budget request forms to the Department heads and the forms are to be submitted back to him by August 23rd. He will have a tentative budget for the Town Board and the public by the end of September. There are normally a couple of Town Board budget workshops in the beginning of October. We hold a public hearing at the October Agenda meeting and the Board votes on the budget at the November Board meeting.

The Supervisor asked the Town Clerk to get notices out to Department heads about the Fall newsletter.

The Supervisor said for disclosure purposes, he would like to make it known that he is doing work for the new Charlton firehouse project on Charlton Road. The Town Board does not oversee the Fire Departments therefore there is not conflict of interest.

Supervisor Grattidge confirmed that the Board received the financial reports for the month.

(see financial report on next page)

ANNOUNCEMENTS

There is going to be a Saratoga County Horse Farm Tour on August 18th from noon to 4pm.

The Town Courts have changed the Court hours on D.A. night. Court now begins at 5pm.

There will be no Town Board Agenda Meeting in August. The next Town Board meeting is September 9th.

The Charlton Seniors, Charlton Historical Society and the Charlton Freehold Presbyterian Church will host a free summer concert on August 13th, at 7pm at Gideon Hawley Park. The band, the Red Hot Rhythm Royals will be playing and refreshments will be served. The rain date is August 20th.

Supervisor Grattidge presented a plaque to Torben Aabo, representative of the Charlton Seniors. The plaque was from Saratoga County in recognition of the 2019 Year of the Seniors for the Charlton Seniors dedication to making Saratoga County a better place for all citizens.

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MONTHLY REPORT OF SUPERVISOR**TO THE TOWN BOARD OF THE TOWN OF CHARLTON :**

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July, 2019:

DATED: August 1, 2019

SUPERVISOR

	Balance 06/30/2019	Increases	Decreases	Balance 07/31/2019
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	15,860.98	47,978.49	35,650.43	28,189.04
CASH - SAVING	91,717.06	91,180.10	47,977.06	134,920.10
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	55,958.09	21.07	0.00	55,979.16
TOTAL	164,036.13	139,179.66	83,627.49	219,588.30
DA HIGHWAY FUND				
CASH - CHECKING	197.25	57,863.46	48,222.30	9,838.41
CASH - SAVINGS	4,712.80	73,247.27	57,863.46	20,096.61
CASH, SPECIAL RESERVE	15,500.35	0.00	0.00	15,500.35
TOTAL	20,410.40	131,110.73	106,085.76	45,435.37
F WATER #1 FUND				
CASH - CHECKING	33.54	6,672.46	4,779.89	1,926.11
CASH - SAVINGS	229,774.06	74,744.89	6,672.46	297,846.49
CASH, SPECIAL RESERVES	200,064.37	2.14	0.00	200,066.51
TOTAL	429,871.97	81,419.49	11,452.35	499,839.11
SW WATER #2 FUND				
CASH - CHECKING	0.00	181.44	121.57	59.87
CASH - SAVINGS	27,936.97	10.53	181.44	27,766.06
TOTAL	27,936.97	191.97	303.01	27,825.93
TA TRUST & AGENCY				
CASH - CHECKING	10,913.59	36,465.41	35,560.41	11,818.59
TOTAL	10,913.59	36,465.41	35,560.41	11,818.59
H CAPITAL PROJECTS				
CASH - CHECKING	25,150.00	0.00	0.00	25,150.00
TOTAL	25,150.00	0.00	0.00	25,150.00
TOTAL ALL FUNDS	678,319.06	388,367.26	237,029.02	829,657.30

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DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Highway – Report given by Marshall Heritage:

1. Finished building up shoulders on Acorn, Sweetman and Jersey Hill roads.
2. Started trimming bushes and weeds around the Town hall. Special thanks to Brenda and Rick.
3. I attended the Highway superintendents' golf outing fundraiser for double H hole in the woods. Just over \$9000.00 dollars was raised.
4. Paved Crawford Drive.
5. Did some ditching on Maplewood Drive and changed a driveway culvert.
6. Repaired a leaking rear axle seal on truck # 12.
7. Picked up downed limbs from storm damage.
8. Started our second round of roadside mowing.
9. Thanks to the towns of Galway and Ballston for shearing services with paving.
10. Moved and set up the speed wagon.
11. Started shouldering Crawford Drive and put down top soil.
12. Stock piled stone.
13. Ditching on Western Ave. and changed a culvert pipe.
14. Paved over the bad spots on Jersey Hill Road.
15. 811 locations 54

Superintendent Heritage said his crew is currently ditching and cutting shoulders on Beechwood. They plan to work on the Komar Road culverts. They also plan to put the topcoat on Jenkins and Sweetman on August 22nd and 23rd. He will meet with Councilmen Grasso and Supervisor Grattidge at the intersection of Crane and Dawson road to look at the Y intersection.

Councilman Robbins thanked Historian Livingston for the historical information that he provided for the grant application for Elmer Smith Park and the Conde Cemetery.

Historian Livingston reminisced about some of the former Eagle Scouts and the cemeteries that they restored as their final projects. He stated that there are 2 more cemeteries in Charlton that could be restored. Mr. Livingston heads the Adirondack Model-A Ford Club and they are looking for students between the ages of 13-18 to learn hands-on how to restore a 1931 Model-A sports coupe.

Parks – Dave Pohl said that about 18 years ago, he laid the headstones down in the Conde Cemetery so that they would not get broken by vandals.

BHBL Community Library – Colleen Smith gave the following report:

1. To date, the library has 1303 readers enrolled in Summer Reading, an increase over last year, and we saw increases in the numbers of teens and adults reading. The library offered over 100 programs with over 2000 people attending. Thank you to everyone who read, logged, and attended programs, and to the Friends of the Library who supported many of the programs.
2. Logging reading minutes for the library's Summer Reading program ended on Friday, August 9. Prizes can be redeemed through August 14. Raffle winners will be selected after that time. BH-BL students should continue logging their reading through Labor Day, and the library will report all hours to the schools.
3. Fall programs are now open for registration. Register online or call the library to sign up for programs.

Zoning – For the month of July, there were 8 Building Permits issued, 4 CCs and 1 CO issued, \$1,487 was collected in fees, total permit value was \$356,100.00.

Youth Advisory Board – Councilman Ranaletto said that the Sheriff's School Resource Officers are taking around the Amy Stock resource trailer. He has asked that it be taken to the Burnt Hills High School.

BH Summer Rec Program is having some money issues and may dissolve their LLC status.

Councilwoman Heritage thanked the Town Clerk for all of her hard work and time to get the new Town website up and running.

Constables – In July, there were 32 patrols, 18 complaints received, 14 911 calls, 2 accidents & 5 EMT/Fire call responded to. 59 tickets were issued (21 issued on Route 67).

Dog Control – In July, there were 9 calls received, 6 pertaining to other animals, and 6 expired licenses followed up on, 1 dog seized and returned to owner, and 1 Court appearance ticket issued.

Saratoga County Animal Shelter – Councilwoman Heritage said that the shelter is at full capacity with cats and kittens. August 27th is National Clear the Shelters Day.

Planning Board – Councilman Grasso said that the Board has no applications pending, so there is no meeting planned for this month.

Community Human Services – Councilman Grasso said that he met with Belinda Kucharski from CHS, and they would like to speak at a Board meeting in September. The agenda meeting was suggested.

Verizon Wireless update – Councilman Grasso said that he heard from Verizon today, and they are continuing to work on their application. There is believed to be wetlands on the application site so they are going to address them in their revised application. They hope to submit their application in the next 2 or 3 weeks, and hope to be at a September Board meeting. Supervisor Grattidge said that the Town needs to receive the application by the end of August to the Board and the Town Attorney time to review it, and have a resolution prepared to accept the application.

Water – Councilman Grasso said that he has reviewed the bids for the power washing of the water tower. He will forward the information to the Town Board, and would like to pass a resolution in September to accept the low bid. The Design Engineer for the new chlorine system is working on plans for a build out of the pump house for the injection system and chlorine storage. We will need to send the design specifications for the NYS Department of Health for their approval. Once approved, we will put the work out to bid, and have the construction done in 2020.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #150

RESOLUTION AUTHORIZING THE EXPENDITURE OF THE SUM OF \$13,000.00 FROM THE TOWN OF CHARLTON PARKS REPAIR RESERVE FUND TO CONSTRUCT A TRAIL

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

RESOLUTION NO. 150

August 12, 2019

**RESOLUTION AUTHORIZING THE EXPENDITURE OF THE
SUM OF \$13,000.00 FROM THE TOWN OF CHARLTON
PARKS REPAIR RESERVE FUND TO CONSTRUCT A TRAIL**

WHEREAS, on July 8, 2019, the Town Board approved a resolution setting a public hearing regarding the expenditure of funds from the Parks Repair Reserve Fund for the Town of Charlton, and

WHEREAS, the Town Board held the public hearing at 7:15 P.M. on August 12, 2019, in compliance with Town Law, and

WHEREAS, the Town Board determined following the public hearing that it was in the best interest of the Town residents to improve and construct a trailway from the Town Hall parking lot to the Gazebo next to Town Hall in the Gideon Hawley Park to make it handicap accessible, and to appropriate and take the funds to do so from the Parks Repair Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board is hereby authorized to appropriate the sum of \$13,000.00 from the Town of Charlton Parks Repair Reserve Fund to improve and construct a trail from the Town Hall parking lot to the Gazebo next door to Town Hall, to make it handicap accessible and more easily accessible to all residents.

Moved by	Councilman Grasso	Voting: Councilman Grasso	Aye
		Councilwoman Heritage	Aye
Seconded by	Councilwoman Heritage	Councilman Robbins	Aye
		Councilman Ranaletto	Aye
		Supervisor Grattidge	Aye

The resolution was duly adopted on August 12, 2019.

Brenda Mills, Town Clerk

RESOLUTION #151

BUDGET TRANSFER RESOLUTION

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

Discussion: Supervisor Grattidge said that this transfer is to cover additional engineering expenses incurred for the paving of Jenkins Road and the Verizon balloon test.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

08/12/2019

Resolution # 151

Resolution for Budget Adjustments/Transfer of Funds

To cover the cost of unexpected, additional engineering expenses:

For Budget Year 2019, General Fund,

Increase expenditure account, A1440.4, Engineer-Contractual, by \$412.50

Decrease expenditure account, A1620.1, Buildings-Personal Services, by \$412.50

Moved by	Councilman Ranaletto	Voting: Councilman Grasso	Aye
		Councilwoman Heritage	Aye
Seconded by	Councilman Robbins	Councilman Robbins	Aye
		Councilman Ranaletto	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: August 12, 2019

Brenda Mills, Town Clerk

RESOLUTION #152

A RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT TO PURCHASE MOWER ARM AND SALTER BOX FROM FEDERAL PROPERTY ASSISTANCE

Motion by Councilman Robbins

Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Absent, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

8/12/19

Resolution # 152

A Resolution to Authorize the Highway Superintendent to Purchase Mower Arm and Salter Box from Federal Property Assistance

BE IT RESOLVED that the Town Board hereby authorizes the Highway Superintendent to purchase an Arm Mower (\$483.60) and Salter Box/Sander (\$269.75) from NYS OGS and the Federal Property Assistance Program for a total of \$753.35. Delivery of these items, from Federal sites, will cost \$4,700.00, to be paid to Roberts Thompson Logistics, Inc. This purchase will be funded through expense account DA5130.2, Machinery-Equipment.

Moved by	Councilman Robbins	Voting: Councilman Grasso	Aye
		Councilwoman Heritage	Aye
Seconded by	Councilman Grasso	Councilman Ranaletto	Aye
		Councilman Robbins	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: August 12, 2019

Brenda Mills, Town Clerk

ABSTRACT OF CLAIMS

RESOLUTION #153

Approval of Abstract of Claims

Motion by Councilwoman Heritage

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board audited Abstract #114, voucher numbers 462 – 535 in the amount of \$82,777.31, Abstract #14, voucher #1401 in the amount of \$94.00, Abstract #15, voucher #1501 in the amount of \$1,260.80 and Abstract #16, voucher #1601 in the amount of \$6,475.78

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR

Torben Aabo, resident, said that the Cell Tower Advisory Committee has not met for a little while as they are waiting for information from Spectrum and Verizon. He is working with Senator Tonko's office to get better cable service to the outer parts of Charlton.

Mr. Aabo said that they will make a decision by morning whether or not to cancel the summer concert due to the weather. He said that the Charlton Seniors will have their kick-off lunch on September 11th. On October 23rd, they will have lunch at the Turf Tavern and Steve Williams from the Gazette will be their speaker.

Suzanne Voigt, resident, said that she attended a meeting of the American Farmland Trust and she was very impressed as to how informative it was. She has asked them to come to Charlton for a public meeting and she would like to have the Town Board take part.

Supervisor Grattidge said that the Assessor gave information to the Town Board about a 2 year plan for the revaluation of the Town. He feels it would be good for the Town. They will need to explain the importance to residents and how it will affect the equalization rate.

Supervisor Grattidge said that the Sole Assessor's term ends September 30th. He asked the Town Attorney to prepare a resolution in September for her re-appointment.

RESOLUTION #154

Motion to adjourn the meeting

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk