

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

September 28, 2020

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was conducted on zoom and called to order by Supervisor Grattidge at 7:30p.m to set the agenda for the October 13th Town Board meeting.

Present: Councilman Grasso, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Town Attorney Jim Craig.

RESOLUTION # 133

Approval of Minutes

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board hereby approves the minutes from the regular Town Board Meeting on September 14, 2020.

Vote: All Ayes, No Nays. **CARRIED.**

ANNOUNCEMENTS

The Town will host Bulk Item Drop-off the week of October 19th-24th. The hours will be Monday through Friday, 8 a.m. until 3 p.m. and Saturday 8 a.m. until noon. A list of acceptable items is posted on the Town website and will be included in the Town newsletter.

Fall Brush pick-up is the week of October 26th-30th. Residents should have their brush curbside by October 25th as only one pass-by is done through Town.

The Highway Department will conduct bagged leaf pick-up the week of November 9th – 13th.

Town offices will be closed on October 12th in observance of Columbus Day. The October Town Board meeting will be held October 13th.

COMMUNICATION

The Town Board acknowledged receipt of an Exceptional Use Permit application for the old Charlton firehouse at 786 Charlton Road. The Town Board will review the application and then designate which Board will take primary jurisdiction; either the Town Board or the ZBA. The use will also require a use variance by the ZBA. Councilman Grasso suggested that the applicant come prior to the Budget Workshop on October 5th for a pre-application workshop.

There is a budget workshop on October 5th at 7:00 p.m.

DISCUSSION

The Sales Tax revenue for the month was \$117,222. Overall, Sales Tax revenue is down about 8 ½ % from last year's revenue. The Mortgage Tax was \$12,357.00.

Town Justice Vern Ketchum gave the Board information on tables and a commercial shredder that he would like to purchase for the Court through a Justice Court Assistance Program (JCAP) grant. The total amount of the items and installation, as well as the grant application is \$5,643.15. The application requires support by the Town Board, which will be done in a resolution this evening.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #134

A RESOLUTION SUPPORTING AN APPLICATION BY THE TOWN OF CHARLTON TOWN JUSTICES TO THE JUSTICE COURT ASSISTANCE PROGRAM REGARDING THE REPLACEMENT OF TABLES FOR THE COURTROOM, THE PURCHASE OF A COMMERCIAL STYLE SHREDDER AND RELOCATION OF THE SECURITY CAMERA SYSTEM DVR UNIT LOCATED IN THE COURT OFFICE AREA

Motion by Councilman Grasso

Seconded by Councilman Robbins

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN OF CHARLTON COUNTY OF SARATOGA STATE OF NEW YORK

RESOLUTION NO. 134

September 28, 2020

RESOLUTION SUPPORTING AN APPLICATION BY THE TOWN OF CHARLTON TOWN JUSTICES TO THE JUSTICE COURT ASSISTANCE PROGRAM REGARDING THE REPLACEMENT OF TABLES FOR THE COURTROOM, THE PURCHASE OF A COMMERCIAL STYLE SHREDDER AND RELOCATION OF THE SECURITY CAMERA SYSTEM DVR UNIT LOCATED IN THE COURT OFFICE AREA

WHEREAS, the Town Board has been provided documentation by the Town of Charlton Town Justice Court, Judge Vernon L. Ketchum, regarding the availability and processing of a grant for approximately \$5,643.15, for the replacement of three (3) attorney legal style tables, a court table that is to be positioned in front of the Court bench, a commercial type shredder, and the relocation of the security camera system DVR unit located in the Court office area, and

WHEREAS, the documentation has been reviewed by the Town Board and the Justices have responded to questions from the Board members regarding the replacement items and relocation of the security system, and

WHEREAS, the grant program requires the Justices obtain authorization from the Town Board to file an application with the Justice Court Assistance Program (JCAP) for funding to be made available for the 2020-2021 JCAP Grant Program, with the limit of the award to be in the amount of \$5,643.15, and

WHEREAS, the Town Court documentation sets forth six (6) grant items, including three (3) attorney legal style tables, a similar such table to be positioned in front of the Court bench, a commercial type shredder, and the relocation of the security camera system DVR unit, which all together would require grant funds in the sum of \$5,643.15

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Charlton hereby authorizes the Town of Charlton Town Justices to process the referenced application with the JCAP in accordance with the information provided to the Town Board and in the amount equal to the sum of \$5,643.15, and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to sign any and all documentation needed and required by the JCAP and the Town of Charlton as part of this application.

MOTION BY: Councilman Grasso	Voting: Councilman Grasso	Aye
	Councilman Ranaletto	Aye
SECONDED BY: Councilman Robbins	Councilman Robbins	Aye
	Supervisor Grattidge	Aye

The resolution was duly adopted on September 28, 2020.

Brenda Mills, Town Clerk

ABSTRACT OF CLAIMS

RESOLUTION #135

Abstract of Claims

Motion by Councilman Ranaletto
Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract #116, voucher numbers 603 - 644 in the amount of \$31582.51 and Abstract #20, voucher number 2001 in the amount of \$2,225.00

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

PRIVILEGE OF THE FLOOR

Suzanne Voigt said that there has been a big rash of political signed being taken from yards and she would like the Board to tell people that it is illegal to steal them.

Jim Glavin asked if the Budget Workshops were open to the public. A: Yes, the public can attend and observe, however no input is taken from the public at the workshops.

RESOLUTION #136

Motion to adjourn

Motion by Councilman Grasso
Seconded by Councilman Robbins

Vote: All Ayes, No Nays. **CARRIED.**

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk