

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

January 27, 2020

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Councilman Grasso at 7:30 p.m. to set the agenda for the February 10th meeting.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Jim Craig.

RESOLUTION #54

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board hereby approves the minutes from the regular Town Board Meeting on January 13, 2020.

Vote: All Ayes, No Nays. **CARRIED.**

DISCUSSION

The Town Board members discussed setting up dates for the Board members to audit the records of the 5 departments at Town Hall that receive money for the Town. Each audit is typically done by 2 Board members. They plan to conduct the audits over the course of the next few weeks and to vote on a resolution to approve the audits at the February 24th meeting.

The American Diabetes Association is planning their annual Tour de Cure, and is looking to secure the Charlton Town Hall parking lot for use as a rest stop. The 2020 Tour de Cure will take place on Sunday, June 14th from the Saratoga County Fairgrounds and will ride through Charlton between 7:30-10:30 am. Councilman Ranaletto will talk to our Insurance Agent to see if an insurance certificate should be required.

RESOLUTION #55

A Resolution authorizing the Tour De Cure to use the Town Hall parking lot on June 14th

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board hereby authorizes the American Diabetes Association Tour De Cure to use the Town Hall parking lot on June 14th for the purpose of a rest stop for their bike tour and acknowledges that the Tour will be passing through Charlton.

Vote: All Ayes, No Nays. **CARRIED**

The Sales Tax for the month was \$122,104.00 and the Mortgage Tax was \$10,354.50.

Supervisor Grattidge said that during budget talks, the Highway Superintendent discussed purchasing a new loader. \$32,500 was budgeted toward the cost of the loader, and the Supervisor has recommended that the Town borrow the balance of \$109,444 in the form of a 1 year BAN to be paid back in 2021. The interest rate is very low at this time, less than 2%. Money could be taken out of the Highway Fund balance for the purchase

but it would nearly deplete the funds, so the Board agreed that a BAN is a better way to go. This fits into the 5 year plan for equipment replacement.

The Board discussed having the Town Attorney prepare a resolution for the next meeting for the painting of the Town Hall. The Town has gotten quotes, and has chosen a quote for \$16,900. Attorney Craig said that he would like some items clarified in writing. The quote was done last fall so we need to verify how long the quote is good for. He would like the number of shutters clarified that are included in the estimate. He would also like clarification regarding the rinsing and prepping, caulking, scraping etc. Councilman Robbins will contact the painter for clarification. The Board would like to begin the work late spring or early summer. Supervisor Grattidge would like to present a resolution for the painting and also the pressure washing at the next meeting.

ABSTRACT OF CLAIMS

RESOLUTION #56

Abstract of Claims

Motion by Councilman Grasso

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract #102, voucher numbers 35 – 72 in the amount of \$56,989.21 and Abstract #3, voucher number 3001 in the amount of \$81,252.15 (Harmony Fire) and Abstract #4, voucher number 4001 in the amount of \$482,581.23 (Charlton Fire).

Vote: All Ayes, No Nays. **CARRIED.**

PRIVILEGE OF THE FLOOR

Jim Glavin, resident, asked about soliciting quotes and if the Town has a maintenance plan for Town assets? Councilman Grasso said that the decision is made based on the dollar value, quotes under \$35,000, depending on the type of work, do not need to go out to bid. The Town always tries to get at least 3 quotes or bids. The Town Board prepares the requirements for the work, and if needed gets input from the Town Engineer. As far as a maintenance plan, it is more on an "as needed basis".

RESOLUTION #57

Motion to adjourn and enter into Executive Session to discuss a possible Real Estate transaction and possible pending litigation

Motion by Councilman Grasso

Seconded by Councilman Robbins

Vote: All Ayes, No Nays. **CARRIED.**

The meeting adjourned at 8:12 p.m. and the Board entered into Executive Session. The Board came out of Executive Session at 8:42 p.m. No action was taken.

Respectfully submitted,

Brenda Mills
Town Clerk