

**Town of Charlton
Saratoga County
Town Board Meeting**

November 9, 2020

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Roll Call: Councilman Grasso, Councilman Ranaletto, Supervisor Grattidge.

Excused: Councilman Robbins

Also in attendance: Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

RESOLUTION #151

Approval of Minutes

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the minutes of the Public Hearing for the 2021 Budget on October 26, 2020 and for the Town Board Agenda Meeting on October 26, 2020.

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

The Town Clerk's office took in \$1,005.50 for the month of October. \$413.00 was paid to the Supervisor's Office as revenue and \$592.50 was paid to other Governmental agencies.

RESOLUTION #152

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of October:

- I attended the normal Town and County meeting
- Worked on 2021 Preliminary Budget
- Held a workshop and a Public Hearing on the 2020 Budget

The Supervisor confirmed that the Board received the monthly financial reports.

11/05/2020 13:32:33

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of October, 2020:

DATED: November 5, 2020

SUPERVISOR

	Balance 09/30/2020	Increases	Decreases	Balance 10/31/2020
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	28,150.85	65,709.70	65,708.04	28,152.51
CASH - SAVING	39,134.88	90,554.05	65,708.04	63,980.89
PETTY CASH	600.00	0.00	0.00	600.00
Park Fees Reserve	49,132.18	6.45	0.00	49,138.63
TOTAL	117,017.91	156,270.20	131,416.08	141,872.03
DA HIGHWAY FUND				
CASH - CHECKING	9,301.40	34,825.55	34,825.55	9,301.40
CASH - SAVINGS	94,673.49	192,590.16	34,825.55	252,438.10
CASH, SPECIAL RESERVE	15,510.06	0.00	0.00	15,510.06
TOTAL	119,484.95	227,415.71	69,651.10	277,249.56
F WATER #1 FUND				
CASH - CHECKING	33.54	13,836.46	13,836.46	33.54
CASH - SAVINGS	340,125.90	1,626.05	13,836.46	327,915.49
CASH, SPECIAL RESERVES	202,323.64	0.43	0.00	202,324.07
TOTAL	542,483.08	15,462.94	27,672.92	530,273.10
H CAPITAL PROJECTS				
CASH - CHECKING	198,948.00	7,241.00	0.00	206,189.00
SAVINGS	-178,302.00	0.00	0.00	-178,302.00
TOTAL	20,646.00	7,241.00	0.00	27,887.00
SW WATER #2 FUND				
CASH - CHECKING	0.00	122.82	122.82	0.00
CASH - SAVINGS	28,076.72	3.52	122.82	27,957.42
TOTAL	28,076.72	126.34	245.64	27,957.42
TA TRUST & AGENCY				
CASH - CHECKING	9,457.49	40,461.60	39,111.60	10,807.49
TOTAL	9,457.49	40,461.60	39,111.60	10,807.49
TOTAL ALL FUNDS	837,166.15	446,977.79	268,097.34	1,016,046.60

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ANNOUNCEMENTS

The Highway Department will conduct bagged leaf pick-up the week of November 9th – 13th.

Town Offices will be closed November 11th in observance of Veterans Day.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Town of Ballston Library – Tom Saginaw said that the library now has expanded hours on Saturdays from 9 a.m. until 1 p.m., and the Library also offers curb service.

Highway – Highway Superintendent Heritage said that Bulk Drop-off went well again this year, and stayed within the amount of money budgeted for the collection. Supervisor Grattidge said that because it has been successful and within budget, the Town Board anticipates continuing the program on an every other year basis. The Board expressed thanks to the County for their help with the program. Superintendent Heritage read the following report for the month of October:

1. Picking up trees and limbs from the October 7th storm
2. Bulk item drop off week.
3. Put plows and sanders on the trucks.
4. Did our brush pick up week
5. 811 locations were 35
6. Cleaning up the red barn of unneeded items (clutter)

Constables – In October , there were 37 patrols, 19 complaints, 14 911 calls, and 7 accidents/1 EMT calls responded to. 3,145 miles were traveled, and 38 tickets were issued (16 issued on Route 67).

Dog Control – In October, there were 13 calls received, 4 expired licenses followed up on and 4 dogs seized returned to owner, and 3 dog bite cases reported, no court appearance tickets issued.

Cell Tower – The new Verizon Wireless cell tower at 764 Charlton Road is up and the antennas have been attached. They are working on installing the equipment at the base station. They have a critical need to get power back to the tower from Charlton Road. They still expect to have the tower operational before the end of the year.

Elmer Smith Park – Work on the trail project has been suspended until spring. Remaining work includes installing the stone dust final surface, top dressing the sides and the foot path to the cemetery. The Town needs to work on getting the reimbursement request into the County from the grant from the County.

Town Hall – Councilman Grasso said that he, Councilman Robbins and Jay Wilkinson have been working on an initiative to get some sound improvements to the main meeting room. Measurements have been done. Mr. Wilkinson has been working on getting pricing for acoustical panels and talking with some sound experts about what would be needed. Jay has gotten some samples to try to pick out fabrics and colors to see what matches the colors in the room best. It appears that the project will cost about \$10,000 so they have thought about breaking the project up into a couple of phases to avoid the big expense at once.

Water - The work on the pump house expansion is continuing for the chlorination system. The framing is done and the roof is on. They still need to cut a hole in the wall to the main pump house. The Town has received all of the chlorination system equipment so hopefully the project can be completed in the next month or so.

Elevator – Councilman Grasso said that over the past year we have had problems with cost and quality of service from Bay State Elevator Company, and we have discontinued our service from them. We are still trying to receive quotes from other service providers. The Board was very happy that Simmons Elevator was able to fix the elevator and get it operational prior to Election Day.

Councilman Grasso said that there is no update on the small leak repair in the water tower. He knows that the work has been scheduled.

Councilman Grasso is still obtaining quotes on the septic system at the Community Center.

Councilman Grasso said that he has received application materials from Jason Nemec, who plans to buy the old Charlton Firehouse. That information has been posted on the Town's website for residents to view. The Councilman said that he has met with Mr. Nemec and his Land Use Attorney about the process and timeframes. We anticipate him submitting a Use/Variance Application and an Exceptional Use Application to the Building Department in the near future.

Supervisor Grattidge thanked the Election/Poll workers for the great job that they did this year funneling people through the Town Hall in what is a very challenging time.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #153

A RESOLUTION AUTHORIZING ADOPTION BY TOWN BOARD OF THE TOWN OF CHARLTON OF THE TOWN BUDGET FOR THE YEAR 2021

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Absent, Supervisor Grattidge: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

RESOLUTION NO. 153

November 9, 2020

**RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD
OF THE TOWN OF CHARLTON OF THE TOWN BUDGET
FOR THE YEAR 2021**

WHEREAS, the Supervisor of the Town of Charlton, as Chief Fiscal Officer, in conjunction with the four other members of the Town Board are obligated to prepare and present to the residents of the Town of Charlton an annual budget; and

WHEREAS, the Supervisor and Town Board have reviewed all necessary data with respect to the preparation of a 2021 Town budget, including holding workshops, reviewing current staffing levels of Town employees, and holding a public hearing on October 26, 2020 for the review of the Board's proposed budget for 2021, at which the public was invited and allowed to be heard on the matter; and

WHEREAS, attached to this Resolution is a summary of the Town of Charlton budget for 2021, based on the final analysis and determination by the Town Board of all financial matters affecting the proposed budget; and

WHEREAS, also attached is a listing of all properties affected by the Local Government Exemption Impact Report for fiscal year beginning January 1, 2021 and as required by Real Property Tax Law Section 495 regarding the identification of tax exemptions for properties located within the Town of Charlton.

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton does hereby officially adopt its final budget for the tax year 2021, a copy of which final budget is attached to this Resolution.

Motion By: Councilman Grasso

Voting: Councilman Grasso	Aye
Councilman Ranaletto	Aye
Councilman Robbins	Absent
Supervisor Grattidge	Aye

Seconded by: Councilman Ranaletto

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: November 9, 2020

Brenda Mills, Town Clerk

RESOLUTION #154

A RESOLUTION TO TEMPORARILY APPOINT JAMES I. GLAVIN AS A MEMBER OF THE TOWN BOARD OF THE TOWN OF CHARLTON

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Absent, Supervisor Grattidge: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

RESOLUTION NO. 154

November 9, 2020

**RESOLUTION TO TEMPORARILY APPOINT JAMES I. GLAVIN AS A MEMBER OF
THE TOWN BOARD OF THE TOWN OF CHARLTON**

WHEREAS, the Town of Charlton has a duly elected Town Board, comprised of five (5) members, four councilpersons and one supervisor, all elected for staggered terms; and

WHEREAS, one of the elected Board Members, Penny Heritage, resigned from her office of Town Councilwoman of the Town of Charlton effective August 31, 2020, leaving an unexpired term which will end on December 31, 2023; and

WHEREAS, pursuant to New York State Town Law Article 4, Section 64(5), whenever a vacancy shall occur or exist in any town office, the Town Board or a majority of the members thereof may appoint a qualified person to fill the vacancy as set forth in the above-referenced New York State Town Law; and

WHEREAS, James I. Glavin, of 35 Vines Road, Charlton, N.Y., is willing to accept a Town Board appointment to fill that portion of the unexpired term of Penny Heritage from November 10th, 2020, until December 31, 2021; and

WHEREAS, the Town of Charlton is required to fill the remaining unexpired term of Councilwoman Heritage which will begin January 1, 2022 and terminate December 31, 2023, by election, which replacement election will be processed with the required legal procedures which apply to the filing of individual councilperson positions.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby temporarily appoints James I. Glavin, of 35 Vines Road, Charlton, N.Y., as a councilman of the Town Board of

the Town of Charlton, which appointment will take effect November 10, 2020, and terminate December 31, 2021; and it is further

RESOLVED, that the salary for Town Board member James I. Glavin shall be at the rate of \$5,300.00 per year, pro-rated for this year from November 10th, 2020 until December 31, 2020.

Motion By: Councilman Grasso	Voting: Councilman Grasso	Aye
	Councilman Ranaletto	Aye
Seconded by: Councilman Ranaletto	Councilman Robbins	Absent
	Supervisor Grattidge	Aye

The resolution was duly adopted on November 9, 2020.

Brenda Mills, Town Clerk

ABSTRACT OF CLAIMS

RESOLUTION #155

Approval of Abstract of Claims

Motion by Councilman Ranaletto
Seconded by Councilman Grasso

The Town Board members audited Abstract #119, voucher numbers 717 - 738 in the amount of \$75,422.32 and **Abstract #23**, voucher #2301 in the amount of \$8162.97

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Absent, Supervisor Grattidge: Aye. **CARRIED**

PRIVILEGE OF THE FLOOR

No one chose to speak.

RESOLUTION #145

Motion to adjourn the meeting

Motion by Councilman Grasso
Seconded by Councilman Ranaletto

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk