

**Town of Charlton  
Saratoga County  
Town Board Agenda Meeting**

October 26, 2020

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge 7:30 p.m. to set the agenda for the November 9th meeting.

Present: Councilman Grasso, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Jim Craig.

Excused: Councilman Ranaletto

**RESOLUTION # 147**

**Approval of Minutes**

Motion by Councilman Grasso

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board hereby approves the minutes from the regular Town Board Meeting on October 13, 2020.

Vote: All Ayes, No Nays. **CARRIED.**

**ANNOUNCEMENTS**

Peaceable Street north of Route 67 is now open. The bridge replacement project has been completed. Supervisor Grattidge stated that the bridge and concrete work look beautiful and should be there for many years.

The Highway Department has begun the Fall brush pick up this week and will conclude at the end of the week.

The Highway Department will begin bagged leaf pick up the week of November 9<sup>th</sup>.

The Town Offices will be closed on Election Day, November 3<sup>rd</sup>. Polls are open at 6 a.m. to 9 p.m. on Election Day. Districts 1,3 and 4 vote at Town Hall and District 2 votes at the West. Charlton Fire House.

**DISCUSSION**

Highway Superintendent Heritage said that Bulk Item Drop-off went well last week. There was 30 tons of waste collected in 6 dumpsters. Also, 2 ½ dumpsters of scrap metal were collected. The scrap metal will be sold to help offset the cost of the waste disposal. The Superintendent thanked the Saratoga County D.O.T. for the use of the containers and for trucking them. Supervisor Grattidge said that this collection is planned every other year, so hopefully, we will host it again in 2022.

The Sales Tax received this month was \$158,697.00 which is higher than the \$142,000 collected in October of last year, however we are still down 5 ½% year to date from last year. Councilman Grasso pointed out that the money received this October was collected by the State in August. The Mortgage Tax received was \$26,493.00 which is higher than anticipated and is good because Court fees collected are down this year and the extra mortgage tax collected may help offset them.

The Board had no changes to the proposed 2020 budget after tonight's Public Hearing. The Town Attorney was asked to prepare a resolution for the November 9<sup>th</sup> meeting for the Board to vote on accepting the budget.

Councilman Grasso said that the Town Board has spoken to multiple interested people and interviewed a few applicants for the Town Board vacancy. The Board would like to appoint Jim Glavin to the Town Board at the next Town Board meeting. The Town Attorney was asked to draft a resolution appointing Mr. Glavin to be voted on November 9<sup>th</sup>.

Highway Superintendent Heritage reported on the grant application for a new skid steer. It is a grant for shared equipment so the Town will be applying for the grant with the Town of Galway. The cost of the skid steer is approximately \$90,000 and the grant is for \$50,000.00 so each Town will be required to spend \$20,000 toward the cost of the skid steer.

## **MOTIONS, AUTHORIZATIONS AND RESOLUTIONS**

### **RESOLUTION #148**

#### **RESOLUTION TO HIRE A CONTRACTOR TO FIX WATER TANK LEAK AND PERFORM INSPECTION**

Motion by Councilman Grasso

Seconded by Councilman Robbins

Discussion: Supervisor Grattidge said that there is a pin hole size leak in the water tower tank. He believes that the leak occurred when the heavy wind storm went through on October 7<sup>th</sup> and trees went down. He said that the tank is over 50 years old. The company selected to repair the leak is very experienced at this type of work. The water tower will have to be drained for the repair.

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Absent, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

### **TOWN OF CHARLTON COUNTY OF SARATOGA STATE OF NEW YORK**

#### **RESOLUTION NO. 148**

**October 26, 2020**

#### **RESOLUTION TO HIRE CONTRACTOR TO FIX WATER TANK LEAK AND PERFORM INSPECTION**

**WHEREAS**, it was recently discovered that the Town water tower has developed a leak, and an emergency repair needs to be done to the water tank to address the leak with a visual inspection and testing of the water tank to be completed as part thereof; and

**WHEREAS**, the Town, pursuant to its' Procurement Policy, should solicit several bids and proposals for such work, however due to the emergency nature of the leak and the potential for increased damaged and harm, the Board believes it best to address the issue immediately on an emergency basis without further delay; and

**WHEREAS**, the Town has received a quote and estimate from Suez Utility Service Co., Inc. with its principal address of 535 Gen. Courtney Hodges Boulevard, Perry, Georgia, 31069, in the amount of \$10,110.00, to perform said work on an emergency basis, which meets all of the Town's criteria and specifications for said project; and

**WHEREAS**, the Town Board believes under the circumstances, Suez Utility Service Co., Inc., to be the best choice to perform the work, at a reasonable cost, value and expense to the Town, and able to perform the services in a timely manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Charlton declares the leak repair in the water tower an emergency, and awards to, and hires, Suez Utility Service Co., Inc. to fix the leak in the Town water tower and perform a visual inspection and testing of the water tank simultaneously therewith, at a cost of \$10,110.00 and any incidentals; and it is further

**RESOLVED**, the Town Supervisor is authorized to enter into and sign all necessary documents and pay all amounts needed to effectuate same.

Moved by Councilman Grasso

Seconded by Councilman Robbins

Voting: Councilman Grasso	Aye
Councilman Robbins	Aye
Councilman Ranaletto	Absent
Supervisor Grattidge	Aye

The resolution was duly adopted on October 26, 2020.

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Brenda Mills, Town Clerk

**RESOLUTION #149**

**Abstract of Claims**

Motion by Councilman Grasso

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract #118, voucher numbers 678 – 716 in the amount of \$27,036.63.

Vote: All Ayes, No Nays. **CARRIED.**

**PRIVILEGE OF THE FLOOR**

Suzanne Voigt, resident, asked if the Town Board was okay with the doors to the stairwells at Town Hall be left open on Election Day so that residents choosing to use the stairs would not have to touch the doors. The Board had no objection.

**RESOLUTION #150**

**Adjournment of Meeting**

Motion by Councilman Grasso

Seconded by Councilman Robbins

Vote: All Ayes, No Nays. **CARRIED.**

The meeting adjourned at 7:46 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk