



TOWN of CHARLTON
Town Hall
758 Charlton Road
Charlton, NY 12019

www.townofcharlton.org
518-384-0152

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Town of Charlton TOWN BOARD NEWSLETTER



Town Hall, 758 Charlton Road, Charlton, NY 12019 • 518-384-0152 • www.townofcharlton.org • Spring 2024

IMPORTANT DATES

APRIL

- 20 Volunteer Cleanup of Roadsides 9am-12pm
- 20 Tree Seedling give-away 12-1pm

MAY

- 17-18 Townwide Garage Sales
- 25 Water Reading Cards due
- 27 Memorial Day
(Town offices closed)
- 27 Memorial Day Svc
Gideon Hawley Pk 2:00
- 28 Grievance Day/TB Meeting
- 28 Rabies Clinic (4H Training Ctr)

JUNE

- 1 5k race, Party in the Park
- 2 Founders Day parade,
Farmers Mkt.
- 18 Rabies Clinic (4H Training Ctr)

JULY

- 4 Town offices closed

AUGUST

- 13 Rabies Clinic (4H Training Ctr)

SEPTEMBER

- 2 Labor Day (Town offices closed)
- 24 Rabies Clinic (4H Training Ctr)

OCTOBER

- 21-26 Bulk Item Drop-Off
(Hwy Garage)

NOVEMBER

- 4-8 Bagged Leaf Pick-up

For updates please see Calendar
at www.townofcharlton.org

Town Board meetings are held the
2nd and 4th Monday of each month,
unless holiday.



Joe Grasso



Dave Robbins



Jim Glavin



Paul St. John



Chris Tasse

NEWS FROM CHARLTON OFFICIALS

FROM THE TOWN SUPERVISOR

My spring newsletter article routine typically involves reflecting on the past year while watching snowbanks slowly fade away and patches of bare lawn grow in size. This year, winter never seemed to fully materialize. The snowbanks are long gone and fully bare lawns appear ready to begin greening up. The reflections of last year, however, conjure up the typical positive thoughts from years gone by. Charlton had a lot to be proud of in 2023, with what I consider another year of improved services to our residents and a lot of great community supported activities throughout the year.

Some important accomplishments of 2023 included advancing updates to our land use regulations, beginning design work on the rehabilitation of our Community Center, keeping taxes low on our residents both at the Town and County level, and hosting a wide array of well attended events including a busy Founder's Day Weekend. One very important accomplishment in 2023 was adding a new part-time Assistant Code Enforcement Officer in our Building Department. This was intended to increase support to our residents looking to make changes to their properties and strengthen enforcement of our zoning regulations. We continue to see many new or current landowners that have questions regarding what are permitted uses in Town, and which changes require review by our Building Department or our Boards. I strongly encourage anyone looking to make physical changes to their homes or properties, or those looking to introduce or expand any residential or commercial use, to reach out to our Building Department for assistance early in their planning.

Regarding the Community Center, the planned rehab will require the building to be closed during the construction period, with work starting either later this year or more likely, in 2025. There continues to be a funding shortfall for the necessary improvements, and the Town will continue to seek out additional grant funding opportunities and fundraising within the Town.

Regarding the updates to our land use regulations, our Land Use Review Committee comprised of many volunteers wrapped up its work last year with a broad list of recommendations that are intended to ensure development is in accordance with our Comprehensive Plan, Charlton retains its rural character and current and future agricultural activities are encouraged. The Town has recently engaged a professional land use consultant experienced in assisting rural communities like Charlton, and we expect to have draft revised zoning and subdivision regulations for more community review later this summer.

Regarding community-oriented activities, Founder's Day Weekend 2024 is shaping up to be filled with another round of widely popular events including Party in the Park, the parade down main street and the always popular Charlton Historical Society's 5k run/walk. Founder' Weekend is always the first weekend in June, so mark your calendars. Put a special star on Saturday, June 1st for Party in the Park, as this year we will be hosting **Big Sky Country**, the Capital Region's premier country band!

I'll close by saying a big "Thank You!" to all of our dedicated town staff and volunteers that I get to work with every day. Their commitment to keeping Charlton a great place to live is truly inspiring.

Joe Grasso

TOWN of CHARLTON CONTACT INFORMATION

Web site: www.townofcharlton.org • Fax: 384-0385

TOWN SUPERVISOR

Joe Grasso
257-0224
supervisor@townofcharlton.org

TOWN BOARD MEMBERS

Dave Robbins
councilmanrobbins@townofcharlton.org

Jim Glavin
councilmanglavin@townofcharlton.org

Paul St. John
councilmanstjohn@townofcharlton.org

Chris Tasse
councilmantasse@townofcharlton.org

TOWN CLERK

Brenda Mills
384-0152 ext. 201
townclerk@townofcharlton.org

Hours: Mon.-Fri. 9am-1pm
Tues. Eve 6-8pm
Sat. 9am-12 (except June-Aug.)

DEPUTY TOWN CLERKS

Margo Jones,
Laurie Kruppenbacher,
Teresa Hart

HIGHWAY SUPERINTENDENT

Marshall Heritage
399-3425
highway@townofcharlton.org

ASSESSOR

Hours: Tues. & Thurs. 9am-1pm
Tues. Eve 6-8pm
Sat. 9am-12 (except June-Oct.)

Kim Caron,
Clerk: Mary Beth Frewin
384-0152 ext. 210
assessors@townofcharlton.org

ZONING ADMINISTRATOR & BUILDING INSPECTOR

Hours: Tues. 2-4pm, 6-8pm
Thurs. 9am-12 and by appointment

Terry Anthony
384-0152 ext. 204
857-4109 (cell)
zoning@townofcharlton.org
Zoning Clerk: Laurie Kruppenbacher

JUSTICES

Hours: Thurs. Eve 6pm
Sean Piasecki
384-0152 ext. 219

Kevin Hart
384-0152 ext. 218

COURT CLERK

Hours: Mon., Wed. & Thurs.
9:00-11:00 am

Bev Pashley
384-0152 ext. 220
courtclerk@townofcharlton.org

CONSTABLES

Tom Parks
Gary Parks
Gregory Parks
Randy Angerosa
384-0152 ext. 203
470-0788 (cell)
charltonpolice@townofcharlton.org

TAX COLLECTOR

Hours: January Only
Tues., Thurs. & Sat. 9-12
Tax Collector: Sue McBurnie
384-0152 x 205
taxcollector@townofcharlton.org
Deputy: Teresa Hart

HISTORIAN

Marv Livingston
384-0152 ext. 212
historian@townofcharlton.org

DOG CONTROL

Gary Parks
365-8271 (cell)

WATER DEPARTMENT

Water Superintendent
Doug Flynn
858-8032 (cell)

Assistant Superintendent
Dennis Russell
857-4665 (cell)

Water Clerk:
Kim Caron
384-0152 x210
water@townofcharlton.org

CODE ENFORCEMENT OFFICER

Terry Anthony, CEO
Doug Ranaletto, Asst. CEO

NEWS FROM TOWN *of* CHARLTON OFFICIALS

FROM THE TOWN CLERK’S OFFICE

Got a tv to get rid of? Assemblywoman Walsh is hosting a free electronics recycling day, April 13th, 11-2pm. See our website for more information.

If you have ever wondered what the dates are for Town events, meetings, bulk item drop-off, etc., you can find that information on the Town’s website. Our website includes a link to view or print your tax bill, assessment information as well as minutes and agendas of Town meetings. If there is pertinent news to make you aware of, we list it under News and Announcements. You can sign up to receive emails from the Town with important information by clicking on the Subscribe button on our homepage and entering your email address. (townofcharlton.org)

The Town Clerk’s office issues dog licenses, marriage licenses, Certificates of Residency for Community College tuition reduction, handicap parking tags, marriage officiant licenses and applications for use of Town Parks and the Community Center. We also sell hunting/fishing licenses.

As always, feel free to contact my office if you have questions or things that we can assist you with.

Town Clerk Brenda Mills

HIGHWAY DEPARTMENT

The Highway Superintendent has announced that there will be no Spring or Fall Brush Pick-up this year. The Highway Dept will gladly provide residents with a truck to be filled with brush or bagged leaves. Contact the Highway Garage at (518)399-3425 to schedule truck drop-off and pick-up. Bagged leaf pick-up will be conducted November 4th – 8th. Leaves must be bagged in bio-degradable bags.

Bulk Item Drop-off is planned for October 21st-26th at the Highway Garage on Jockey Street. The hours will be Monday – Friday 8am – 4pm and Saturday 8 am – 12 pm. As the date gets closer, there will be more information on the Town website which will list acceptable and non-acceptable items. Example: (No tires, televisions, electronics, paints, propane tanks, building / stone materials or hazardous waste).

DOG CONTROL

New York State Law requires that all dogs be licensed and be vaccinated for rabies. Licenses can be purchased at the Town Clerk’s office. The fee is \$8 for spayed /neutered and \$13.50 for unspayed/ unneutered dogs. If you need assistance from the Dog Control Officer, he can be reached at: 518-365-8271.

Rabies Clinics are held at the 4-H Training Center, 556 Middleline Road, Ballston Spa. Questions? Call the Animal Shelter at 518-885-4113. The cost is free, however donations are accepted.

2024 Clinic Dates: May 28th, June 18th, August 13th, September 24th, Times: Dogs: 6:30-7:30 pm and must be on a leash.

ASSESSORS’ OFFICE

The 2024 Tentative Assessment Roll will be available for review during Town Hall hours beginning on May 1st. If your assessment has changed, you will receive a Change of Assessment Notice in early May.

I encourage residents to discuss their assessment with me prior to Grievance Day, as many times adjustments can be made that are acceptable to both parties. An appointment is required. Grievance Day is Tuesday, May 28, 2024. The Board of Assessment Review will be present 2 - 4 p.m. and 6 - 8 p.m.

TAX COLLECTOR

After April 1st, the Tax office in the Town Hall is CLOSED until December 26. For questions and payment instructions, please call the Saratoga County Treasurer at (518) 884-4724. You may view, print, and pay your Town and County Tax Bill bills on our Town website. If you have any permanent address corrections or ownership changes on your property, please contact our Town Assessor at 518-384-0152 ext 210.

MS4 ANNUAL REPORT

The Town of Charlton’s annual report for its State mandated municipal separate storm sewer system (MS4) permit will be available for public review and comment beginning April 19, 2024 on the Town website <https://www.townofcharlton.org/ms4-program/pages/ms-4-reports> and at the Town Clerk’s office. Interested residents can submit comments at the Town Hall.

WATER DEPARTMENT

Water Department Billing Information:

Water Reading Cards: are mailed by April 30th, due back with reading by May 24th. If you do not receive a card in the mail to read your meter, please call the Water Department at (518) 384-0152, ext 210. This year we will be accepting water readings by phone, by email to waterdept@townofcharlton.org or by mail. We are not including return postage on the water cards for the 2024 water billing season.

An \$85.00 penalty is charged for late reading cards if they are received or postmarked after May 25th.

Water Bills are mailed June 30th each year and payable until July 31st without penalty. Penalty is assessed on any payment received with a postmark date after July 31st at a rate of 5%. Water Bills can be paid to Charlton Water District #1 until October 15th. After this date, delinquent water bills are sent to the county to be added to the tax bill for the following year.

BUILDING & ZONING DEPT

The Building & Zoning hours are Tuesday 2:00-4:00 & 6:00-8:00 pm, and Thursday mornings 9:00 am to 12:00 noon. We are a part time department but will make every effort to accommodate your needs. Permit applications are available in file box outside Zoning office. Applications can be dropped off anytime the Town Clerks Office is open. Just a reminder, In-ground & Above ground pools do require a permit, as well as decks.

Be Advised there is a Burn Ban per DEC from March 16th -May 15th.

CHARLTON POLICE

We are happy to announce that Charlton now has 2 full-time Constables. In March, Greg Parks’s position was converted from part-time to full-time.

NEWS FROM TOWN COMMITTEES

COMMUNITY NEWS

ROADSIDE CLEAN-UP

The Town of Charlton’s Environmental Conservation Commission (ECC) will host Roadside Cleanup from 9am until noon on Saturday, April 20, beginning at the Highway Garage on Jockey Street. Volunteers must sign-up in advance for assignment of a road or section of a road to be cleaned. Safety vests, trash bags and gloves will be available, as well as refreshments for volunteers. For information contact Robert Killeen at (518) 882-1283.

TREE SEEDLINGS AVAILABLE

Tree and shrub bare root seedlings will be available for distribution to Town residents free of charge. Pickup will be inside the Town Highway Dept Garage on Jockey Street on Saturday, April 20th between Noon and 1pm on a first come basis. Planting instructions will be provided. Proof of your Town address will be required.

2024 CHARLTON TOWN-WIDE YARD SALE!

Friday, May 17 and Saturday, May 18 (9am-3pm)

Sponsored by the West Charlton Fire Dept. Auxiliary. Open to all residents of the Town of Charlton. Register to get your address on the yard sale map and advertisement. Registration closes May 8th. Email wcvfd.auxiliary@gmail.com to receive a registration link or get more information. \$10 registration fee can be made with check or through PayPal.

PARTY IN THE PARK - JUNE 1

Big Sky Country if coming to Charlton!

Join us at this year’s **Party in the Park on Saturday, June 1st at 4:30 in Elmer Smith Park.** We’ll have face painting, carnival games, giant inflatables, magicians, petting zoo, plenty of vendors with great food, and of course, fireworks and live music from local country music favorite **Big Sky Country.** We are always looking for new food vendors; if your organization would like to participate, this is a great fund raiser. Contact Dave Robbins (councilmanrobbins@townofcharlton.org)

Every year we rely on donations from individuals and local businesses to help fund this free event. Please consider making a contribution. Contact the Town Clerk’s Office (518)384-0152x201 for more information.

CHARLTON HISTORICAL SOCIETY (MAPLE AVENUE)

“A Song of Yaddo: Katrina Trask in Music and Lyrics” has been rescheduled for Sunday, April 28, 2pm at the Freehold Presbyterian Church.

Memorial Day Ceremony May 27, 2pm at the Gideon Hawley Park. We will honor Charlton Veterans. The Veterans Memorial Board Committee ensures that Charlton Veterans are listed on the Veterans Honor Roll Board in Gideon Hawley Park. Charlton residents for at least 8 years, who served in the Armed Forces and received an honorable discharge, are eligible to have their names included. Contact Pete Parker before May 1 to be listed so we can honor your service. Board Members are Chairman Pete Parker, George Eggleston and Jamie Sheppard.

Founders’ Day Weekend is Saturday and Sunday, June 1 & 2.

The museum will open and an art show will be at Main Street Fine Crafts Studio. The Charlton Heritage 5K race is June 1 at 10am, followed by the Kids’ Fun Run at 11am. This is the Society’s major fund raiser and there are many ways to volunteer. On Sunday we hope to have a Charlton Market

(chairperson needed) from 11:00 to 3:00 on the Schoolhouse lawn. The Parade will take place at 2:00, followed by a presentation of a Proclamation by the Town and NY State representatives on the museum steps. A free Ice Cream Social provided by the Dairy Association’s Ambassadors will follow.

We have many opportunities for those who wish to volunteer. Contact Alice Crotty at 518 399-4153 or crottyao@aol.com or Sue York at 518 399-3797 or yorkmm474@aol.com.

CHARLTON GARDEN CLUB

If you enjoy gardening, consider joining the Charlton Garden Club. Meetings are held on the third Wednesday of the month with no formal meetings in June, July, August, and December. More information can be found at the link:

https://www.townofcharlton.org/sites/g/files/vyhlf2921/f/uploads/garden_club_brochure_2024_0.pdf

Or contact Anne Varcasio at avarcasio@gmail.com

On June 2, from 11-3 please check out our Annual Founder’s Day Weekend Plant sale located next to the Charlton Historical Society Schoolhouse.

CHARLTON SENIORS

Together we can do more!

The Charlton Seniors is a local organization committed to enhancing and supporting local seniors’ lifestyles. Meetings occur the second and fourth Wednesdays, September through June, at the Charlton Community Center, 784 Charlton Rd. Doors open at 9:30 am with coffee, pastries and socializing followed by a featured speaker at 10:00 am. In lieu of a featured speaker, meetings may offer a special luncheon, local tour, chartered trip or other socializing opportunity.

YMCA classes are held at the community center throughout the year. Strength and Conditioning classes are held at 9:30-10:15 on Mondays and Thursdays and Chair Yoga is offered on Mondays 10:30-11:15 am. A small fee is charged for classes. Registration forms are available at class or in the Charlton Seniors newsletter.

The Charlton Seniors’ library is open on the first and third Friday of each month at the Community Center. The library offers a collection of books, DVDs and puzzles. Our knitting circle meets during library hours. It is open to all community members wishing to gather and knit, share patterns and ideas. All levels of knitters are welcome. Newcomers may use donated yarn and tools to join the fun. Starting in September, 2023, a different game will be featured each month during library hours. Come join neighbors for game play, learn a new game, teach a game you enjoy or just watch and socialize.

The Charlton Seniors in conjunction with the Charlton Freehold Presbyterian Church hosts spring and fall food drives each year. Watch for announcements and signs as you drive through the village. Please consider joining the Charlton Seniors. Membership is open to all area residents, 55 years of age or over, for \$10/year. Membership forms are available at the Community Center, Town Hall and in the Charlton Seniors’ Newsletter, <http://tinyurl.com/CharltonSeniorsNewsletter> or by contacting Roger Shisler at roger.shisler@gmail.com, 518-399-2303. Mail membership forms/dues to Roger Shisler, 223 Sweetman Rd, Ballston Spa, NY 12020.

If you have questions, contact Wendy Shisler, President, at shislew@gmail.com or 518-810-9423.