



TOWN of CHARLTON
Town Hall
758 Charlton Road
Charlton, NY 12019

www.townofcharlton.org
518-384-0152

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Town of Charlton TOWN BOARD NEWSLETTER



Town Hall, 758 Charlton Road, Charlton, NY 12019 • 518-384-0152 • www.townofcharlton.org • Spring 2022

IMPORTANT DATES

- APRIL**
23 Roadside Cleanup
9-12am, Town Garage
25-28 Brush Pickup
(have ready by the 24th)
- MAY**
17 Rabies Clinic (4H Training Ctr)
24 Grievance Day
25 Water Reading Cards due
30 Memorial Day
(Town offices closed)
30 Memorial Day Svc
Gideon Hawley Park 2:00
- JUNE**
4 5k race, Party in the Park
5 Founders Day Parade,
Farmers Mkt.
28 Rabies Clinic (4H Training Ctr)
- JULY**
4 Independence Day
(Town offices closed)
- AUGUST**
23 Rabies Clinic (4H Training Ctr)
- SEPTEMBER**
5 Labor Day
(Town offices closed)
- OCTOBER**
3-6 Brush Pick-up
(have ready by 2nd)
8 Rabies Clinic (4H Training Ctr)
24-29 Bulk Item Drop-off
Hwy Garage
31-11/4 Bagged Leaf Pick-up
- For updates please see Calendar
at www.townofcharlton.org
- Town Board meetings are held the
2nd and 4th Monday of each month,
unless holiday.



Grasso Robbins Glavin St. John Tasse

NEWS FROM CHARLTON OFFICIALS

FROM THE TOWN SUPERVISOR

Spring is a time for snow to be melting, turkeys gobbling and fields to be planted. As we come out of Covid we are slowly getting back to a new normal at work, home and school. We have all been impacted by the pandemic, either individually or through our neighbors, our families, or our friends. I am proud of the way the Charlton community came together to work hard to minimize health risks for those around us, whether it was social distancing, wearing masks or getting vaccinated. It was amazing to see so many neighbors helping neighbors.

The challenges of 2021 for the Town of Charlton helps put perspective on some positives for the year. 2021 was a strong year for the town financially. Sales tax started to rebound and the Town finished the year in a solid financial position. This was due to prudent spending, conservative budgeting, and using one-time grant funds wisely. We did this while making strategic investments in our Highway Department equipment and Town facilities including our infrastructure, Town parks and trails.

As we put a cold winter behind us many thanks go out to Highway Superintendent Marshall Heritage and his devoted crew. They worked many long nights and weekends keeping our roads cleared of ice and snow this winter season.

I would like to thank Jenna Smith for all of her hard work serving on the Town Board in 2021. The time she served the residents of Charlton was impactful and very much appreciated. Looking ahead to this year, I would like to welcome both Chris Tasse and Paul St. John to the Town Board. They have started the year off strong, and are ready to continue to lead the Town to a bright future.

Focus areas for the Supervisor's office and Town Board this year will include taking a longer-term view of our financial strength, completing a comprehensive building condition assessment of our Community Center, weighing the pros and cons of a town-wide tax assessment revaluation and taking a fresh look at long term growth and land use. One of the less discussed impacts of the pandemic has been more people wanting to

reside in a rural community like Charlton. We have seen this in renewed development pressure and in proposals for new building lots. This will prompt us to take a holistic review our zoning and land use regulations and insure we have the tools to protect our town's unique rural character for generations to come.

After a two-year hiatus, 2022 will be a year of more Town activities. We are looking forward to celebrating Founder's Weekend the first weekend in June. This includes Party in the Park (with music and fireworks), a parade down Main Street, and the always popular Charlton Historical Society's 5k Run/Walk. We are also looking to host even more community events, so stay tuned for updates throughout the year!

Supervisor Joe Grasso

FROM THE TOWN CLERK

Covid Test kits are still available free of charge to residents, no reservation needed.

My office receives calls each year asking how to recycle or dispose of hazardous waste and electronics. Currently we do not know of any programs to dispose of hazardous waste. Several years ago, Saratoga County sponsored a hazardous waste disposal day, but currently they just suggest that you give the chemicals, sprays etc. to someone who might be able to use them. Getting rid of tv's is much harder today as well. Currently, the only site that we know will take them is Best Buy and there is a \$29.99 charge.

The Town Clerk's office issues dog licenses, marriage licenses, Certificates of Residency for Community College tuition reduction, handicap parking tags, and applications for use of Town Parks and the Community Center. We also sell hunting fishing licenses. Check out the Town website for additional services and to sign up to receive emails from the Town with important information by clicking on the Subscribe button on our homepage. (townofcharlton.org)

As always, feel free to contact my office if you have questions or things that we can assist you with.

Brenda Mills, Town Clerk

TOWN of CHARLTON CONTACT INFORMATION

Web site: www.townofcharlton.org • Fax: 384-0385

TOWN SUPERVISOR
Joe Grasso
257-0224
supervisor@townofcharlton.org

TOWN BOARD MEMBERS
384-0152
Dave Robbins
councilmanrobbins@townofcharlton.org

Jim Glavin
councilmanlavin@townofcharlton.org

Paul St. John
councilmanstjohn@townofcharlton.org

Chris Tasse
councilmantasse@townofcharlton.org

TOWN CLERK
Brenda Mills
384-0152 ext. 201
townclerk@townofcharlton.org

Hours: Mon.-Fri. 9am-1pm
Tues. Eve 6-8pm
Sat. 9am-12 (except June-Aug.)

DEPUTY TOWN CLERKS
Margo Jones,
Laurie Kruppenbacher,
Teresa Hart

HIGHWAY SUPERINTENDENT
Marshall Heritage
399-3425
highway@townofcharlton.org

ASSESSOR
Hours: Tues. & Thurs. 9am-12
Tues. Eve 6-8pm
Sat. 9am-12 (except June-Oct.)

Kim Caron,
Clerk: Mary Beth Frewin
384-0152 ext. 210
assessors@townofcharlton.org

**ZONING ADMINISTRATOR &
BUILDING INSPECTOR**
Hours: Tues. Eve 6-8pm,
Thurs. 9am-12 and by appointment

Terry Anthony
384-0152 ext. 204
857-4109 (cell)
zoning@townofcharlton.org
Zoning Clerk: Laurie Kruppenbacher

JUSTICES
Hours: Thurs. Eve 6pm
Vern Ketchum
384-0152 ext. 219

Kevin Hart
384-0152 ext. 218

COURT CLERK
Hours: Mon., Wed. & Thurs.
9:00-11:00 am
Bev Pashley
384-0152 ext. 220
courtclerk@townofcharlton.org

CONSTABLES
Tom Parks
Gary Parks
Gregory Parks
Randy Angerosa
384-0152 ext. 203
470-0788 (cell)
charltonpolice@townofcharlton.org

TAX COLLECTOR
Hours: January Only
Tues., Thurs. & Sat. 9-12
Tax Collector: Sue McBurnie
384-0152 x 205
taxcollector@townofcharlton.org
Deputy: Teresa Hart

HISTORIAN
Marv Livingston
384-0152 ext. 212
historian@townofcharlton.org

DOG CONTROL
Gary Parks
365-8271 (cell)

WATER DEPARTMENT
Water Superintendent
Doug Flynn
858-8032 (cell)

Assistant Superintendent
Dennis Russell
857-4665 (cell)

Water Clerk:
Kim Caron
384-0152 x210
water@townofcharlton.org



HIGHWAY DEPARTMENT

Spring Brush Pick-Up

The Highway Department will be picking up brush from winter tree damage during the week of April 25th to April 28th. As there will be only one pass-by, please be sure to have your brush out by Sunday night (April 24th) so you do not miss the pick-up. Remember, put cut ends toward the road to assist the highway crew. Please DO NOT put out large piles of brush, tree trunks or stumps. If you have a larger than normal amount of brush, the Town can drop off a truck for you to fill. Contact Superintendent Marshall Heritage at 518-857-3431 to arrange for the truck.

Bulk Item Drop-off week is October 24-29 at the Highway Garage Monday-Friday 8am-4pm. Saturday 8am-12pm. (No tires, televisions, electronics, paints, propane tanks, building / stone materials). More information and a list of acceptable items will be posted to the town website when it becomes available. Sign up for email blasts through the website and this information will be sent to you.

The Highway Department would like to thank all that help keep the fire hydrants clear of snow this past winter.

ASSESSORS' OFFICE

The 2022 Tentative Assessment Roll will be available for review beginning on May 1st. The Roll will be on the shelf outside of the Assessor's Office and will be available for review 9:00 a.m. to 1:00 p.m. M-F and Saturdays 9:00 a.m. to 12:00 p.m. If your assessment has changed, you will receive a Change of Assessment Notice in early May.

I encourage residents to discuss their assessment with me prior to Grievance Day, as many times adjustments can be made that are acceptable to both parties. An appointment is required. Grievance Day is Tuesday, May 24, 2022. The Board of Assessment Review will be present 2 - 4 p.m. and 6 - 8 p.m.

Kim Caron, Town Assessor

TAX COLLECTOR

After April 1st, the Tax office in the Town Hall is CLOSED until December 26. Taxes remaining unpaid at the end of the period will be turned over to Saratoga County for collection. Please call the Saratoga County Treasurer at (518) 884-4724 for amount due and payment instructions.

You may view, print, and pay your Town and County Tax Bill bills by visiting: www.TownofCharlton.org where the link is on the left side of our home page: "Saratoga County Tax Bills". Viewing and printing is free, but there is a charge if you choose to pay online.

Please notify us of changes to a mailing address. A good way to verify your correct address is by looking at the School Tax Bill you will receive in September, or check online using our Tax Bill search. If you have any permanent address corrections or ownership changes on your property, please contact our Town Assessor at 518-384-0152 ext 210, by mail or email. Residents needing urgent assistance can reach me at: taxcollector@townofcharlton.org or by contacting me directly at (518)366-9235.

Sue McBurnie, Town Tax Collector

DOG CONTROL

New York State Law requires that **all dogs be licensed** and be vaccinated for rabies. Licenses can be purchased at the Town Clerk's office. The fee is \$8 for spayed /neutered and \$13.50 for unspayed/unneutered dogs.

Rabies Clinics are held at the 4-H Training Center, 556 Middleline Road, Ballston Spa. Questions? Call the Animal Shelter at 518-885-4113. The cost is free, however donations are accepted.

2022 Dates: April 5th, May 17th, June 28th, August 23rd, October 8th

Times: Cats: 5:30-6:30 pm and must be in a carrier.
Dogs: 6:30-7:30 pm and must be on a leash

PLANNING BOARD

The Planning Board meets the third Monday of each month, holidays are not excluded, there is no meeting in December. The Board consists of seven volunteer members who are appointed for seven year terms. The Board reviews subdivision and lot-line-change applications and also provides advisory opinions to the Zoning Board of Appeals and the Town Board when requested. Applications for subdivision of property or a lot-line-change with an adjoining property can be found on the Town's website. Hard copies of these applications are also available from the Zoning Administrator's office in Town Hall. The Board's mission is to ensure Zoning Ordinance, Subdivision Regulations Design and Construction Standards and goals established by the Comprehensive Plan are met in each action. Prior to each month's meeting the Board's agenda is posted on the Town's website along with proposed subdivision / lot-line-change application materials and maps of the proposed change. Meeting minutes and approval resolutions are also posted on the website. The approval process can take a minimum of three months for a simple subdivision or lot-line-change or many more months depending on complexity of the parcel, other agencies' involvement and ability of the applicant to provide the Board with requested material.

WATER DEPARTMENT

Water Department Billing Information:

Water Reading Cards: mailed out by April 30th, due by May 25th. If you do not receive a card in the mail to read your meter, please call the Water Department at (518) 384-0152, ext 210. An \$85.00 penalty is charged for the following two reasons:

1. No reading card is returned with a reading
2. The card was received with a postmark after May 25th.

Water Bills are mailed June 30th each year and payable until July 31st without penalty.

Hydrant Flushing can happen at anytime, anywhere in the district.

MS4 ANNUAL REPORT

The Town of Charlton's annual report for its State mandated municipal separate storm sewer system (MS4) permit is available for public review and comment on the Town website <https://www.townofcharlton.org/ms4-program/pages/ms-4-reports> and at the Town Clerk's office. Interested residents can submit comments at the Town Hall.

BUILDING & ZONING DEPT

Spring is here and that is the start of the building season for outdoor projects. We are a part time department but will make every effort to accommodate your needs. The Building & Zoning hours are Tuesday evening from 6:00 - 8:00, and Thursday mornings 9:00 am to 12:00. Permit applications are available in a file box outside Zoning office. Applications can be dropped off anytime the Town Clerks Office is open. Just a reminder, In-ground & Above ground pools do require a permit.

COMMUNITY NEWS

ROADSIDE CLEANUP

The Town of Charlton's Environmental Conservation Commission (E.C.C.) will host a Roadside Cleanup event from 9am until noon on Saturday, April 23rd. Participants will be able to sign in for a road or a section of a road at the Charlton Highway Department Garage on Jockey Street. Safety vests, trash bags and gloves will be available, as well as coffee, cider and doughnuts for participants. For information contact Robert Killeen at (518) 882-1283.

PARTY IN THE PARK is back -June 4

After missing the past two years to COVID, our Party in the Park during Founders Day Weekend is back. As plans are finalized they will be announced on the town website. We will have live music, food vendors, games for kids and adults, and other activities. The evening will end with our traditional awesome fireworks display. If you are interested in helping in any way, contact Dave Robbins councilmanrobbs@townofcharlton.org.

Donations for the event are appreciated. Mail to: Town Clerk, 758 Charlton Rd, Charlton, NY 12019.

Charlton Garden Club

Charlton Garden Club meets once a month for a business meeting & special speaker or event. We participate in Charlton Founders Day along with maintaining the many gardens of our town. If you are interested in learning more about the Charlton Garden Club, please contact Anne Varcasio at 518 384-0194 or Wynne Trowbridge at 518 882-5433.

Charlton Directory – Check your listing!!

Howard and Lita Eskin publish the Charlton Directory in the fall. It is free to all Charlton residents and usually delivered by our Fire Departments. They need your help to ensure that the listings in the book are correct. Please take a look at your old directory and if a correction is needed to your phone number, or if you have never been listed in the directory, please email your name, address and phone number to the Eskins at: eskin@capital.net or call them at (518)882-6809 and leave a message with your information.

Pine Grove Cemetery Association

Pine Grove Cemetery is located on Stage Road south of the hamlet. We are looking for new members to join our Association, and also volunteers to help on cemetery clean-up days. If you are interested, please contact Bob Martin at (518)882-9792.

Charlton Historical Society

The year 2022 marks the 100th anniversary of the founding of Charlton's Fire District #1. Honoring this important anniversary will be the theme for Founders' Day this year. The Charlton Historical Society would like your help to provide displays for our museum that provide content about Charlton's Fire District #1. This would include written history, stories, a display board, items on loan for a display case, photographs, or whatever you have. If you can help provide something, please contact Sue York at YorkMM474@aol.com or 518 399-3797.

SPRING 2022 PROGRAMS AND EVENTS

- **A VISIT TO A CHARLTON BARN**
Saturday May 14 at 11:00 on Cook Road.

We are looking for photos of Charlton antique barns that were built before 1900 for a display at the May 14th presentation. Contact Stacey Fenton at 518 882-6009 if you are willing to share a photo of your barn. If you don't have a photo, we will take the photo.

- **MEMORIAL DAY CEREMONY**
Monday, May 30 at 2:00 in Gideon Hawley Park.

This year's theme will be the recognition of the 100th Anniversary of the Unknown Soldier. Charlton Veterans are eligible to be added to the Board if they have been resident in Charlton for at least 8 years and have received an honorable discharge. Send request to the Veterans Board Committee C/o Charlton Town Hall, **BY MAY 1.**

- **MUSEUM SUMMER HOURS**
2:00 to 4:00 weekends from July 9 to Aug 28

- **FOUNDERS' DAY WEEKEND**
Saturday June 4 and Sunday June 5
Saturday at 10:00 - 5K Charlton Heritage 5K Run/Walk and Kids' Fun Run
Note: This is our fundraiser that is partially funded by our very generous Sponsors. If you would like to support the CHS via the race, contact Susan York, Treasurer.

Saturday at 5:00 **Party in the Park**

Sunday at 10:00 AM – **Farmers' Market** Contact Teresa Hart at 518-399 3436 for a booth.Music will be provided by "True Folks".

Sunday at 2:00 – **Charlton Parade** honoring the 100th Anniversary of the Dist. #1 Fire Department. Contact John Hussey 518 557-2410 if you wish to be in the Parade.

Saturday 8:30 to 1:00 **Art Show and Museum** will be open.

Sunday 11:00 to 4:00 **Art Show and Museum** will be open.