

**Town of Charlton
Planning Board Minutes
758 Charlton Road
Charlton, New York 12019**

Minutes of the Planning Board Meeting – February 18, 2019

Chairman Jay Wilkinson called the meeting to order at 7:00 p.m. at the Charlton Town Hall.

Present: Jay Wilkinson, Chairman, Jack Kadlecek, Connie Wood, Chris Mitchell, Jonathan Riedinger, Bruce Gardner, Susan York, Planning Board Clerk and Kim Caron, Planning Board Secretary.

AGENDA MEETING

Mr. Wilkinson stated that there is a quorum.

Minutes

Mr. Wilkinson stated that the draft of the November 19, 2018 meeting minutes needed to be approved. Mrs. York has previously provided comments. No other comments were made. Mr. Wilkinson stated that the Board could vote on the minutes during the Business Meeting.

Public Hearings

There were no Public Hearing scheduled.

Subdivision Applications

There were no subdivision applications.

Zoning Report

Mr. Wilkinson stated that the Board has received the November and December, 2018 and January 2019 reports.

Correspondence

Mr. Wilkinson stated that he would like to have a workshop to discuss the proposed changes to the Subdivision Application and Review Guide.

Mr. Wilkinson passed out a summary of Planning Board activity from 2013-2018.

Town Board Liaison

Mr. Grasso was present.

Mr. Wilkinson made a motion to close the Agenda meeting, seconded by Mrs. Wood. All were in favor. Agenda meeting closed at 7:13 p.m.

BUSINESS MEETING

Opened at 7:35 p.m. with the Pledge of Allegiance.

Minutes

Mr. Wilkinson made a motion to approve the draft of the November 19, 2018 meeting minutes with changes incorporated. Mr. Kadlecek seconded the motion. Mrs. Wood abstained from the vote.

SUBDIVISION APPLICATIONS

None.

ZONING REPORT

The Board reviewed the report.

CORRESPONDENCE

The Board continued working on updating the subdivision regulations and application. The Board reviewed the revisions and made additional comments.

TOWN BOARD LIAISON

Mr. Grasso stated that the new town attorney is Jim Craig, Esq.

Mr. Grasso stated that he has spoken to the Town Board about the subdivision regulations and as long as the changes do not contradict the zoning ordinance, it can be done by Town Board Resolution.

Mr. Grasso stated that the Town Board would be forming a cell service advisory committee.

Mr. Wilkinson made a motion to adjourn the meeting to conduct a workshop. Mr. Gardner seconded the motion. All were in favor.

The meeting was adjourned at 7:45 p.m.

The workshop to review the proposed changes to the Subdivision Application and Review Guide ended at 9:10 p.m.

Respectfully Submitted,

Kimberly A. Caron
Recording Secretary