TOWN OF CHARLTON

New York State Department of Environmental Conservation SPDES General Permit Coverage For Municipal Separate Storm Sewer Systems

Permit # NYR20A032

STORM WATER MANAGEMENT PROGRAM

2019 ANNUAL REPORT March 10, 2019 – March 9, 2020

Report Date: May 20, 2020



Town of Charlton 758 Charlton Road Charlton, New York 12019 Telephone: 518 384-0152 Fax 518 384-0385

Prepared By:

The Environmental Design Partnership 900 Route 146 Clifton Park, N.Y. 12065 (518) 371-7621 This annual report is a statutory requirement of the Town of Charlton's State Pollutant Discharge Elimination System (SPDES) permit number **NYR20A032.** This report summarizes activities undertaken during the past permit year related to its Storm Water Management Program (SWMP).

Copies of the written SWMP are available for public review and comment at the Charlton Town Hall at 758 Charlton Road or with the report preparer by appointment at:

Michael McNamara, P.E. Charlton Town Engineer Environmental Design Partnership 900 Route 146 Clifton Park, N.Y. 12065 (518) 371-7621 x 115 <u>mmcnamara@edpllp.com</u>

This annual report and prior annual reports are also available for public review on the Charlton website at <u>https://www.townofcharlton.org/ms4-program/pages/ms-4-reports</u>. Comments on the annual report may also be submitted on the website or directly to the preparer at the address above.

This annual report is submitted to the New York State Department of Environmental Conservation by June 1rst every year as part of the Saratoga County Inter-Municipal Stormwater Management Program. Information on the County program can be found online at <u>www.saratogastormwater.org</u>.

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2 0 2 0

This cover page must be completed by the report preparer. Joint reports require only one cover page.

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Choose one:

This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

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OR

O This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

Name of Single Entity

OR

O This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

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MS4 Annual Report Cover Page

MCC form for period ending March 9, 2 0 2 0

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Each MS4 must submit an MCC form.

Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

• An Annual Report for a single MS4

○ A Single Entity (Per Part II.E of GP-0-10-002)

○ A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

MCC form for period ending March 9, 2 0 2 0

Name of MS4 Town of Charlton

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Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for <u>each</u> of the following positions as indicated below:

- 1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
- 2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
- 3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
- 4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
- 5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

- Principal Executive Officer/Chief Elected Official
- O Duly Authorized Representative
- \bigcirc Local Stormwater Public Contact
- \bigcirc Stormwater Management Program (SWMP) Coordinator
- Report Preparer

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Name of MS4 Town of Charlton, Saratoga County, N.Y.

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Name of MS4 Town of Charlton, Saratoga County, N.Y.

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Name of MS4 Town of Charlton, Saratoga County, N.Y.

Section 2 - Contact Information

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- O Principal Executive Officer/Chief Elected Official
- O Duly Authorized Representative
- \bigcirc Local Stormwater Public Contact
- \odot Stormwater Management Program (SWMP) Coordinator
- Report Preparer

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Name of MS4 Town of Charlton

Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

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Additional tasks/responsibilities

○ *Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

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Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name A 1 a n	MI	Last Name G r a t t i d g e
Title (Clearly print title of individual signing report)		
Supervisor		
Signature		Date

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator Division of Water 4th Floor 625 Broadway Albany, New York 12233-3505

This report is being submitted for the reporting p	eriod ending March 9,	2	0	2	0	
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Town of Charlton

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Water Quality Trends

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The information in this section is being reported (check one):

• On behalf of an individual MS4

If Yes, choose one of the following

 \bigcirc On behalf of a coalition

How many MS4s are contributed to this report?

1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One. \bigcirc Yes

 \bigcirc Yes \bullet No Charlton did not conduct its stream testing program at the

• Report(s) attached to the annual report end of 2019 but plans to do so in the Fall of 2020.

• Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

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This report is being submitted for the reporting period ending March 9, 2 0 2 0

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Name of MS4/Coalition Town of Charlton

Minimum Control Measure 1. Public Education and Outreach

1

The information in this section is being reported (check one):

 \bigcirc Agricultural

Zonin

- On behalf of an individual MS4
- \bigcirc On behalf of a coalition

How many MS4s contributed to this report?

1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

• Construction Sites		• Pesticide and Fertilizer Application
• General Stormwater	Management Information	Pet Waste Management
• Household Hazardou	us Waste Disposal	• Recycling
• Illicit Discharge Det	tection and Elimination	\bigcirc Riparian Corridor Protection/Restoration
\bigcirc Infrastructure Maint	tenance	○ Trash Management
\bigcirc Smart Growth		• Vehicle Washing
• Storm Drain Markin	g	\bigcirc Water Conservation
• Green Infrastructure	/Better Site Design/Low Impact Development	\bigcirc Wetland Protection
O Other:		O None
2. Specific audienc	es targeted during this reporting period:	
• Public Employees	• Contractors	
• Residential	• Developers	
○ Businesses	• General Public	
○ Restaurants	\bigcirc Industries	

Other

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• Other:

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Name of MS4/Coalition Town of Charlton

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3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

 Construction Site Operators Trained 	# Trained				1
Direct Mailings	# Mailings	1	3	0	0
• Kiosks or Other Displays	# Locations				2
\bigcirc List-Serves	# In List				
\bigcirc Mailing List	# In List				
\bigcirc Newspaper Ads or Articles	# Days Run				
\bigcirc Public Events/Presentations	# Attendees				
\bigcirc School Program	# Attendees				
○ TV Spot/Program	# Days Run				
• Printed Materials:	Total # Distributed			6	0
Locations (e.g. libraries, town offices, kiosks)					

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• Other:

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 2 0

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Name of MS4/Coalition Town of Charlton

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This report is being submitted for the reporting period ending March 9, 2 0 2 0

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Name of MS4/Coalition Town of Charlton

4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Actively participate in the Saratoga County Intermunicipal program. Continue providing articles in Town Newsletter. Continue to educate Board members. Continue signage on catch basins and pet wastes, continue attendance at Saratoga County Planning & Zoning Conference and New York Planning Federation.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Attendance at road cleanups increases yearly. Planning Board has a greater understanding of Stormwater management techniques and has increased focus in this area. Planning Board has designated 1 member to concentrate on storm and SWPPP related issues

C. How many times was this observation measured or evaluated in this reporting period?

(ex.: samples/participants/events)

4

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

• Yes \bigcirc No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP? • Yes • No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

some interruption anticipated due to Covid-19 restrictions. Generally, continue participation in County program. Continue town newsletter, rerun MS4 informational article, continue annual MS4 agenda meeting with relevant town officials to review SWMP commitments

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This report is being submitted for the reporting period ending March 9, 2 0 2 0

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Name of MS4/Coalition Town of Charlton

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Minimum Control Measure 2. Public Involvement/Participation

The information in this section is being reported (check one):

• On behalf of an individual MS4

 \bigcirc On behalf of a coalition

How many MS4s contributed to this report? 1

1. What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period? Check all that apply:

• Cleanup Events	# Events 2
• Comments on SWMP Received	# Comments 0
• Community Hotlines	Phone # ()
Phone # $(5 1 8) 8 8 5 - 8 9 9 5$	Phone # ()
Phone # ()	Phone # ()
Phone # ()	Phone # ()
Phone # ()	Phone # ()
Phone # ()	Phone # ()
○ Community Meetings	# Attendees
Plantings	Sq. Ft. 1 0 0 0
Storm Drain Markings	#Drains 2 5
\bigcirc Stakeholder Meetings	# Attendees
O Volunteer Monitoring	# Events
O Other:	

2. Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided? • Yes

Program (SWMP) Plan provided?	•	Ye	s	0	No
List-Serve # In List		1	3	0	0
O Newspaper Advertising # Days Run					
○ TV/Radio Notices # Days Run					
• Other: C o p y a t T o w n H a 1 1					

• Web Page URL: Enter URL(s) on the following two pages.

This report is being submitted for the reporting period ending March 9, 2 0 2 0

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Name of MS4/Coalition Town of Charlton

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Name of MS4/Coalition	Town of Charlton

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3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

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This report is being submitted for the reporting period ending March 9, 2 0 2 0 If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank. SPDES ID NYR 2 0 A 0 3 2 Name of MS4/Coalition Town of Charlton 4.a. If this report was made available on the internet, what date was it posted? Leave blank if this report was not posted on the internet. 0 5 2 5 2 0 2 0 4.b. For how many days was/will this report be posted? 9 9 9 If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b.. 5.a. Was an Annual Report public meeting held in this reporting period? ○ Yes • No If Yes, what was the date of the meeting? If No, is one planned? ○ Yes • No 5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period? ○ Yes • No If No, is one planned for each? ○ Yes No 6. Were comments received during this reporting period? ○ Yes • No If Yes, attach comments, responses and changes made to

SWMP in response to comments to this report.

This report is being submitted for the reporting period ending March 9, 2 0 2 0

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Name of MS4/Coalition Town of Charlton

7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Participate in Saratoga County Intermunicipal Storm program. Continue free tree plantings giveaway. Continue waste collection and recycling events as possible, continue proportional funding of County MS4 program

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Attendance at tree planting giveaway and roadside pickup events increases annually.

C. How many times was this observation measured or evaluated in this reporting period?

(ex.: samples/participants/events)

2

D. Has your MS4 made progress toward this measurable goal during this reporting period?

• Yes O No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

• Yes O No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Some interruption anticipated due to Covid-19 restrictions. Generally, continue participation in County program and town wide cleanup events. Events are typically done in late April on a weekend and were postponed indefinitely this year

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Name of MS4/Coalition Town of Charlton

Minimum Control Measure 3. Illicit Discharge Detection and Elimination

1

The information in this section is being reported (check one):

- On behalf of an individual MS4
- \bigcirc On behalf of a coalition
 - How many MS4s contributed to this report?
- 1. Enter the number and approx. percent of outfalls mapped:
- 2. How many of these outfalls have been screened for dry weather discharges during this reporting period (outfall reconnaissance inventory)?
- **3.a.**What types of generating sites/sewersheds were targeted for inspection during this reporting period?

\bigcirc Auto Recyclers	Landscaping (Irrigation)
 Building Maintenance 	○ Marinas
\bigcirc Churches	○ Metal Plateing Operations
\bigcirc Commercial Carwashes	\bigcirc Outdoor Fluid Storage
\bigcirc Commercial Laundry/Dry Cleaners	○ Parking Lot Maintenance
\bigcirc Construction Vehicle Washouts	
\bigcirc Cross-Connections	• Residential Carwashing
\bigcirc Distribution Centers	• Restaurants
\bigcirc Food Processing Facilities	\bigcirc Schools and Universities
\bigcirc Garbage Truck Washouts	• Septic Maintenance
\odot Hospitals	\bigcirc Swimming Pools
\bigcirc Improper RV Waste Disposal	• Vehicle Fueling
\bigcirc Industrial Process Water	○ Vehicle Maint./Repair Shops
O Other:	○ None
• Sewersheds:	

This report is being submitted for the reporting period ending March 9, 2 0 2	2 0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

	SPDES ID
Name of MS4/Coalition Town of Charlton	N Y R 2 0 A 0 3 2
3.b.What types of illicit discharges have	e been found during this reporting period?
\bigcirc Broken Lines From Sanitary Sewer	\bigcirc Industrial Connections
\bigcirc Cross Connections	\bigcirc Inflow/Infiltration
\bigcirc Failing Septic Systems	\bigcirc Pump Station Failure
\odot Floor Drains Connected To Storm Sewers	\bigcirc Sanitary Sewer Overflows
○ Illegal Dumping	\bigcirc Straight Pipe Sewer Discharges
Other:	None
4. How many illicit discharges/potentia reporting period?	al illegal connections have been detected during this
5. How many illicit discharges have be	en confirmed during this reporting period?
6. How many illicit discharges/illegal c period?	onnections have been eliminated during this reporting
7. Has the storm sewershed mapping b	een completed in this reporting period? • Yes • No

- 7. Has the storm sewershed mapping been completed in this reporting period? If No, approximately what percent was completed in this reporting period?
- 8. Is the above information available in GIS? Is this information available on the web? If Yes, provide URL(s):

Please provide specific address of page where map(s) can be accessed - not home page.

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No

No

○ Yes

○ Yes

This report is being submitted for the reporting period ending March 9, 2 0 2 0

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- 9. Has an IDDE law been adopted for each traditional MS4 and/or have IDDE procedures been approved for all non-traditional MS4s contributing to this report?
- **10. If Yes, has every traditional MS4 contributing to this report certified that this law is equivalent to the NYS Model IDDE Law?** Yes No NT

11. What percent of staff in relevant positions and departments has received IDDE training?

5 8

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This report is being submitted for the reporting period ending March 9, 2 0 2 0

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Town of Charlton

12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Continue to maintain MS4 outfall map, monitor land use changes, conduct bi-annual dry weather observations of storm outfalls, continue laboratory testing of surface water at two watershed collection sites, track changes in 9 parameter pollutant profile, continue to inform public & town officials of the prohibition of discharges to storm system related to Local Law #3 of 2007, continue to monitor illicit discharges via public input and reporting.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Dry weather observations did not indicate the presence of any illicit discharges. Stream testing continues to document pure water results.

C. How many times was this observation measured or evaluated in this reporting period?

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

• Yes O No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

• Yes O No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town will continue to perform the same tasks related to Illicit Discharge Detection and Elimination at the regularly scheduled times. Dry weather observations are performed in the Spring and Fall and water quality testing is done in the Fall. The Spring dry weather observation has been postponed due to Covid-19 restrictions.

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Name of MS4/Coalition Town of Charlton

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<u>Minimum Control Measures 4 and 5.</u> <u>Construction Site and Post-Construction Control</u>

The information in this section is being reported (check one):

- On behalf of an individual MS4
- \bigcirc On behalf of a coalition

How many MS4s contributed to this report? 1

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory
mechanism that provides equivalent protection to the NYS SPDES General Permit for
Stormwater Discharges from Construction Activities?• Yes• Yes• No

1b. Has each Town, City and/or Village contributing to this report of equivalent to a NYSDEC Sample Local Law for Stormwater Ma Sediment Control through either an attorney certification or usi	anagement and	Erosion	
Analysis Workbook?	0	O No	○ NT
If Yes, Towns, Cities and Villages provide date of equivalent NYS	Sample Local L	aw.	

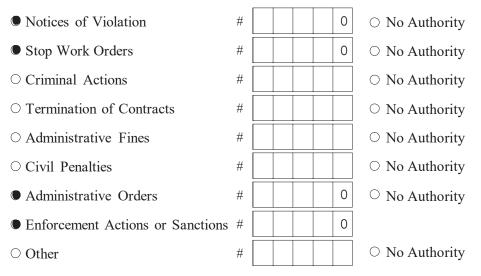
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2.	Does your MS4/Coalition	have a SWPPP	review procedure	in place?	• Yes	○ No

- 3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?
- 4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs?

 Yes
 No

If Yes, how many public comments were received during this reporting period?

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? • Yes O No 6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:



This report is being submitted for the reporting period ending March 9, 2 0 2 0

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Town of Charlton

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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- \bigcirc On behalf of a coalition

How many MS4s contributed to this report? 1

- 1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?
- 2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?
- 3. What percent of active construction sites were inspected during this reporting period? \odot NT
- 4. What percent of active construction sites were inspected more than once?
- 5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual?
- 6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval?

 Yes
 No
 NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? O Yes O No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

This report is being submitted for the reporting period ending March 9, 2 0 2 0

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Town of Charlton

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Submit additional pages as needed.

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This report is being submitted for the reporting period ending March 9, 2 0 2 0

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Name of MS4/Coalition Town of Charlton

7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

continue review of development projects by PB and Town Engineer, continue municipal review of temporary mitigation efforts used during construction to combat erosion, review written storm water pollution prevention plans & erosion and sediment control plan drawings, issue approval of developer SWPPP and erosion plans, supervise field conditions, continue implementation of small construction program, continue inform developers of their obligations under Local Law #2 of 2007

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Only 1 project in Town during report period 1-acre disturbance. No prolonged erosion problems during construction. No erosion and sediment related complaints with permitted project. Highway Superintendent & Building Inspector typically at construction sites weekly & have been trained to review E&S provisions. Town Engineer typically reviews construction projects 4 times per year. Private inspector retained by developers conducts weekly reports and copy Town Engineer.

C. How many times was this observation measured or evaluated in this reporting period?

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

• Yes \bigcirc No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

• Yes \bigcirc No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

continue with items listed above as applications are submitted for additional projects.

SPI	DES	ID						
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SPDES ID

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Name of MS4/Coalition Town of Charlton

Minimum Control Measure 5. Post-Construction Stormwater Management

The information in this section is being reported (check one):

- On behalf of an individual MS4
- \bigcirc On behalf of a coalition

How many MS4s contributed to this report? 1

1. How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?

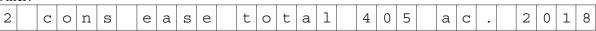
	# Inventoried	# Inspections	# Times Maintained
• Alternative Practices	1	0	0
• Filter Systems	1	1	0
 Infiltration Basins 	2	0	0
• Open Channels	65	65	0
Ponds	2	2	0
\bigcirc Wetlands			
\bigcirc Other			

- 2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintanance? ••• Yes
- 3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?

○ Building Codes ● Municipal Comprehensive Plans

○ Overlay Districts ● Open Space Preservation Program

- Zoning O Local Law or Ordinance
- None Land Use Regulation/Zoning
- Watershed Plans Other Comprehensive Plan
- Other:



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Name of MS4/Coalition Town of Charlton	Ν	YF	2	0.	A 0	3	2
4a. Are the MS4s contributing to this report involved in a regional/wate	ershed v	vide p	olanı	0	effor Yes		No
4b. Does the MS4 have a banking and credit system for stormwater ma	nageme	nt pr	actic	es?	Yes		
4c. Do the SWMP Plans for each MS4 contributing to this report includ and approval of banking and credit of alternative siting of a stormw				evalu it pra	atio	n e?	
4d. How many stormwater management practices have been implement	ted as pa	art of	this	-	Yes em i	-	110
reporting period? 5. What percent of municipal officials/MS4 staff responsible for progr	am imn	leme	ntati	on a	ttend	0 led	

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

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Name of MS4/Coalition Town of Charlton

6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Continue to ensure the use of permanent stormwater management treatment facilities for applicable development projects, institute perpetual care agreements or require public dedication to promote long term health of treatment facilities, continue to inspect exist. storm management facilities concurrent with dry weather outfall observations.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Charlton has had only two major residential development projects in at least 20 years. Currently there are only eight modern era stormwater management facilities town wide. The oldest of those facilities is less than ten years old. Their designs are modern and they are in working condition. Outflow from those storm facilities is observed at least 2 times per year and is typically clean and free of sediment or pollutants.

C. How many times was this observation measured or evaluated in this reporting period?

(ex.: samples/participants/events)

2

D. Has your MS4 made progress toward this measurable goal during this reporting period?

• Yes O No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

• Yes O No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

1 major subdivision project continues to be under construction. The Town has inspected the site numerous times to ensure compliance with their SWPPPs. The Town also receives reports from private inspector. The Town hired a new Zoning Officer in 2019 and a new Highway Super in 2018. Both have been briefed on MS4 issues by Town Engineer.

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Name of MS4/Coalition Town of Charlton



Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- \bigcirc On behalf of a coalition

How many MS4s contributed to this report? 1



1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

			Self-Assessment					
		<u>Op</u>	peration/Activi	ity/Facility				
		per	formed withir	<u>n the past 3</u>				
Operation/Activity/Facility	Addressed i	n SWMP?	<u>years?</u>	-				
Street Maintenance	• Yes	○ No	• Yes	○ No				
Bridge Maintenance	····· OYes	• No	O Yes	• No				
Winter Road Maintenance	• Yes	○ No	• Yes	\bigcirc No				
Salt Storage	• Yes	○ No	• Yes	○ No				
Solid Waste Management	O Yes	• No	O Yes	• No				
New Municipal Construction and Land Disturba	nce • Yes	○ No	• Yes	\bigcirc No				
Right of Way Maintenance	• Yes	○ No	• Yes	\bigcirc No				
Marine Operations	O Yes	• No	····· O Yes	• No				
Hydrologic Habitat Modification	O Yes	• No	O Yes	• No				
Parks and Open Space	• Yes	○ No	• Yes	\bigcirc No				
Municipal Building	• Yes	○ No	• Yes	\bigcirc No				
Stormwater System Maintenance	• Yes	○ No	• Yes	○ No				
Vehicle and Fleet Maintenance	• Yes	○ No	• Yes	\bigcirc No				
Other	○ Yes	○ No	\odot Yes	\bigcirc No				

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SPDES ID

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0

3 2

Name of MS4/Coalition	Town of Charlton

2. Provide the following information about municipal operations good housekeeping programs:

\bigcirc Parking Lots Swept (Number of acres X Number of times swept)	# Acres				
• Streets Swept (Number of miles X Number of times swept)	# Miles			1	5
• Catch Basins Inspected and Cleaned Where Necessary	#			2	0
 Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary 	#				4
O Phosphorus Applied In Chemical Fertilizer	# Lbs.				
\bigcirc Nitrogen Applied In Chemical Fertilizer	# Lbs.				
 Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) 	# Acres			-	
3. How many stormwater management trainings have been provided to during this reporting period?) municipa	l em	ıploy	ees	1

- 4. What was the date of the last training?
- 5. How many municipal employees have been trained in this reporting period?
- 6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

0 4

0 1

2 0 1 9

2

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Name of MS4/Coalition Town of Charlton

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Maintain Town Hall storm system, housekeeping policies at Town Garage, training class for Highway Superintendent, street sweeping agreement with Ballston Spa, rotate storm sewer cleanout, ditch maintenance. Began brine pretreatment of roads to reduce salt usage,

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Charlton's water testing program continues to validate the lack of pollutants in the watershed. Town owned & managed facilities are in good condition and are well maintained. Municipal facilities are observed daily and maintenance issues are addressed as soon as possible.

C. How many times was this observation measured or evaluated in this reporting period?

3 6 5

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

• Yes O No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

• Yes O No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Charlton's good housekeeping MCM is in full implementation in accordance with its Storm Water Management Program Plan. The Town will continue to pursue the same policies in the upcoming year. In early 2018, the Town hired a new Highway Superintendent. Some reporting parameters were not available from the departing Superintendent. The Highway Super continues to work with the TE and outside training opportunities to become familiar with MS4 provisions.

