

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

April 23, 2018

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the May 14th meeting.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Hodgkins, Councilman Ranaletto, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

RESOLUTION #92

Abstract of Claims

Motion by Councilman Hodgkins

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in **Abstract #108**, voucher numbers 246 - 283, in the amount of \$26,718.72.

Vote: All Ayes, No Nays. **CARRIED.**

RESOLUTION #93

Approval of Minutes

Motion by Councilman Hodgkins

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the minutes from the Town Board Meeting on April 9, 2018.

Vote: All Ayes, No Nays, **CARRIED.**

ANNOUNCEMENTS

The Town's spring brush pick-up is in process this week, April 23rd to April 27th.

COMMUNICATIONS

The Sales Tax report was not received yet this month and the Mortgage Tax was \$15,702.00.

The CHIPS money from the State for the Highway budget this year will be \$109,194.00. The State has also informed the Town that our share of the PAVE NY program this year will be \$24,921.42, and the Extreme Winter Recovery amount will be \$20,409.74. The total that the Town Highway Department will receive from the State this year is \$154,515.56. The Board will do a budget amendment at the next meeting to add the money to the 2018 budget. Discussion ensued regarding this, and Supervisor Grattidge said that he feels that the way that the Town currently handles budgeting just the CHIPS money each fall for the next year's budget is the best way to go, since the Town is not ensured that they will receive the extra program funds each year. Superintendent Heritage said that he heard that PAVE NY and the Extreme Winter funding will not be available next year.

Supervisor Grattidge said that in 1996 a Highway Reserve Fund was established by resolution, to be used to save money for equipment. There is currently a balance of about \$16,000 and the Highway Superintendent would like to use that money for the equipment that the Board will vote to accept the bids on tonight. Attorney

Van Vranken said that withdrawal of the funds is subject to a permissive referendum. The Board plans to hold the public hearing on May 29th. The Town also plans to receive Hurricane Stella reimbursement from the State, and that money will be used to pay for the equipment. The Highway Superintendent has placed old equipment for sale on GovDeals.com and will also use the proceeds towards the cost of the newly acquired equipment.

Supervisor Grattidge said that the County has made an agreement with Inside Rx to provide discounted pharmacy benefits to uninsured and underinsured county residents. Information kits will be available at the Town Clerk's office beginning in May.

DISCUSSION

Councilman Ranaletto said that he and fellow Board members have interviewed several people interested in filling the Town Board vacancy created by the resignation of Councilman Hodgkins at the end of April. He said that he would like to nominate Dave Robbins for the position. The Board had no objection. A resolution is planned for the next meeting to appoint Mr. Robbins to begin on May 15th.

Councilman Hodgkins said that the next meeting of the Party in the Park Committee is on May 8th at 6:30pm.

Councilman Ranaletto said that the Building and Zoning office has been working with their new operations software and hope to go live with it next week.

Councilwoman Heritage said that she has started connecting with each Department that she is liaison to. She has met with the Parks Committee and they are continuing their 2018 projects as well as working with BHBL Junior Baseball to improve the baseball field in Elmer Smith Park. The Highway Superintendent, community volunteers and parents from the league have been working on the field.

Supervisor Grattidge said that the Board will continue to discuss whether or not the Town Board should expand their use of social media. Councilwoman Heritage has been the volunteer administrator of Friends of Charlton NY Facebook page for many years. The page was particularly effective this past weekend in engaging the community regarding a lost dog.

Councilman Grasso said that the Planning Board met last week and reviewed a lot line adjustment on Charlton Road and made a recommendation on a ground mounted solar project. The Planning Board wants to make minor changes and updates to the Subdivision Regulations as well as the Design and Construction Standards, both of which have not been updated in a long time. The Councilman informed the Planning Board that if they came up with a list of changes to the 2 documents, he will bring it to the Town Board for discussion. Supervisor Grattidge has spoken with the Zoning Administrator who is making a list of minor changes that he would like to have made to the Zoning Ordinance.

Councilman Grasso said that he and Councilman Hodgkins first ran for the Town Board seats in 2013 and have worked together on the Board since 2014. Councilman Hodgkins has taught him a lot about infrastructure and shared his knowledge of equipment which has been very helpful to the Town. He thanked Councilman Hodgkins for his years of service to the Town and expressed how nice it was to work with him. Supervisor Grattidge reminded everyone how instrumental Councilman Hodgkins was in helping to reconstruct the footbridge in Elmer Smith Park. Through his connections, the Councilman secured a really great quality bridge for a really reduced cost.

Supervisor Grattidge said that he and Highway Superintendent Heritage met with Spectrum and they confirmed that they are laying cable on Upper Cook Road and Upper Northline Road.

Supervisor Grattidge said that he received a call from a resident concerned about safety as recently there were 17 cars parked in the road for AIM Services on Vines Road. The Constables said that they were aware that there was a funeral service there recently which may have been the same day. They will continue to monitor the area.

MOTIONS, RESOLUTIONS AND AUTHORIZATIONS

RESOLUTION #94

A RESOLUTION ACCEPTING THE RESIGNATION OF MARK HODGKINS AS A MEMBER OF THE TOWN BOARD OF THE TOWN OF CHARLTON

Motion by Councilman Ranaletto
Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Hodgkins: Abstained,
Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 94

April 23, 2018

A RESOLUTION ACCEPTING THE RESIGNATION OF
MARK HODGKINS AS A MEMBER OF THE
TOWN BOARD OF THE TOWN OF CHARLTON

WHEREAS, the Town of Charlton has a duly elected Town Board, comprised of five (5) members, four councilmen and one supervisor, all elected for staggered terms, and

WHEREAS, one of the elected councilmen, Mark Hodgkins, has submitted a resignation to the Town Board dated April 9, 2018 and which will be effective April 30, 2018, leaving an unexpired term of Councilman Hodgkins which will end on December 31, 2019, and

WHEREAS, pursuant to New York State Town Law Article 4, Section 64(5), whenever a vacancy shall occur in any town office, the town board or a majority of the members thereof may appoint a qualified person to fill all or a portion of the unexpired term as such town board may determine in its absolute discretion, and

WHEREAS, the Town of Charlton Town Board will be required to fill the initial unexpired term of Councilman Hodgkins which will begin May 1, 2018 and terminate December 31, 2018, and

WHEREAS, in November, 2018, the appointed councilman must then seek election by the qualified voters of the Town of Charlton to fill the remaining one year term of Councilman Hodgkins, which term will end on December 31, 2019.

NOW BE IT RESOLVED, that the Town Board hereby accepts the resignation of Mark Hodgkins as a councilman of the Town Board of the Town of Charlton, effective April 30, 2018 as set forth in this resolution.

Moved by: Councilman Ranaletto

Voting: Councilman Grasso	Aye
Councilwoman Heritage	Aye
Councilman Hodgkins	Abstained
Councilman Ranaletto	Aye
Supervisor Grattidge	Aye

Seconded by: Councilman Grasso

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 23, 2018

Brenda Mills, Town Clerk

RESOLUTION #95

A RESOLUTION AUTHORIZING THE TOWN OF CHARLTON HIGHWAY SUPERINTENDENT TO SELL TOWN OF CHARLTON HIGHWAY DEPARTMENT EQUIPMENT NOT BEING USED

Motion by Councilman Hodgkins
Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 95

April 23, 2018

A RESOLUTION AUTHORIZING THE TOWN OF CHARLTON HIGHWAY SUPERINTENDENT TO SELL TOWN OF CHARLTON HIGHWAY DEPARTMENT EQUIPMENT NOT BEING USED

WHEREAS, the Town of Charlton Highway Superintendent has determined that the Town Highway Department has certain highway equipment that is not currently being used as noted on the attached request for authorization, and

WHEREAS, the Highway Superintendent is requesting authorization to sell said unused Town Highway Department equipment by auction with Govdeals.com.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton hereby authorizes the Town of Charlton Highway Superintendent to sell certain Highway Department equipment by auction with Govdeals.com and that the Highway Superintendent take whatever actions are necessary to process this matter to conclusion.

Moved by: Councilman Hodgkins	Voting: Councilman Grasso	Aye
	Councilwoman Heritage	Aye
	Councilman Hodgkins	Aye
Seconded by: Councilman Grasso	Councilman Ranaletto	Aye
	Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 23, 2018

Brenda Mills, Town Clerk

RESOLUTION #96

A RESOLUTION ACCEPTING THE BID OF CAPITAL TRACTOR FOR THE PURCHASE OF A CASE IH CX90 TRACTOR WITH ALAMO INTERSTATER FLAIL MOWER WITH LH,RH AND REAR FLAIL UNITS BY THE TOWN OF CHARLTON

Motion by Councilman Hodgkins
Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 96

April 23, 2018

A RESOLUTION ACCEPTING THE BID OF CAPITAL TRACTOR FOR THE PURCHASE OF A
CASE IH CX90 TRACTOR WITH ALAMO INTERSTATER FLAIL MOWER WITH
LH, RH AND REAR FLAIL UNITS BY THE TOWN OF CHARLTON

WHEREAS, the Town Board did on April 9, 2018 approve a resolution authorizing the Supervisor to publish a Notice to Bidders regarding the purchase by the Town of Charlton of a 1999 or newer CX90 Case IH Tractor with factory cab air conditioning, together with three (3) 1999 or newer Alamo or comparable flail mowers, and

WHEREAS, a notice was published in the Daily Gazette, the Town of Charlton official newspaper, requesting sealed bids for such purchase and which notice was published on April 12, 2018, and

WHEREAS, the Town of Charlton received one bid prior to the 12:00 p.m. April 23, 2018 deadline date, and at which time said bid was opened and the bid read and reviewed by representatives of the Town, and

WHEREAS, the Town Board and the Town Highway Superintendent have reviewed the bid document received and the Town Clerk, together with the Town Highway Superintendent have prepared and submitted a detailed analysis of such bid to the Town Board, a copy of which document is attached to this resolution and made a part hereof as if more fully set forth herein, and

WHEREAS, following discussions with the Town Highway Superintendent regarding the factors related to the bid received by the Town, the Town Highway Superintendent has recommended that the Town accept the bid of Capital Tractor for the purchase of the Case IH CX90 tractor with Alamo interstater flail mower with LH, RH and Rear flail units.

NOW BE IT RESOLVED, that the Town Board awards the bid for the Case IH CX90 tractor with Alamo interstater flail mower with LH, RH and Rear flail units to Capital Tractor, according to the recommendation of the Town Highway Superintendent for the price of \$15,000.00 and hereby directs the Supervisor and the Town Highway Superintendent to take whatever steps are necessary to execute an agreement between the Town of Charlton and Capital Tractor for the purchase of said Case IH CX90 tractor with Alamo interstater flail mower with LH, RH and Rear flail units.

Moved by: Councilman Hodgkins

Voting: Councilman Grasso Aye

Councilwoman Heritage Aye

Councilman Hodgkins Aye

Seconded by: Councilman Ranaletto

Councilman Ranaletto Aye

Supervisor Grattidge Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 23, 2018

Brenda Mills, Town Clerk

RESOLUTION #97

A RESOLUTION ACCEPTING THE BID OF DADO'S INC. FOR THE PURCHASE OF A 1995 GRADALL XL5100 HYDRAULIC EXCAVATOR BY THE TOWN OF CHARLTON

Motion by Councilman Hodgkins

Seconded by Councilwoman Heritage

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 97

April 23, 2018

**A RESOLUTION ACCEPTING THE BID OF DADO'S INC.
FOR THE PURCHASE OF A 1995 GRADALL XL5100
HYDRAULIC EXCAVATOR BY THE TOWN OF CHARLTON**

WHEREAS, the Town Board did on April 9, 2018 approve a resolution authorizing the Supervisor to publish a Notice to Bidders regarding the purchase by the Town of Charlton of a 1995 Gradall XL5100 hydraulic excavator, and

WHEREAS, a notice was published in the Daily Gazette, the Town of Charlton official newspaper, requesting sealed bids for such purchase and which notice was published on April 12, 2018, and

WHEREAS, the Town of Charlton received one bid prior to the 12:00 p.m. April 23, 2018 deadline date, and at which time said bid was opened and the bid read and reviewed by representatives of the Town, and

WHEREAS, the Town Board and the Town Highway Superintendent have reviewed the bid document received and the Town Clerk, together with the Town Highway Superintendent have prepared and submitted a detailed analysis of such bid to the Town Board, a copy of which document is attached to this resolution and made a part hereof as if more fully set forth herein, and

WHEREAS, following discussions with the Town Highway Superintendent regarding the factors related to the bid received by the Town, the Town Highway Superintendent has recommended that the Town accept the bid of Dado's Inc. for the purchase of the 1995 Gradall XL5100 hydraulic excavator.

NOW BE IT RESOLVED, that the Town Board awards the bid for the 1995 Gradall XL5100 hydraulic excavator to Dado's Inc., according to the recommendation of the Town Highway Superintendent for the price of \$15,000.00 and hereby directs the Supervisor and the Town Highway Superintendent to take whatever steps are necessary to execute an agreement between the Town of Charlton and Dado's Inc. for the purchase of said hydraulic excavator.

Moved by:	Councilman Hodgkins	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Aye
			Councilman Hodgkins	Aye
Seconded by:	Councilwoman Heritage		Councilman Ranaletto	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 23, 2018

Brenda Mills, Town Clerk

PRIVILEGE OF THE FLOOR

Dave Robbins, resident, thanked the Board and community for posting on social media about his missing dog. He was impressed that he even got a call of concern from the Charlton Constables. The dog returned home and he is very appreciative for everyone's efforts.

Councilman Grasso noted that Miles Knight was in attendance tonight for the meeting for his Participation in Government Class.

Marshall Heritage reminded everyone that roadside cleanup is this Saturday from 8am to noon, and the tree give away is noon to 1pm.

RESOLUTION #98

Motion to adjourn the meeting

Motion by Councilman Hodgkins

Seconded by Supervisor Heritage

Vote: All Ayes, No Nays. **CARRIED.**

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk