

**Town of Charlton
Saratoga County
Town Board Meeting**

June 10, 2019

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

RESOLUTION #119

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting Minutes on May 28, 2019.

Vote: All Ayes, No Nays. **CARRIED**

Supervisor Grattidge asked the following be added into the minutes: One May 28, 2019 the Town Board held a Workshop with Kevin Egan of Charter Communications. The franchise agreement was discussed, as well as future plans to do more wiring in Charlton. Additional wiring is not a definite, and is handled on a case by case basis. It must be requested by the customer, and a cost analysis is done. It helps if the customer gets the interest of their neighbors. Several people are looking into what grant money might be available for wiring. The Town Board desires to have future meetings with Charter Communications to discuss last mile wiring.

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

TOWN CLERK'S REPORT

The Town Clerk's office took in \$860.47 for the month of May. \$685.95 was paid to the Supervisor's Office, and \$174.52 was paid to other Governmental agencies.

RESOLUTION #120

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of May, I attended 4 Town meetings and 4 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Attending a meeting of the Cell Service Committee
- Attended the Charlton Historical Society's Memorial Day Service
- Held a workshop with Charter Communication on Broadband in Town

Supervisor Grattidge said that the American Diabetes Tour De Cure bike event was held on June 9th with over 1,200 bike riders riding through Charlton. The Town Hall parking lot was used as a rest stop. He thanked the Charlton Policemen who were on duty all morning monitoring intersections as the bikers went through town.

Supervisor Grattidge confirmed that the Board received the financial reports for the month.

(see financial report on next page)

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of May, 2019:

DATED: June 4, 2019

SUPERVISOR

	Balance 04/30/2019	Increases	Decreases	Balance 05/31/2019
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	15,695.94	61,597.86	61,596.20	15,697.60
CASH - SAVINGS	92,504.47	132,154.65	75,966.05	148,693.07
PETTY CASH	600.00	0.00	100.00	500.00
Park Fees Reserve	41,549.81	19,219.34	4,830.15	55,939.00
TOTAL	150,350.22	212,971.85	142,492.40	220,829.67
DA HIGHWAY FUND				
CASH - CHECKING	197.25	95,742.49	95,742.49	197.25
CASH - SAVINGS	-64,723.70	172,481.34	95,742.49	12,015.15
CASH, SPECIAL RESERVE	15,498.42	0.00	0.00	15,498.42
TOTAL	-49,028.03	268,223.83	191,484.98	27,710.82
F WATER #1 FUND				
CASH - CHECKING	33.54	6,068.97	6,068.97	33.54
CASH - SAVINGS	429,348.87	1,411.17	50,215.90	380,544.14
WATER SERIAL BOND	34,385.43	1.41	34,386.84	0.00
CASH, SPECIAL RESERVES	121,495.43	78,566.87	0.00	200,062.30
TOTAL	585,263.27	86,048.42	90,671.71	580,639.98
SW WATER #2 FUND				
CASH - CHECKING	0.00	119.74	119.74	0.00
CASH - SAVINGS	28,157.23	9.67	119.74	28,047.16
TOTAL	28,157.23	129.41	239.48	28,047.16
TA TRUST & AGENCY				
CASH - CHECKING	10,913.59	37,569.33	37,569.33	10,913.59
TOTAL	10,913.59	37,569.33	37,569.33	10,913.59
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	725,656.28	604,942.84	462,457.90	868,141.22

COMMUNICATIONS

The New York State Department of Taxation and Finance Real Property Division has notified that the Town that our Equalization rate this year is 66%.

Supervisor Grattidge said that the Town Assessor has issued a summary of the changes to the STAR program credits and exemptions changes. The information is available on the Town website and the Assessor's office.

Supervisor Grattidge said that he would like to introduce the possibility of extending the terms of some of our elected offices from 2 year to 4 years. This year they would like to extend the Tax Collector and the Town Clerk terms to 4 years. The procedure to do this is to pass a Local Law subject to a mandatory referendum. There will be a Public Hearing on June 24th at 7pm to take input from the public. If the Board votes for the Local Laws, the mandatory referendum would be on the ballot in November. Notification must be sent to Board of Elections by September. If passed the 4 year terms would start in 2020.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Highway – Report given by Marshall Heritage:

- Finished picking up brush
- Paved Acorn, Jenkins and Sweetman Roads
- Attended the Superintendents' luncheon
- Working on Jersey Hill road changing culverts and ditching
- Replacing and installing missing road signs
- Maintenance Work on the backhoe
- Ditching on Maple Ave
- Hauling / stock piling stone for road work
- Washed and painted snow equipment and stored
- Thanks to the towns of Ballston, Galway ,Greenfield for helping pave
- Distribute letters to homes on Crawford drive about road construction / paving
- Patching pot holes
- I attended the work day at double H hole in the woods
- Started mowing the road sides
- Special thanks to road side clean up volunteers one group was the Galway Growers 4H club and the BHBL girls field hockey team (30)
- Got ready for Party in the Park and the parade.
- The speed wagon is in use
- Continue maintenance on trucks and equipment
- Helped Greenfield pave
- Continue with the mowing of park cemeteries and town properties
- Continue to check culvert blockages from beavers
- 811 location was 33

The Highway Superintendent said that he has notified the residents on Crawford Drive that the Town is preparing the road for paving by cleaning out the drainage ditches. He also offered thanks to the Galway Growers 4-H Club and the BHBL Field Hockey team for the volunteer work to clean our roadsides.

Councilman Robbins commented on the benefits of shared services with surrounding Towns. He said that the Founder's Day parade was good, and it was nice to have the school band participate. The crowd for the parade was down this year, probably weather related. He thanked Peter Parker and John Hussey for coordinating the parade.

Ambulance Advisory Committee – The Committee members and a few of the Town Board members met with the Ballston Lake EMS Commissioners at their facility and were given a tour and information about their costs. The Committee plans a visit to Galway as well. They will have their recommendations to the Town Board by September 1st.

Councilman Ranaletto said he felt the Founders Day festivities were very good this year.

BHBL Community Library – Colleen Smith gave the following report:

1. The library participated in Party in the Park on June 1. Head of Adult Services Librarian Jenn Richard and I spoke with approximately 70 people about library services, Summer Reading 2019, and SPAC summer event discounts for library card holders; and we helped kids make scratch art bookmarks.
2. Summer Reading 2019 registration has opened. The theme this year is A Universe of Stories. Sign-up for weeks 1-3 of summer reading programs opens on June 17. Logging of Summer Reading begins on June 21. Register online or call or visit the library for assistance.
3. The library is throwing a Summer Reading Kickoff Party on Monday June 24 at 4:30 pm at Jenkins Park. The celebration will include live music, crafts, ice cream, games, therapy dogs, a photo booth, and more.

Colleen confirmed that holders of Library Cards qualify for a 20% discount on Classical Music and Ballet performances at SPAC.

Zoning – For the month of May, there were \$3,281.00 in permit fees collected, \$90 special search fee collected; total collected \$3,371.00. The permit value for the month was \$66,500.00.

Party in the Park – Councilwoman Heritage said that the event was great. She appreciates all of the participants. There will be a recap meeting at the end of the month. Councilman Robbins said that Thatcher Smith played the National anthem on his guitar, and he apologized if there was confusion when the anthem started. Councilman Grasso thanked Councilwoman Heritage for working hard on the Committee and he thanked Councilman Robbins for reaching out to the schools for the parade. He also thanked the EMS service, Police and Highway Superintendent for their roles in the Party in the Park event.

Constables – In May, there were 41 patrols, 16 complaints received, 13 911 calls, 5 accident & 1 EMT/Fire call responded to. 3,361 miles were traveled, and 55 tickets were issued (23 issued on Route 67).

Dog Control – In May, there were 10 calls received, 3 expired licenses followed up on, 9 dogs seized and returned to owners, and 1 dog bite case reported.

Planning Board – Councilman Grasso said that the Board will meet on June 17th and have a Public Hearing on the Ward subdivision.

Cell Advisory Committee – The Committee will meet on June 12th and discuss the updates from Verizon.

Water – Councilman Grasso said that they have gotten 3 quotes to power wash the water tank, and he is still reaching out to other Towns to inquire about their experiences. The quote received from Pittsburg Tank and Tower Group was for \$9,750., the quote from National Wash Authority was for \$9,800., and the quote from Amstar was for \$70,000., but that would include a sealing process as well. The Councilman said that his research so far does not show a need for the sealing process. He feels that this is something that the Town might want to move forward with by the end of the summer.

Historian – Marv Livingston said that he took a picture of the 20 participants in the annual flag marking of veteran graves in the Charlton cemeteries. He gave a framed picture to Pat Motel and Larry Leone, owners of Gadsden and Culpepper they donated that 28 dozen cemetery flags, and he gave the school a copy of the picture for each student that participated. . Mr. Livingston shared some historical information regarding D-Day and the Revolutionary War.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #121

AUTHORIZE THE BHBL JUNIOR BASEBALL LEAGUE TO USE THE ELMER SMITH PARK BASEBALL FIELD

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board authorizes the BHBL Junior Baseball League to use the baseball field in Elmer Smith Park from June 10th until June 30th from 6pm until 8pm, Monday through Friday.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #122

A RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT TO PURCHASE A 2015 WACKER REVERSIBLE PLATE TAMPER

Motion by Councilman Grasso
Seconded by Councilman Robbins

Vote: All Ayes, No Nays. **CARRIED**

06/10/19

Resolution # 122

A Resolution to Authorize the Highway Superintendent to purchase a 2015 Wacker Reversible Plate Tamper

BE IT RESOLVED that the Town Board hereby authorizes the Highway Superintendent to purchase a 2015 Wacker Reversible Plate Tamper from Admar Construction Equipment & Supplies at a price of \$4,300.00 which includes delivery. This purchase will be funded through expense account DA5130.2, Machinery-Equipment.

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Aye
Seconded by	Councilman Robbins		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 10, 2019

Brenda Mills, Town Clerk

RESOLUTION #123

RESOLUTION FOR BUDGET TRANSFER, GENERAL FUND

Motion by Councilman Ranaletto
Seconded by Councilman Robbins

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

6/10/2019

Resolution # 123

Resolution for Budget Adjustments/Transfer of Funds

In order to cover the additional consulting expenses related to the new, employee handbook and also an increase in the engineer's expense for the MS4 report:

For Budget Year 2019, General Fund.

Increase expenditure account, A1430.4, Personnel-Contractual, by \$206.25

Increase expenditure account, A1440.4, Engineer-Contractual, by \$112.50

Decrease expenditure account, A1620.420, Buildings-Heat, by \$318.75

Moved by	Councilman Ranaletto	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Aye
Seconded by	Councilman Robbins		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 10, 2019

Brenda Mills, Town Clerk

RESOLUTION #124
BUDGET AMENDMENT

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

06/10/19
Resolution #124
Budget Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendments:

For Budget Year 2019 – Highway:

Amend the 2019 budget to increase the Machinery - Equipment account DA5130.2, in the amount of \$25,000.00 which represents monies not spent by the Highway Dept. in budget year 2018, to be carried into budget year 2019.

Decrease Highway account, DA599, Fund Balance, by \$25,000.00.

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Aye
Seconded by	Councilman Ranaletto		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 10, 2019

Brenda Mills, Town Clerk

RESOLUTION #125

A RESOLUTION TO SET A PUBLIC HEARING REGARDING 2 PROPOSED LOCAL LAWS PROVIDING FOR A 4-YEAR TERM FOR THE ELECTIVE OFFICE OF THE TAX COLLECTOR AND FOR THE TOWN CLERK

Motion by Councilwoman Heritage
Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

**RESOLUTION NO. 125
June 10, 2019**

A RESOLUTION TO SET A PUBLIC HEARING REGARDING 2 PROPOSED LOCAL LAWS PROVIDING FOR A 4-YEAR TERM FOR THE ELECTIVE OFFICE OF THE TAX COLLECTOR AND FOR THE TOWN CLERK

BE IT RESOLVED, that a public hearing will be held by the Town Board with respect to the two proposed Local Laws to extend the elective term of the Tax Collector and the Town Clerk from a two year term to a four year term, said laws being subject to a mandatory referendum vote in the November 2019 election. Hearing to take place at 7:00 P.M., on June 24, 2019, at the Town Hall, 758 Charlton Road, Charlton, New York, and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be published and given as provided by law.

Moved by	Councilwoman Heritage	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Aye
Seconded by	Councilman Grasso		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

The resolution was duly adopted on June 10, 2019.

Brenda Mills, Town Clerk

ABSTRACT OF CLAIMS

RESOLUTION #126

Approval of Abstract of Claims

Motion by Councilman Ranaletto
Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board audited **Abstract #111**, voucher numbers 369 - 402 in the amount of \$73,661.03 and **Abstract #11**, voucher number 9011 in the amount of \$7,831.96.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR

Suzanne Voight , Dawson Road, said that she was impressed with the demeanor of the Assessor on Grievance Day.

RESOLUTION #127

Motion to adjourn the meeting

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk