

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**November 13, 2017**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Roll Call: Councilman Grasso, Councilman Heritage, Councilman Hodgkins, Councilman Ranaletto, Supervisor Grattidge, Attorney Van Vranken, Town Clerk Brenda Mills.

Supervisor Grattidge thanked the voters for participating in the November 7<sup>th</sup> elections, and he congratulated the Officials that won in the election.

**APPROVAL OF MINUTES**

**RESOLUTION # 178**

**Approval of Minutes**

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the minutes of the Budget Public Hearing on October 23, 2017 and that Town Board Agenda Meeting on October 23, 2017.

Vote: All Ayes, No Nays. **CARRIED**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**ABSTRACT OF CLAIMS**

**RESOLUTION #179**

**Approval of Abstract of Claims**

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract #121, voucher numbers 529 – 566 in the amount of \$105,303.15 and Abstract #19, voucher numbers 1901 – 1903 in the amount of \$8,987.64.

Vote: All Ayes, No Nays. **CARRIED**

**TOWN CLERK'S REPORT**

Clerk Brenda Mills reported that the Town Clerk's office took in \$1,151.00 for the month of September. \$641.88 was paid to the Supervisor's Office as revenue, and \$509.12 was paid to other Governmental agencies. She

also reported that her petty cash is short \$67.50 because of a bounced check from a resident. The Charlton Police are helping with the collection of the funds.

**RESOLUTION # 180**

**Acceptance of the Town Clerk's Report**

Motion by Councilman Hodgkins

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

**SUPERVISOR'S REPORT**

For the month of October, I attended 3 Town meetings and 5 County meetings.

Some of the highlights of the month:

- Attended normal Town and County meetings
- Had a Public Hearing on the 2018 Town Budget

Supervisor Grattidge confirmed that the Town Board has received the financial reports for the month.  
(see financial report on next page)

Supervisor Grattidge said that he and the Town Clerk met with a representative from VTS, the Town's website developer, and were able to negotiate a 10 percent reduction in the annual maintenance cost. In the few years, the Town may look at making changes to the website to make it more useable for mobile users.

Ag & Markets has done their inspection of the Saratoga County Animal Shelter and it was found to be satisfactory.

The Town Engineer has tested two areas of water in the Alplaus drainage system in the southern part of Town as part of the Storm Water Management program. One test came back almost normal, but the ph was a little high in one. He felt it might be an anomaly with the test, so they will be retested to make sure everything is okay.

Supervisor Grattidge said that he sent the Board copies of the renewal of the Health Insurance plan for the employees. The increase was only 5.8% which compared to previous years in good. The Board had no objection to renewing the current insurance.

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**MONTHLY REPORT OF SUPERVISOR**

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of October, 2017:

DATED: November 6, 2017

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SUPERVISOR

	Balance 09/30/2017	Increases	Decreases	Balance 10/31/2017
<b>A GENERAL FUND - TOWNWIDE</b>				
CASH - CHECKING	12,079.19	70,311.18	70,309.39	12,080.98
CASH - SAVING	392,853.78	118,329.30	69,920.63	441,262.45
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	79,464.39	19,003.36	57,000.00	41,467.75
<b>TOTAL</b>	<b>484,897.36</b>	<b>207,643.84</b>	<b>197,230.02</b>	<b>495,311.18</b>
<b>DA HIGHWAY FUND</b>				
CASH - CHECKING	0.00	80,074.70	80,074.70	0.00
CASH - SAVINGS	-93,978.73	57,435.31	80,074.70	-116,618.12
CASH, SPECIAL RESERVE	15,486.82	0.00	0.00	15,486.82
<b>TOTAL</b>	<b>-78,491.91</b>	<b>137,510.01</b>	<b>160,149.40</b>	<b>-101,131.30</b>
<b>F WATER #1 FUND</b>				
CASH - CHECKING	0.00	4,936.11	4,936.11	0.00
CASH - SAVINGS	285,210.81	3,524.21	4,936.11	283,798.91
WATER SERIAL BOND	34,331.63	2.92	0.00	34,334.55
CASH, SPECIAL RESERVES	121,352.87	5.15	0.00	121,358.02
<b>TOTAL</b>	<b>440,895.31</b>	<b>8,468.39</b>	<b>9,872.22</b>	<b>439,491.48</b>
<b>SW WATER #2 FUND</b>				
CASH - CHECKING	0.00	114.52	114.52	0.00
CASH - SAVINGS	26,693.19	2.24	114.52	26,580.91
<b>TOTAL</b>	<b>26,693.19</b>	<b>116.76</b>	<b>229.04</b>	<b>26,580.91</b>
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	8,997.46	30,811.76	30,211.76	9,597.46
<b>TOTAL</b>	<b>8,997.46</b>	<b>30,811.76</b>	<b>30,211.76</b>	<b>9,597.46</b>
<b>H CAPITAL PROJECTS</b>				
	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL ALL FUNDS</b>	<b>882,991.41</b>	<b>384,550.76</b>	<b>397,692.44</b>	<b>869,849.73</b>

## **ANNOUNCEMENTS**

Town Offices will be closed November 23<sup>rd</sup> and 24<sup>th</sup> for the Thanksgiving Holiday.

## **DISCUSSION**

Councilman Grasso said that the Board heard feedback from residents regarding speeds on Charlton Road both in the hamlet and near Division Street. There was a concern from residents living on Division Street about the speeds heading eastbound on Charlton Road after the dip in the road, below Division Street for people making a left onto Charlton Road. The Councilman said that the speed wagon was placed there to record the speeds that cars were traveling. The speed limit is 55 mph, and the results found that the average rate of speed of vehicles in this section was 49 mph, and 85% percent of vehicles were at or below the speed limit. Councilman Grasso said he traveled this section of road and had a concern that the site distance might not be adequate for a 55 mph speed limit. He recommended that the Board do a site distance check themselves and then if needed, consider a request to the County. If the site distance is short, this could result in a speed limit reduction or increased cautionary signage. He said that a resident requested installing a flashing beacon, but that is not the appropriate action to be taken in this situation.

Craig Hayden, a resident on Charlton Road said that in the past few years, there was been a big increase in the tractor trailer usage of Charlton Road. He believes that GPS programs may include Charlton Road as a thoroughfare. He said that the Town has done a fine job zoning the use of our lands and he asked that they also zone the roads. He would like the Town Board to take up this matter with the County to reduce the truck traffic. He said that this increased usage by large trucks lowers the property values of homes on the road and takes away the charm of the hamlet of Charlton. He also cited safety concerns. Supervisor Grattidge said that the Board is aware of his concerns. The Supervisor said that he did reach out to the County and asked what their policy was. Unfortunately, the response was that County highways are a designated rural collector system. As such, they are intended to provide access to neighborhoods and carry traffic from local road networks to our roads. This type of network is vital to delivery of foods and materials for various projects in our county. Consequently, truck traffic is not restricted on any County roads. This is what their policy is throughout the whole county. The Supervisor said that possibly they could reach out to some of the trucking companies to ask them to use other roads. Mr. Hayden said that maybe a weight limit could be posted. Councilman Grasso said that we are not able to put weight restrictions on the road, but maybe we can do other things, such as a speed reduction on other sections of the road to make it less desirable for trucks to travel.

Councilman Hodgkins said that the speed wagon recorded speeds in the hamlet and the highest speed was 56 mph but the average speed was 29.44 mph.

## **DEPARTMENT & COMMITTEE REPORTS**

Highway – Councilman Hodgkins said that the Highway Superintendent plans to put plastic on the windows in the Community Center. The Department is busy working on trucks and getting them ready for winter. The part for the speed wagon has not been ordered yet.

Zoning – For the month of October, 8 building permits and 6 CO/CCs were issued. \$680.00 was collected in fees, and the total permit value was \$155,698.00.

Dog Control – In October, there were 9 complaint calls received, 5 expired licenses followed up on, 4 complaint regarding other animals, and 3 dog bite cases reported.

Constables – In October, there were 27 patrols, 37 complaints, 12 911 calls and 3 accidents, 6 EMT/fire & 2 EID call responded to and 1,948 miles driven. 48 tickets were issued of which 13 were issued on Route 67.

Parks Committee – Dave Pohl thanked the boy scouts that helped in painting the warming hut. They were able to finish about 80%. The tennis nets were taken down and the fountain taken out. He is waiting for estimates for the foot path for the gazebo.

Historian – Marv Livingston gave background information about day light saving time. He has spent many hours converting the book by Frank Lafforthun called Charlton Heritage into a word document. It contains lots of

information and research on early settlers and will be helpful for assisting people with genealogy searches. He has plans and volunteers to do a restoration of an old cemetery on DeGraff Road.

Town of Ballston Library – The Library has a new director starting December 4<sup>th</sup>. Her name is Colleen Smith and she has over 20 years of experience, and is coming from the Shaker Law Library. Winter programs are beginning at the end of the month.

Councilman Grasso said that he received communication from a resident on Stage Road asking for the status of the cell tower and if there was anything that the Town could do to expedite it. Councilman Grasso said he filled him on the status, which is waiting on Verizon to restart the application and move it forward and answer some questions that the Town has. There is nothing that the Town can do to accelerate the application.

Councilman Grasso said that he received an email from Diana Bonesteel who is the Booking Manager for Roxie and the Road Kings and they are interested in performing at Party in the Park next year. He forwarded this information on to the committee chairman.

Planning Board – Councilman Grasso said that the Board held a public hearing on the Mothon application and took action on their 1-lot subdivision. Also, there was an informal discussion with Stewarts. They would like to add one additional light by their dumpster enclosure. It is a dark corner and for the safety of their employees, they would like a light there. They would also like to expand their dumpster enclosure as it can only hold one dumpster and they have a need for a second dumpster. The Planning Board will do a site visit tomorrow, and discuss it at their next meeting.

Seniors – Torben Aabo thanked the Board for allowing them to use the Community Center. He said that he has sent the Board a request for plastic on the windows and to have the meeting room painted. He has received a few quotes to have the walls repaired in the meeting room and have the walls and ceiling of the room painted. The lowest quote was for \$2,600.00. He asked the Board to approve the painting of the room and the Charlton Seniors will reimburse the Town half of the cost. Supervisor Grattidge asked that the Seniors have the contractor submit a Certificate of Insurance to the Town before any work begins.

**RESOLUTION # 181**

**Resolution to authorize the painting of the Community Center meeting room with the net cost to the Town of \$1,300.00**

Motion by Councilman Hodgkins  
Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board hereby authorizes the Charlton Seniors to contract the painting of the Community Center meeting room at a total cost of \$2,600.00 with the cost to the Town being \$1,300.00.

Vote: All Ayes, No Nays. **CARRIED**

Torben Aabo also thanked the Board for allowing the meet the candidates night at the Town Hall.

**MOTIONS, RESOLUTIONS AND AUTHORIZATIONS**

**RESOLUTION # 182**

**A RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD OF THE TOWN OF CHARLTON OF THE TOWN BUDGET FOR 2018**

Motion by Councilman Grasso  
Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 182

November 13, 2017

A RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD  
OF THE TOWN OF CHARLTON OF THE TOWN BUDGET FOR 2018

WHEREAS, the Supervisor of the Town of Charlton, as Chief Fiscal Officer, in conjunction with the four other members of the Town Board are obligated to prepare and present to the residents of the Town of Charlton an annual budget, and

WHEREAS, the Supervisor and Town Board have reviewed all necessary data with respect to the preparation of a 2018 Town budget, including holding workshops, reviewing current staffing levels of Town employees, and holding a public hearing on October 23, 2017 for the review of the Board's proposed budget for 2018, and

WHEREAS, attached to this resolution is a summary of the Town of Charlton budget for 2018, based on the final analysis and determination by the Town Board of all financial matters affecting the proposed budget, and

WHEREAS, also attached is a listing of all properties affected by the Local Government Exemption Impact Report for fiscal year beginning January 1, 2018 and as required by Real Property Tax Law Section 495 regarding the identification of tax exemptions for properties located within the Town of Charlton.

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Charlton does hereby adopt a 2018 budget, a summary of which is attached to this resolution.

Moved by Councilman Grasso	Voting: Councilman Grasso	Aye
	Councilman Heritage	Aye
	Councilman Hodgkins	Aye
Seconded by Councilman Ranaletto	Councilman Ranaletto	Aye
	Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: November 13, 2017

\_\_\_\_\_  
Brenda Mills, Town Clerk

**RESOLUTION # 183**  
**A RESOLUTION APPROVING THE USE OF THE COMMUNITY CENTER BY 4-H GROUP**

Motion by Councilman Grasso  
Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board hereby approves the use of the Town of Charlton Community Center by the 4Leaf Clovers 4-H Club on requested Fridays and Saturdays from November 18, 2017 until July 14, 2018.

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Councilman Ranaletto: Aye, Supervisor Grattidge: Aye. **CARRIED.**

### **COUNCILMAN REPORTS**

Councilman Grasso said that he gotten feedback from residents on ways to get information to residents other than waiting for newsletters or scanning minutes for information. In response, a new button has been added to the home page of the Town's website, called Councilman Corner. He said that the Board will try to post information there by topic to keep residents informed on items of interest. He encouraged other Board members to post items.

Councilman Heritage said that last year there was a caroling and tree lighting ceremony at the gazebo. He will follow up to see if there will be a ceremony this year.

Supervisor Grattidge said that typically the Board has a workshop on the first Monday night in December to begin working on the Organizational Resolution. He asked the Clerk to get the resolutions prepped and sent to the Board prior to the workshop.

### **PRIVILEGE OF THE FLOOR**

No one chose to speak.

The meeting adjourned at 8:21 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk