

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**September 25, 2023**

The Board Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton NY and called to order by Supervisor Grasso at 7:30 p.m.

Present: Supervisor Grasso, Councilman Robbins, Councilman St. John, Councilman Tasse.

Excused: Councilman Glavin

Also present: Town Clerk Mills, Attorney Craig.

**APPROVAL OF MINUTES**

**MOTION #160**

**Approval of Minutes**

Motion by Councilman Tasse

Seconded by Councilman Robbins

**BY MOTION** the Town Board approved the minutes of the Town Board Meeting on September 11, 2023.

Vote: All Ayes, No Nays. **CARRIED.**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**SUPERVISORS REPORT**

**Announcements:**

The 2024 Charlton Tentative Budget has been issued by Supervisor Grasso to the Town Clerk and distributed to Town Department Heads.

A budget workshop will be held with Town Board members on September 28<sup>th</sup> at 6:30pm in the multi-purpose room at Town Hall.

The Town offices will be closed Monday, October 9<sup>th</sup> for the Columbus Day holiday. The next Town Board meeting is Tuesday, October 10<sup>th</sup>.

Fall Brush Pick-up is scheduled for the week of October 30<sup>th</sup>. Have brush curbside by October 29<sup>th</sup>.

Bagged leaves will be picked up week of November 3<sup>rd</sup>. Have bags out by November 2<sup>nd</sup>.

The Town has 30 free tickets available on first come first serve basis to the Monster Truckz event at Fonda Speedway on 9/29, 9/30, 10/1. Inquire at Town Clerk's office.

## **COMMUNICATIONS**

The Supervisor has received speed limit reduction requests from residents for Charlton Road toward Division Street, Jenkins Road and Sweetman Road. He will be compiling a letter to the County and State with all of the street requests listed.

The Town has received notice that the Glenville Planning and Zoning Commission is reviewing an application for a new Verizon cell tower at 185 Swaggertown Road. It is a proposed monopole tower at the Trinity Presbyterian Church.

The Charlton Seniors have nominated Rose Lawson to be their liaison to the Office of the Aging. The Board will vote on a resolution to appoint her at the next meeting.

## **TOWN UPDATES**

A shed roof replacement project was completed at the Cherry Lane water tower storage shed. Thank you to Shane Baker for doing a nice job on the roof.

The Town has received notice that the Community Center's Community Project Funding Agreement was recently executed by HUD. This is good news for the Town as the Town can now submit paperwork for reimbursement of soft costs. The next step in the process is to have the environmental review done. The building is in the Town's Historic District, so we may need to get the project signed off on by the State Historic Commission. Thank you to Doug Ranaletto for his work for the Town to get the agreement executed.

### **Financial Updates:**

Over the past month, the total cash account balance has decreased \$47,914.74 and stands at \$2,119,313.62.

Par through August is 67%.

### **General Fund**

Revenues are at 69% of budget.

Expenses are at 71% of budget.

### **Highway Fund**

Revenues are at 55% of budget.

Expenses are at 53% of budget.

No CHIPS funding yet, distributed in second half of the year. Highway expenses will accelerate as paving season progresses.

All three bonds for the construction of the town hall have fully matured and have been paid off.

Supervisor Grasso reported that the Sales tax for the month was \$147,796. The year-to-date amount is \$1,240,793 which is 107% of the projected budget amount. The Board has increased the 2024 projected Sales tax revenue to \$1.6 million in the 2024 budget, from \$1.5 million in 2023.

Supervisor Grasso said that the Mortgage tax for the month was \$6,193.50 and year-to-date the amount is \$66,289.00, which is only 66% of the year-to-date budgeted amount. Because of the slow down in the mortgage industry, the Board has reduced the projected Mortgage tax revenue to \$100,000 in the 2024 Town Budget.

The NYS Comptroller's Office has released the Fiscal Stress Analysis results based on 2022 financial numbers, which is an objective quantitative analysis of how the Town is doing financially. The first score is the Fiscal Stress Score which ranges from 0-100, the lower the score the better. This year the Town's score dropped to zero, which is very good news for the Town. The second score issued was the Environmental Stress Score which rose from 23.3 in 2021-2022 to 33.3. There are certain criteria that are used to determine the Environmental Stress Score which the Town would have difficulty to control. Two of the criteria that drove up our score were: 1) the Town has higher than the statewide average of residents under the age of 18 and over 65, and 2) based on the consumer price index that value of homes dropped from 2016 to 2021.

**MONTHLY REPORT OF SUPERVISOR****TO THE TOWN BOARD OF THE TOWN OF CHARLTON:**

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of August, 2023:

DATED: September 6, 2023

SUPERVISOR

	Balance 07/31/2023	Increases	Decreases	Balance 08/31/2023
<b>A GENERAL FUND - TOWNWIDE</b>				
CASH - CHECKING	794,130.33	104,270.93	183,704.38	714,696.88
NY CLASS	301,717.58	1,329.17	0.00	303,046.75
PETTY CASH	900.00	0.00	0.00	900.00
Park Fees Reserve	49,283.81	8.37	0.00	49,292.18
<b>TOTAL</b>	<b>1,146,031.72</b>	<b>105,608.47</b>	<b>183,704.38</b>	<b>1,067,935.81</b>
<b>CM AMBULANCE FUND</b>				
	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>DA HIGHWAY FUND</b>				
CASH - CHECKING	327,971.77	81,325.27	187,923.99	221,373.05
NY CLASS	200,820.59	884.68	0.00	201,705.27
<b>TOTAL</b>	<b>528,792.36</b>	<b>82,209.95</b>	<b>187,923.99</b>	<b>423,078.32</b>
<b>F WATER #1 FUND</b>				
CASH - CHECKING	155,014.74	35,656.33	24,200.67	166,470.40
NY CLASS	100,572.53	443.05	0.00	101,015.58
CASH, SPECIAL RESERVES	207,485.66	35.24	0.00	207,520.90
<b>TOTAL</b>	<b>463,072.93</b>	<b>36,134.62</b>	<b>24,200.67</b>	<b>475,006.88</b>
<b>H CAPITAL PROJECTS</b>				
	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SD AMBULANCE DISTRICT</b>				
CASH - CHECKING	0.00	93,420.14	0.00	93,420.14
<b>TOTAL</b>	<b>0.00</b>	<b>93,420.14</b>	<b>0.00</b>	<b>93,420.14</b>
<b>SW WATER #2 FUND</b>				
CASH - CHECKING	25,905.09	0.00	322.95	25,582.14
<b>TOTAL</b>	<b>25,905.09</b>	<b>0.00</b>	<b>322.95</b>	<b>25,582.14</b>
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	3,426.26	93,873.20	63,009.13	34,290.33

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**MONTHLY REPORT OF SUPERVISOR**

	Balance 07/31/2023	Increases	Decreases	Balance 08/31/2023
TOTAL	3,426.26	93,873.20	63,009.13	34,290.33
TOTAL ALL FUNDS	2,167,228.36	411,246.38	459,161.12	2,119,313.62

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**County Updates:**

The County held a ceremony on September 19<sup>th</sup> to honor deceased veteran David McDonald who as from Charlton. The ceremony was well attended. His family was in attendance and they were very appreciative.

The Town has submitted a grant application to the County for 2023 Economic Development Grant for Right to Farm Law and Farm Friendly Community Signage and marketing support for “Charlton Makes” weekends hosted by Main Street Studios

## **COUNCILMAN REPORTS**

### **Councilman Tasse**

The Councilman said that the Burnt Hills Community Library reached out to him to see if any additional information was needed for budget consideration. He also received a call from a resident requesting a speed limit reduction on Sweetman Road.

### **Councilman Robbins**

He reminded residents that the Highway Department will be conducting brush pick-up at the end of the month, and to keep their piles small. He also noted that the Highway Department has completed their paving of Oak, Meadowbrook and Vines Road.

Councilman Robbins said that resident Dick Allen recently passed away. He noted that Mr. Allen had served as liaison for the Seniors and the Office of the Aging.

### **Councilman St. John**

**Ambulance Committee** Meeting 9/7/23 - Members will be meeting with each Ambulance Company that serves Charlton to discuss budget needs and service to Charlton.

### **ZBA Meeting 9/12/23**

Dave Sargeant/Melanie Meilunas 6 Old State Route 67, Public hearing held and closed, Street frontage variance granted by unanimous vote.

Tammy Johnson Primitive Dog, 912 Charlton Road, Special Exception Use Permit granted by unanimous vote. Sandee and Eric Stevens 727 Charlton Road, Use Variance applicant – proposed Glamping business incomplete application.

### **Planning Board Meeting 9/18/23**

Charlton School – applicant seeking Phase 1A Improvement, potential public hearing in November – see website for complete details.

Heflin Subdivision Application – Cook Road, 42 acres – 4 lots. Town Engineer and County need to review application – no public hearing has been set yet.

**Constables** – In August, there were 3,558 miles traveled, 35 patrols, 17 complaints, 9 911 calls 1 accident and 2 EMT/ Fire calls were responded to 31 tickets were issued (11 on Route 67).

**Dog Control** – In August, there were 13 calls received of which 4 were related to other animals. 2 dogs were seized and returned to owner. 2 dog bite cases were recorded.

## **MOTIONS, RESOLUTIONS AND PROCLAMATIONS**

None.

## **ABSTRACT OF CLAIMS**

### **MOTION #161**

#### **Approval of Abstract of Claims**

Motion by Councilman Robbins

Seconded by Councilman Tasse

**BY MOTION**, the Town Board approved the processing of Abstract 118, voucher numbers 508-521 and 523-528 in the amount of \$102,948.37 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED**

**PRIVILEGE OF THE FLOOR:**

Dave Pohl, resident and Park Committee Chairman asked what the stone dust pile was for at the park? He noted that the fascia on the pavilion is being eaten by carpenter bees and should be stained. He also wondered if the Town would still like to purchase a picnic table this fall.

Suzanne Voigt, resident, noted a pit at the drainage hole in front of the community center. She also noted that Jay Wilkinson has his email hacked and suggested that he have a non-private email account. She also said that she feels that there is a critical need for a townwide hydrology study. Ms. Voigt said that she does not feel that the Heflin subdivision is a healthy one in regards to this and impact on neighboring properties. Supervisor Grasso said that he thinks that she is talking about hydrogeologic. He does not feel that a townwide study would be beneficial, but said that when projects are coming up for development, we ought to do a more intensive investigation on those lots to evaluate the likelihood that people are going to have an adequate water supply for years to come. The Planning Board is trying to understand what kind of impact a new lot will have on adjacent water supplies.

**MOTION #162**

**Motion to adjourn the meeting and go into Executive Session to discuss pending litigation**

Motion by Councilman St. John  
Seconded by Councilman Robbins

**BY MOTION** the Town Board adjourned the meeting at 8:18 p.m. and went into Executive Session.

Vote: All Ayes, No Nays. **CARRIED**

**MOTION #163**

**Motion to come out of Executive Session**

Motion by Councilman Robbins  
Seconded by Councilman Tasse

**BY MOTION** the Town Board came out of Executive Session at 8:47 p.m. No action was taken.

Vote: All Ayes, No Nays. **CARRIED**

**MOTION #164**

**Motion to adjourn the meeting**

Motion by Councilman Robbins  
Seconded by Councilman Tasse

**BY MOTION** the Town Board adjourned the meeting at 8:48pm.

Vote: All Ayes, No Nays. **CARRIED**

Respectfully submitted,

Brenda L. Mills  
Town Clerk