

**Town of Charlton
Saratoga County
Town Board Meeting**

September 12, 2022

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Town Hall, 758 Charlton Road, Charlton, NY and called to order by Supervisor Grasso at 7:32 p.m.

The Pledge of Allegiance was recited.

Roll Call: Supervisor Grasso, Councilman Glavin, Councilman Robbins, Councilman St. John, Councilman Tasse

Also present: Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

MOTION #149

Approval of Minutes

Motion by Councilman Robbins

Seconded by Councilman Tasse

BY MOTION the Town Board approved the minutes of the Town Board Meeting on August 22, 2022.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ANNOUNCEMENTS

The Town is sponsoring Bulk Item Drop-off for residents from Monday October 24th until Saturday October 29th at the Town highway garage on Jockey Street. The hours will be Monday through Friday, 8:00 a.m. until 4:00 p.m, and Saturday 8:00 a.m. until noon. More information will be in the Fall newsletter and is available on the Town website.

A free Fall Concert is planned for Friday, September 16th at 6:00 p.m. in Gideon Hawley Park.

The County and the Town Highway crew are busy with paving projects in Charlton. The County is paving Jockey Street and also working on a drainage improvement project near the Community Center that should hopefully help with drainage problems at the Center. The Highway crew will be finishing the paving on Eastern Avenue and Division Street this week, weather permitting.

Supervisor Grasso noted the passing of 2 long-time residents of Charlton who were active in our community. He said our prayers and condolences are with the families of Jean Purdy and Ethel Maloney, who both passed last week.

SUPERVISORS REPORT

Supervisor Grasso said that it is budget season and he has been very busy attending budget review meetings for as many County departments as possible. This is also budget season for the Town. He is gathering requests from Department heads. He asked Councilman St. John to follow-up with the Ambulance Advisory Committee. Supervisor Grasso said that hopefully Charlton will be able to continue to operate without a Town tax or Highway tax, but we will have to wait and see how everything goes. A budget workshop was set up for September 26th at 6:00 p.m. for the Highway Superintendents and the Constables. Another budget workshop was set up for October 3rd at 7:00 p.m. for any additional departments or organizations.

Supervisor Grasso gave an overview of the budget timeline. He said that the tentative budget must be given to the Town Clerk by September 30th and copies must be made available to Town Board members by October 5th. The Town Board will file the preliminary budget by October 11th, and also on October 11th, set the date for the October 24th budget public hearing. The Budget will be voted on at the first meeting in November.

The Supervisor has not issued the August financial reports yet this month.

The August Sales Tax amount was \$139,997.00 which is up from \$136,185.00 in August 2021. Our year-to-date sales tax revenue is up 7.5% over budget for 2022.

Supervisor Grasso said that he has received a resignation from Tricia Hasbrouck as the Confidential Secretary to the Supervisor. He does not plan to fill the position immediately, but will plan for the position in the 2023 budget. He thanked Tricia for her service.

Supervisor Grasso said that the Town Hall parking lot was recently seal coated by BDB Paving. He thanked Councilman Glavin for handling the bids and coordinating the project.

DISCUSSIONS

Supervisor Grasso said that the Town Board had received an Exceptional Use Application from Sandee and Eric Stevens at 727 Charlton Road for a proposed camp ground. He said that he has looked into our current zoning and that use is not covered. He feels that the best way to handle this application is to refer them to the ZBA for a Use Variance, so the next step would be to refer the application back to the Zoning Department for a referral to the ZBA.

Rebecca Darling from the Town of Ballston Library gave a budget request presentation to the Board. In summary, the library would like the Town to increase our donation to the library to \$54,000.00 from \$46,000.00 annually beginning in 2023. Ms. Darling said that the library's budget for 2023 is increased by 5.8% over the 2022 budget. She said that because of increasing minimum wage, they need to increase salaries, and it is getting harder to retain employees because of wage competition. They are proposing a 4.24% library tax increase to Town of Ballston residents. She said that 920 Charlton residents have a library card. About half of their cardholders are from the Town of Ballston, 1,200 from Glenville and the balance from Malta, Galway, Clifton Park and Milton. She confirmed that the Town of Glenville does not contribute to their budget, but cardholders pay a Schenectady County library tax. Ms. Darling said that the cardholder data is based on activity in the last 3 years. Councilman Robbins thanked Ms. Darling for the service that the library provides and for keeping the Town Board informed by attending Board meetings. (a copy of the library slide presentation is available at the Town Clerk's office).

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Town Clerk – Clerk Mills reported that her office took in \$1,715.50 for the month of August. \$449.61 was paid to the Supervisor's office as revenue, and \$1,265.89 was paid to other Governmental agencies.

Highway – Superintendent Marshall Heritage submitted the following report for the month of August:

1. Mowing road sides
2. Replaced a 50" cross culvert on Beech wood Lane
3. Helped greenfield pave twice
4. Received new pickup truck replaced the cross culvert on Komar Drive with concrete box culvert
5. Helped Galway pave twice
6. Changed 5 cross culverts on middle division street
7. Road side mowing tractor replaced the radiator
8. Truck 1 got inspected
9. Dig locations were 83
10. Trimming tree limbs on Division Street for paving
11. Had two guys out with Covid

Highway Superintendent Heritage said that brush pick-up will be October 3rd to October 7th. The Highway Department will drop off a truck to any resident that has more than a small amount of brush. The truck is available anytime of the year. Bagged leaf pick up will be from October 31st until November 4th.

Parks – David Pohl reported that there was vandalism to the swing sets in Elmer Smith Park. He has picked up many alcohol cans. Residents have asked when the park will be mowed.

Town Hall – Councilman Robbins said that the generator at the Town Hall has been fixed..

Water: Councilman Glavin said that water restrictions remain in effect, and will probably be lifted at the end of the month. He also stated that of the 675 water accounts billed, 90 are in arrears for a total of \$28,855.00 outstanding. Post pandemic, the Town is allowed to re-levy the accounts against the County tax bills.

Town Hall Parking lot – Councilman Glavin said that the seal coating was done by BDB Paving, who was the lowest bidder of the 3 bids received. BDB rearranged their schedule so that they could complete the job over a weekend, and they did a great job. The owner of BDB is a Charlton resident, and did not want to have an outside company do the work. He offered a very competitive bid of \$7,950.00. The high bid was over \$16,000.00

Dog Control – In August, there were 6 calls received, and 1 DCO Court appearance ticket issued.

Constables – In August, there were 3,209 miles traveled, 30 patrols, 25 complaints received, 11 911 calls, 1 EID and 4 accident/EMT calls responded to, and 32 tickets were issued (11 on Route 67).

Planning Board – Councilman St. John said that the Board is deliberating on the Mancini application for a subdivision on Sweetman Road. They are dividing 76 acres into 4 parcels. The Planning Board has asked to walk the property.

MOTIONS, RESOLUTIONS & AUTHORIZATIONS

RESOLUTION #150

RESOLUTION TO HIRE CONTRACTOR TO SEALCOAT THE TOWN HALL PARKING LOT

Motion by Councilman Glavin

Seconded by Councilman Robbins

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

RESOLUTION NO. 150
September 12, 2022

**RESOLUTION TO HIRE CONTRACTOR TO SEALCOAT
THE TOWN HALL PARKING LOT**

WHEREAS, as part of necessary maintenance and upkeep at Town Hall, the Town is in need of applying sealcoating to the Town Hall parking lot to properly protect and preserve same; and

WHEREAS, the Town, pursuant to its' Procurement Policy, solicited bids and proposals for such work; and

WHEREAS, the Town received and considered quotes from Luizzi Asphalt Services, Crane Sealcoating, and BDB Paving and General Contracting; and

WHEREAS, the Town Board has fully considered the quote and estimate from B.D.B. Paving & General Contracting, located at 831 Route 67, Bldg. 39A, Ballston Spa, New York, 12020, in the amount of \$7,950.00, to perform said work, which meets all of the Town's criteria and specifications for said project; and

WHEREAS, the Town Board believes B.D.B. Paving & General Contracting to be of known quality, and the best choice to perform the work, at a reasonable cost and best value and expense to the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton awards to, and hires, B.D.B Paving & General Contracting, of 831 Route 67, Bldg. 39A, Ballston Spa, New York, 12020, to sealcoat the Town Hall parking lot, as set forth in the attached quote, at a cost of \$7,950.00, plus other minor incidental costs, if any, to be commenced and completed within a reasonable time frame as agreed to with the Town Supervisor, subject to and conditioned on B.D.B. Paving & General Contracting paying prevailing wages, submitting certified payroll receipts acceptable to the Town prior to payment, if required, and providing a proper and acceptable insurance coverage certificate naming the Town of Charlton as an additional insured prior to commencement of work; and it is further

RESOLVED, the Town Supervisor is authorized to enter into and sign all necessary documents and pay all amounts needed in order to effectuate same.

Moved by Councilman Glavin

Seconded by Councilman Robbins

Voting: Councilman Glavin	Aye
Councilman Robbins	Aye
Councilman St. John	Aye
Councilman Tasse	Aye
Supervisor Grasso	Aye

The resolution was duly adopted on September 12, 2022.

Brenda Mills, Town Clerk

RESOLUTION TO SET PUBLIC HEARING ON THE ADOPTION OF A LOCAL LAW REGARDING RESTRICTIONS AT THE TOWN OF CHARLTON BRUSH AND LANDSCAPE DISPOSAL FACILITY

Motion by Councilman Tasse

Seconded by Councilman Robbins

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

**RESOLUTION NO. 151
September 12, 2022**

**RESOLUTION TO SET PUBLIC HEARING ON THE ADOPTION
OF A LOCAL LAW REGARDING RESTRICTIONS AT THE TOWN OF CHARLTON
BRUSH AND LANDSCAPE DISPOSAL FACILITY**

WHEREAS, the Town Board of the Town of Charlton proposes a local law to address the ongoing concerns regarding improper dumping at the Town Brush and Landscaping Disposal Facility located on Route 67, in the Town of Charlton, all as set forth in the proposed local law annexed hereto; and

WHEREAS, pursuant to New York State law, the Town must set and hold a public hearing on any proposed local law, and allow the public the opportunity to comment thereon.

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton hereby sets and will hold a public hearing pertaining to the proposed local law to assess fines for illegal dumping at the Town Brush and Landscaping Disposal Facility, which hearing shall be held on the **26th** day of **September, 2022** at **7:30 p.m.**, at the Town Hall of the Town of Charlton, 758 Charlton Road, Charlton, New York, at which time and place all persons desiring to be heard thereon will be heard, and it is further

RESOLVED, that the Town Clerk of the Town of Charlton be and she hereby is directed to publish notification of said public hearing as required by law.

A copy of said proposed new law is on file and available at the Town Clerk's Office.

Moved by Councilman Tasse

Seconded by Councilman Robbins

Voting: Councilman Glavin	Aye
Councilman Robbins	Aye
Councilman St. John	Aye
Councilman Tasse	Aye
Supervisor Grasso	Aye

The resolution was duly adopted on September 12, 2022

Brenda Mills, Town Clerk

RESOLUTION AUTHORIZING THE TOWN OF CHARLTON TO APPLY FOR A SARATOGA COUNTY FARMLAND AND OPEN SPACE GRANT FOR ACQUISITION OF PROPERTY ADJACENT TO MILL POND PARK

Motion by Councilman Robbins

Seconded by Councilman Tasse

Discussion: Supervisor Grasso asked to change the wording in the resolution to reflect that the Town will pay 100% of the cost. The Town will be reimbursed 50% by the grant. Supervisor Grasso acknowledged audience comments from Paul and Sue Gillespie and asked to review the survey with them after the meeting. Councilman Robbins said that there is a small triangle of land, less than 1/10th of an acre that adjoins that park that is owned by the estate of Herman Rapp. Mr. Rapp's son has agreed to donate the little section of land to the Town. The grant will cover the transactional costs of the Town acquiring the land.

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

**RESOLUTION NO. 152
September 12, 2022**

**RESOLUTION AUTHORIZING THE TOWN OF CHARLTON TO APPLY FOR
A SARATOGA COUNTY FARMLAND AND OPEN SPACE GRANT FOR
ACQUISITION OF PROPERTY ADJACENT TO MILL POND PARK**

WHEREAS, each year Saratoga County has funds that become available to Municipalities for specified appropriations and projects, and the Town is currently eligible to submit and apply for funds available under the Saratoga County Farmland and Open Space Fund for the 2022 fiscal year; and

WHEREAS, if granted and approved, the Town will be using the funds to acquire property adjacent to Mill Pond Park, and offset and defray some of the costs associated with title searching, legal fees, survey descriptions, filing fees and other ancillary costs; and

WHEREAS, the Town Board believes it to be in the best interests of the Town and its' residents to acquire said property and apply for said funding, with the understanding that the grant will be a matching fund grant with the Town to pay 100% of the costs; and

WHEREAS, the Town intends to apply for up to \$3,000 in grant funds, with a minimum Town match equal to 50% of the requested amount.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor of the Town of Charlton is hereby authorized to apply for funding under the 2022 fiscal year Saratoga County Farmland and Open Space Grant Program, for the purposes stated above, and to do all things necessary and required to qualify for same.

MOTION BY: Councilman Robbins

Voting: Supervisor Grasso
Councilman Glavin

Aye
Aye

SECONDED BY: Councilman Tasse

Councilman Robbins	Aye
Councilman St. John	Aye
Councilman Tassè	Aye

The resolution was duly adopted on September 12, 2022.

Brenda Mills, Town Clerk

Councilman Robbins said that at the August 8, 2022 meeting, the Board passed a resolution to appoint members to the Land Use Review Committee and at time, the resolution was changed to make Laurie Kruppenbacher a non-voting member of the Committee. Supervisor Grasso said that he has had discussions with Mrs. Kruppenbacher and she desires to be a full member of the Committee and since she will be putting in a lot of effort and time on the Committee, he wants to amend the resolution to make her a voting member.

MOTION #153

MOTION TO AMEND RESOLUTION 136 OF 2022 TO MAKE LAURIE KRUPPENBACHER A MEMBER OF THE LAND USE REVIEW COMMITTEE

Motion by Councilman St. John
Seconded by Councilman Tasse

BY MOTION, the Town Board amended Resolution #136 of 2022 to make Laurie Kruppenbacher a voting member of the Land Use Review Committee.

Vote: All Ayes, No Nays. **CARRIED**

ABSTRACT OF CLAIMS

MOTION #154

Approval of Abstract of Claims

Motion by Councilman Tasse
Seconded by Councilman Robbins

BY MOTION, the Town Board approved the processing of Abstract 117, voucher numbers 471-500 in the amount of \$59,615.43 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR

David Pohl, resident, said that his neighbor had gas syphoned from his truck a few months ago and another neighbor said that their door was pounded on in the nighttime.

Paul Gillespie, resident, said that because his address is listed with a Schenectady zip code, he is paying the Schenectady County sales tax rate on his cell phone bill.

Bob Killeen, resident, said that a neighbor asked him who owned the abandoned roadbed on Sweetman Road. It was suggested that he ask the Highway Superintendent. Attorney Craig said it needs to be determined if it is owned by the Town, County or State.

Suzanne Voigt, resident, asked the Supervisor to clarify his position that Zoom meetings are too expensive. Supervisor Grasso said that he works for dozens of municipalities and few have live streaming. It is not about the camera cost, but also the administrative cost and software costs. Councilman St. John said that he feels we would need to see a lot more interest from residents before we should consider live streaming.

Robin Sevinsky, resident, asked that when the agenda is prepared, we not use acronyms.

MOTION #155

Motion to adjourn the meeting

Motion by Councilman Glavin

Seconded by Councilman Robbins

BY MOTION the Town Board adjourned the meeting at 9:09 p.m.

Vote: All Ayes, No Nays. **CARRIED**

Respectfully submitted,

Brenda Mills
Town Clerk