

**Town of Charlton
Saratoga County
Town Board Meeting**

August 8, 2022

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Town Hall, 758 Charlton Road, Charlton, NY and called to order by Supervisor Grasso at 7:32 p.m.

The Pledge of Allegiance was recited.

Roll Call: Supervisor Grasso, Councilman Glavin, Councilman Robbins, Councilman St. John, Councilman Tasse

Also present: Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

MOTION #132

Approval of Minutes

Motion by Councilman Robbins

Seconded by Councilman Tasse

BY MOTION the Town Board approved the minutes of the Town Board Meeting on July 25, 2022.

Vote: 4 Ayes, Grasso Abstained, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

Several residents from Maple Avenue asked to speak about speeding in Charlton. The Maple Avenue residents who voiced concern were: Coleen Stevens, Teresa Swett, Natalie Monihan and Carrie Shea. Each of these residents noted that many people are speeding on Maple Avenue, and since the newly paved road, the speeding has gotten worse. Additionally:

Coleen Stevens said that on her section of the road, there are 10 children under 10 years of age. She said it is frightening to walk on the road. She said the road is not wide enough.

Teresa Swett said that Maple Avenue is a very busy pedestrian road. Traffic has increased dramatically since she moved here in 2018. She would like the road to be 30mph.

Natalie Monihan said that she is a frequent bike rider, and is very fearful on her road. She said most people are going over 50 mph and at that speed, a study shows that it would take over 200 feet for a car to come to a stop. There are very little shoulders on the road and what is there is crumbling and full of poison ivy. She would like police to do better patrols.

Carrie Shea said she walks with two small children and speeding in the hamlet is all of the time. She is concerned that if the upper portion of Maple Avenue is repaved, people would use it as an alternative to Jockey Street. She would like to see a lower speed limit and better signage.

Supervisor Grasso said that he has served on the Town Board for 9 years and the most common complaint that he hears is about speeding. It is not an isolated problem for any particular road, or even our Town. The Town does not set the speed limits and it is very difficult to get them changed. In recent years, the Town petitioned to get a section of Charlton Road just west of the hamlet reduced to 30mph. The County agreed to the change but the State later denied it. Supervisor Grasso said that he would advocate to take a look at all of

the speed limits in Town. 30mph is the lowest speed allowed. There are also regulations on signage. The County does not allow speed humps.

Supervisor Grasso said at the last meeting, residents asked for sidewalks in the hamlet. He has calculated that the sidewalks would be 2,800 linear feet and cost over 5 million dollars to put them in because drainage would need to be done and because of land acquisition costs. The cost for residents in the hamlet would be about \$5,600 annually. Flashing speed signs cost around \$3,000 to \$3,500 each. He has had a resident offer to raise money for them.

Supervisor Grasso said that the Town has increased patrols by the Constables. There has also been improved coordination between the Constables and Justices to make sure that fines are assessed. The Constables are in constant communication with the Sheriff's Department and the NYS Police. We have a speed wagon which has had a positive effect on speeding. It also provides the Town with good data.

Councilman Robbins said that he rode with the Constables, and it appears that drivers are flashing their lights to warn other drivers that the police are near. The Constables are patrolling 3 to 4 evenings a week, and the NYS Troopers are patrolling 5pm to 5am.

Councilman St. John said that he thinks in the near future, we need to think about another full-time Constable.

Teresa Swett asked if it is mostly residents or non-residents getting tickets. Constable Tom Parks said it is both. Ms. Swett asked if the Board would be willing to work with the school districts to talk about speed limits. She also noted that Jim Tedisco is on the ballot this fall, and she asked if it is worth working with him to get him to persuade the State to allow the Towns to change speed limits in Town. Supervisor Grasso said he would talk to Jim Tedisco and Councilman Robbins will contact the school district.

Scott Stevens, Maple Avenue, asked why the State said no to the Charlton Road speed reduction. Supervisor Grasso said the State's letter was pretty short but basically said that they looked at it and did not feel that it was warranted. Mr. Stevens said that he believes that Jim Tedisco is working on legislation that would allow Towns to lower their speed limits.

Natalie Monihan asked if we could get a Constable out on Maple Avenue in the early morning. She asked if we can get grants for sidewalks. Would a townwide petition help with State speed reduction request?

Carrie Shea asked if there is a less conspicuous way to measure speed than the speed wagon.

ANNOUNCEMENTS

There are changes in the Building and Zoning office. The Building Inspector/Code Enforcement Officer will be working Tuesdays from 2pm until 5pm, instead of 6pm to 8pm. The Building and Zoning office will remain open on Tuesday evenings from 6pm to 8pm and be staffed by the Building Department Clerk. The building permit application form is now available on the Town website.

The Assessor's Office/Water Department will be closed August 16 and 18th for vacation.

Reminder to residents in the Water District that there is still an outdoor watering restriction in place. Residents are asked to observe odd/even watering.

SUPERVISORS REPORT

Supervisor Grasso said that there has been reports of Ding Dong Dash from a resident on Florence Avenue and Crawford Drive. In the Florence Avenue incident, which occurred last week around midnight, the suspects were dressed in scary attire and wearing masks. It is believed to be juveniles. Nothing was stolen or damaged. Residents are reminded to be aware and call 911 if necessary. Councilman Glavin said if residents witness drag racing, they should call 911. Supervisor Grasso gave the non-emergency numbers for the three police agencies that cover Charlton.

- 1) Charlton Police (518) 470-0788
- 2) NYState Police (518) 399-0947
- 3) County Sheriffs (518) 885-6761

Maureen Resue, Crawford Drive, said that the Ding Dong Dash happened at her house on August 1st, however it does not look like the same people that hit Florence Avenue. She said she does not understand why Elmer Smith Park is not closed-off at night.

Suzanne Voigt, Dawson Road, said she knew that her opinion would not be popular, but asked if people weren't teenagers before and remember doing pranks and stupid things. She asked if Ding Dong Dash is a crime. She urged residents not be scared.

David Pohl, Crawford Drive said that cars were broken into on Florence Avenue and he believes that the suspects came up from Schenectady.

Supervisor Grasso said that the summer concert on August 2nd was a great event. There were about 100 people in attendance. Donations were made for refreshments and a total of \$590.00 was collected for the Community Center renovation project.

Supervisor Grasso said that he has been notified by the County that the Town's Workers Compensation rates for 2023 will be decreased substantially with the biggest factor being because of lower claims. The 2023 premium is \$23,510.00 and the premium in 2022 was \$39,102.00.

There was a significant decrease in the July Sales Tax Revenue. The July 2022 amount was \$140,307.00 as opposed to \$185,792.00 in 2021. The Supervisor said that he feels that last year's revenue was higher because we had just started coming out of COVID restrictions and also inflation this year has had an impact on spending. He said that he feels that we will be okay as currently we are up \$60,000.00 year to date over our budgeted amount.

COMMUNICATIONS

The Town has received the annual report from Ag & Markets regarding our Dog Control and the Town was given satisfactory.

Supervisor Grasso said that the Town has received a letter from Conrad Bernard regarding his application for an Exceptional Use Permit for the Route 67 Café. No expiration date was requested. Most other Town applications expire in a 12 month period, so the Supervisor suggested that the extension go for 12 months from the February 2022 filing date.

Supervisor Grasso said that the Town Clerk forwarded the Board an Exceptional Use Application from Sandee and Eric Stevens at 727 Charlton Road for a proposed camp ground. He said that the Board still needs time to review the application. The Board will decide if they are going to retain the application or forward it to the ZBA.

The County has been in discussions on the 8 year renewal of Ag District #2. The renewal should be completed by the end of next week. There were no additions or removals from the Ag District for the Town of Charlton.

The new police vehicle that was expected to be received this past May is now scheduled to be received September 19th. This new car will replace the 2013 Charger.

MONTHLY REPORT OF SUPERVISOR**TO THE TOWN BOARD OF THE TOWN OF CHARLTON:**

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of April, 2022:

DATED: July 18, 2022

SUPERVISOR				
	Balance 03/31/2022	Increases	Decreases	Balance 04/30/2022
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	491,581.37	87,768.32	78,011.67	501,338.02
CASH - SAVING	102,927.12	17.78	0.00	102,944.90
PETTY CASH	800.00	0.00	0.00	800.00
Park Fees Reserve	49,151.33	0.00	0.00	49,151.33
TOTAL	644,459.82	87,786.10	78,011.67	654,234.25
DA HIGHWAY FUND				
CASH - CHECKING	559,375.93	75,788.47	122,154.71	513,009.69
CASH - SAVINGS	-123,318.71	0.00	0.00	-123,318.71
TOTAL	436,057.22	75,788.47	122,154.71	389,690.98
F WATER #1 FUND				
CASH - CHECKING	69,779.03	0.00	8,121.87	61,657.16
CASH - SAVINGS	170,285.09	0.00	0.00	170,285.09
CASH, SPECIAL RESERVES	207,081.21	5.11	0.00	207,086.32
TOTAL	447,145.33	5.11	8,121.87	439,028.57
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
SAVINGS	206,038.15	0.00	0.00	206,038.15
TOTAL	206,038.15	0.00	0.00	206,038.15
SW WATER #2 FUND				
CASH - CHECKING	-188.08	0.00	207.00	-395.08
CASH - SAVINGS	27,628.92	0.00	0.00	27,628.92
TOTAL	27,440.84	0.00	207.00	27,233.84
TA TRUST & AGENCY				
CASH - CHECKING	40,922.23	59,946.83	52,515.81	48,353.25
TOTAL	40,922.23	59,946.83	52,515.81	48,353.25
TOTAL ALL FUNDS	1,802,063.59	223,526.51	261,011.06	1,764,579.04

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Town Clerk – Clerk Mills reported that her office took in \$654.25 for the month of July. \$532.07 was paid to the Supervisor's office as revenue, and \$122.18 was paid to other Governmental agencies.

Town of Ballston Library – Councilman Tasse reported that the Local History Room is being constructed.

Highway – Superintendent Marshall Heritage submitted the following report for the month of June:

1. Did a cross culvert on Eastern Ave
2. Helped the Town of Greenfield pave
3. Ditching low Division Street and changing cross culverts
4. Mowing the road sides
5. 811 locations were 31
6. Cleaned out the retention pond on lower Division Street
7. Helped the Town of Galway pave
8. Cutting tree limbs
9. Mowing the town lawns
10. Truck 9 repaired a leaking wheel seal three new tires and inspected
11. Continue to prep for paving

Water: Councilman Glavin said that water payments were due July 31st and the late date for payment is by August 31st.

Town Hall – Councilman Glavin said that the Board is working on the bid package for the crack repair and sealcoating of the Town Hall parking lot.

Dog Control – In July, there were 5 calls received, 2 relating to other animals. 3 dogs were seized and returned to owner.

Constables – In July, there were 3,067 miles traveled, 26 patrols, 19 complaints received, 8 911 calls and 2 accidents responded to, and 35 tickets were issued (10 on Route 67). Constable Parks said that the Police have been focusing extra time on Swaggertown Road, Lakehill Road, Peaceable Street and the hamlet. He also noted that the Courts hands are tied, as people have not been paying their fines and there is not much they can do. Supervisor Grasso asked the Constables to add Maple Avenue and Crooked Street to the streets to do extra patrols on. Supervisor Grasso noted that a few years ago there was a lot more large trucks traveling through the hamlet on Charlton Road. A previous Councilman called some of the truck companies and asked them to find a different route and as a result there are fewer trucks traveling through the hamlet.

Supervisor Grasso said that the speed wagon was placed on Crooked Street and the August 1st report of traffic recorded over 4,500 vehicles that traveled the road. The Average speed was 32.59mph. The minimum speed recorded was 25mph and the maximum was 64. 85% of vehicles were going under 37mph and 15% were exceeding 37mph.

MOTIONS, RESOLUTIONS & AUTHORIZATIONS

The Charlton Snowmobile Club has asked the Town for permission to use the Town land behind the Town Hall parking lot. The Board had no objection. Councilman Tasse abstained from voting because he is the Treasurer of the Club.

MOTION #133

Motion to allow the Charlton Snowmobile Club use of Town Land for 2022-2023 winter season

MOTION BY: Councilman St. John

SECONDED BY: Councilman Glavin

BY MOTION, the Town Board authorized the use of the back of the Town Hall property by the Charlton Snowmobile Club for the 2022-2023 winter season.

VOTE: 4 Ayes, Tasse Abstained, No Nays. CARRIED

RESOLUTION #134

RESOLUTION AUTHORIZING THE PURCHASE OF AN INGERSOLL RAND DD32 ROLLER FOR THE HIGHWAY DEPARTMENT

Motion by Councilman Robbins

Seconded by Councilman Glavin

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

**RESOLUTION NO. 134
August 8, 2022**

RESOLUTION AUTHORIZING THE PURCHASE OF AN INGERSOLL RAND DD32 ROLLER FOR USE IN THE TOWN OF CHARLTON HIGHWAY DEPARTMENT

WHEREAS, the Town Highway Superintendent has advised the Town Board that it is advisable and necessary to purchase a roller that would be used for various Town roadways, projects and maintenance; and

WHEREAS, the Highway Superintendent, in accordance with the Town Procurement Policy, after having researched competitive prices from similar equipment from other auction sites and on-line retailers, did obtain a proposal from Charlton Suburban Services Ltd., of 2211 Maple Avenue, Charlton, New York, 12019, to purchase an Ingersoll Rand DD32 Roller (Serial Number 6092 SEC), a copy of which proposal is attached hereto and was attached to the documents presented to the Town Board by the Highway Superintendent; and

WHEREAS, the Highway Superintendent has recommended to the Town Board that he be authorized to purchase the Ingersoll Rand DD32 Roller for a sum not to exceed \$4,500.00.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Charlton Highway Superintendent is hereby authorized to expend the maximum sum of \$4,500.00, plus any incidental expenses, in order to purchase and obtain the Ingersoll Rand DD32 Roller (Serial Number 6092 SEC), from Charlton Suburban Services, Ltd., of 2211 Maple Avenue, Charlton, NY, as shown on the attached documents, conditioned on the Highway Superintendent providing all the needed, necessary and proper documentation in support thereof; and it is further

RESOLVED, the Town Supervisor is hereby authorized to enter into and sign all necessary documents and pay all amounts needed in order to effectuate same.

MOTION BY: Councilman Robbins

Voting: Supervisor Grasso Aye
Councilman Glavin Aye
Councilman Robbins Aye
Councilman St. John Aye
Councilman Tassè Aye

SECONDED BY: Councilman Glavin

The resolution was duly adopted on August 8, 2022.

Brenda Mills, Town Clerk

RESOLUTION #135

RESOLUTION AUTHORIZING THE HIRING OF A NEW HIGHWAY EMPLOYEE

Motion by Councilman Robbins

Seconded by Councilman Tasse

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

**RESOLUTION NO. 135
August 8, 2022**

RESOLUTION TO HIRE HIGHWAY EMPLOYEE

WHEREAS, the Town of Charlton Highway Superintendent has advised that he is in need of a Mechanical Equipment Operator for the Highway Department; and

WHEREAS, the Town had interviewed and considered individuals for said position, and sought the recommendation of the Town Highway Superintendent in regards to same; and

WHEREAS, the Town received an application from William T. Sisler, Jr., of 585 Goode Street, Ballston Spa, New York, 12020, and after interviewing him and reviewing information provided, found him to meet the requirements of the position, amply qualified, capable and willing to fill the position and to serve the community.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby hires William T. Sisler, Jr., of 585 Goode Street, Ballston Spa, New York, 12020, as a Mechanical Equipment Operator (MEO) for the Highway Department, commencing on July 25, 2022, at an hourly rate of \$19.00 per hour, with benefits as are provided for by Town Policy for said position, if any, and with said hire to be conditioned on a 6 month probationary period from July 25, 2022, acceptable to the Town Board and Highway Superintendent, and pursuant to Town Policy.

MOTION BY: Councilman Robbins

Voting: Supervisor Grasso Aye
Councilman Glavin Aye
Councilman Robbins Aye
Councilman St. John Aye
Councilman Tassè Aye

SECONDED BY: Councilman Tasse

The resolution was duly adopted on August 8, 2022.

Brenda Mills, Town Clerk

Supervisor Grasso said that the Town's Zoning Ordinance was last revised in 2015 and the most of the changes concentrated on solar and cell towers. The Town has a Comprehensive Plan and he feels that we should make sure that our zoning is in line with the Plan. He does not want us to risk our rural character. He has gathered information from the Planning Board and the Zoning Department on needed changes to our zoning. He would like the Land Use Review Committee to delve into issues and also do information gathering. In the spring, he had solicited interest from residents wanting to serve on the Committee. There were 19 or 20 respondents. For the selection of the Committee, he wanted to appoint a cross section of the Town and also appoint a couple of people who have a lot of knowledge in this area.

RESOLUTION #136

RESOLUTION TO APPOINT A LAND USE REVIEW COMMITTEE FOR THE TOWN OF CHARLTON

Motion by Councilman Robbins

Seconded by Councilman St. John

Discussion: Councilman St. John said that at the last meeting he pointed out that he felt that there was overrepresentation of the Planning Board on this Committee. He thanked Jay Wilkinson for his service, but said that this is for the Town and for the Town's input. The Planning Board members already get an opportunity to share their viewpoint by being on the Planning Board. He cautioned the Committee members to remember that the point of the Committee is to represent the Town's viewpoint and not their personal agendas. Supervisor Grasso said that he hopes that no one is serving on the Committee for their own personal agenda. Councilman Glavin said that he wanted to make sure that we had adequate representation from smaller land owners, mainly those south of Charlton Road. Councilman Robbins asked to clarify if Laurie Kruppenbacher would be a voting member. The Board said no, and asked the Clerk to add that to the resolution.

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

**RESOLUTION NO. 136
August 8, 2022**

**RESOLUTION TO APPOINT A LAND USE REVIEW COMMITTEE
FOR THE TOWN OF CHARLTON**

WHEREAS, the Town Supervisor appoints members to various committees at the Town Organizational Meeting, and throughout the year when needed; and

WHEREAS, the Town of Charlton Town Supervisor is desirous of creating a Land Use Review Committee for the purposes of reviewing current Town zoning and land use regulations and providing recommendations and advisory opinions on possible changes to the Town's zoning and land use regulations; and

WHEREAS, the Town Supervisor and Town Board are continually looking for and considering others who have the proper knowledge, experience and expertise to place on these Committees to help aid in the collective knowledge and recommendations the Committee provides to the Town Board, and thus the Town Board may from time to time appoint other qualified individuals to add to the Committees, add on subcommittees or advisory groups, or to fill vacancies as they see fit; and

WHEREAS, the individuals listed below possess the experience, knowledge, and abilities the Board seeks of those needed for the Committee, and have expressed an interest in and are willing to accept the position as a Member of the Land Use Review Committee for the Town of Charlton.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby ratifies and authorizes the Supervisors' approval of the listed individuals from both inside and outside the various Town of Charlton Boards to the Land Use Review Committee; and be it further

RESOLVED, the Town Supervisor hereby appoints, and the Board ratifies the appointment of the following individuals to the newly created Land Use Review Committee:

1. Jay Wilkinson – Chairperson
2. Dawn Szurek
3. Dave Wood
4. Margo Jones
5. Bob Killeen
6. Lindsey Stevens
7. Mike Hotaling
8. Laurie Kruppenbacher – Committee Secretary (non-voting member)

which appointments will take effect and shall be effective August 8, 2022, and end on December 31, 2022, with the positions thereafter determined and filled by the Town Supervisor and Town Board at the Town Organizational meeting each January; and it is further

RESOLVED, that the position shall be unpaid and subject at all time to the discretion of the Town Supervisor and Town Board.

MOTION BY: Councilman Robbins

Voting: Supervisor Grasso	Aye
Councilman Glavin	Aye
Councilman Robbins	Aye
Councilman St. John	Aye
Councilman Tassè	Aye

SECONDED BY: Councilman St. John

The resolution was duly adopted on August 8, 2022.

Brenda Mills, Town Clerk

MOTION #137

Motion to establish the purpose and directives of the Land Use Review Committee

MOTION BY: Councilman Glavin

SECONDED BY: Councilman Tasse

VOTE: All Ayes, No Nays. CARRIED

BY MOTION, the Town Board accepts and approves the Purpose and Directives of the Land Use Review Committee as listed below:

Land Use Review Committee (hereinafter the Committee) Purpose and Directives:

Committee Purpose: To provide advisory opinions to the Charlton Town Board on possible changes to its land use regulations to ensure the Town grows consistent with its Comprehensive Plan, and for the Town to provide land use regulations that afford applicants a clear and concise process for proposed development applications.

Committee Practices:

- The Committee will serve in an advisory role only to the Charlton Town Board and will have no statutory authority.
- The Committee will offer an opportunity for limited participation and information review by a Land Use Review Advisory Group (hereinafter the Advisory Group) as deemed appropriate by the Chair. Members of the Advisory Group are not expected to attend all Committee meetings but may be invited on a case by case basis. Initial invited members of the Advisory Group are to include the following:
 - Marna Polyszny
 - Don Schermerhorn
 - Paul Sager
 - Mike Brun
 - Dan Martin
 - Jim Sevinsky
 - Jenna Smith
 - Ken Gold
 - Edward Plog
 - Bill Varcasio
 - Jeremy Douglass
 - Dan Kiskis
- The Committee will meet regularly to conduct its business and is expected to meet no less than six times per year.
- The Committee will use Laurie Kruppenbacher as Building Department Representative and to assist with administrative duties of the Land Use Review Committee, including meeting minutes and distribution of information. The Town will compensate Ms. Kruppenbacher her normal hourly rate for any additional time spent in carrying out Land Use Review Committee duties that are separate and apart from her duties as Zoning Clerk and Deputy Town Clerk. Ms. Kruppenbacher's duties in support of the Land Use Review Committee shall be limited to no more than 4 hours per week.
- The Committee will provide minutes of all meetings to the Charlton Town Board and offer Charlton Town Board members an opportunity to attend and participate in all Committee meetings (subject to Open Meetings Law requirements).
- The Committee Chair will govern all meetings. Chair will give all Committee members an opportunity to participate and be heard.

- The Committee will conduct research into current land use regulations, obtain feedback from Town Board and Town staff on concerns with current land use regulations, and make recommendations on possible changes
- The Committee will provide drafts of possible changes to the Town's land use regulations, primarily limited to the current Zoning Regulations and Subdivision Regulations. Changes to the Town's Comprehensive Plan are not anticipated but could be considered if specifically requested by the Committee.
- The Committee may seek guidance from other public or non-profit agencies that provide community support for items related to local land use (i.e. Saratoga PLAN, Capital District Regional Planning Commission, Association of Towns, Saratoga County Planning Department, NYS Department of Agriculture and Markets).
- The Committee will review historical development applications and public feedback thereon to offer recommendations to address any concerns with current processes.
- If the Town offers the services of a land use consultant, the Committee will provide input to the work of the land use consultant.
- The Committee will recommend approaches to gathering community input throughout the process.
- Committee meetings will take place within Charlton Town Hall.
- Any public outreach by the Committee outside of the Advisory Group will be subject to Town Board approval. The Committee will not provide any public announcements in response to any media inquiries
- The Committee will provide regular updates of its work to the Charlton Town Board.
- Committee meetings will not be required to be open to the public (at the discretion of the Committee Chair and subject to Open Meetings law requirements due to Town Board participation).
- The Committee shall have no authority to authorize any expenses or costs to the Town except as approved prior thereto by the Supervisor.
- The Committee shall have no authority to bind the Town to any commitments nor speak on behalf of the Town or Town Board.
- These directives shall be subject to change or amendment at the discretion of the Town Supervisor.

MOTION #138

Motion for the formation of a Land Use Review Advisory Group

Motion by Councilman Tasse

Seconded by Councilman Robbins

Vote: All Ayes, No Nays. **CARRIED**

BY MOTION, the Town Board hereby approves the formation of a Land Use Review Advisory Group and the following members:

Formation of Land Use Review Advisory Group:

Marna Polyszny

Don Schermerhorn

Paul Sager
Mike Brun
Dan Martin
Jim Sevinsky
Jenna Smith
Ken Gold
Edward Plog
Bill Varcasio
Jeremy Douglass
Dan Kiskis

Supervisor Grasso said that a resident at 1408 Cosgrove Drive has asked for a waiver of his \$85 late water reading charge. The Town has had a policy in place that allows for the waiving of the fee only under three circumstances, which are 1) resident is medically incapacitated, 2) death in immediate family at time card is due, 3) resident is currently deployed in the military. In the case of this resident at 1408 Cosgrove, the resident stated that he did not receive a reading card in the mail. The Water Superintendent had to go to the residence to obtain a reading. Councilman Tasse asked if the resident met any of the three criteria for waiving the fee. The Supervisor said that he did not. Attorney Craig said that the Town has a policy with three reasons. This resident's reason is not one of the criteria, and in order for the Board to waive it for this reason, the Board would need to change their policy. The problem with this is that all residents could say that their card was lost in the mail and there is no way to prove if it was or wasn't. In this case, if the Board waives the fee, the Board is actually giving the resident an improper gift under the New York State Constitution, as it would be a gift not afforded to other residents who must pay the fee.

Councilman Glavin offered to review policies for water service communications and billing for customers of the town water system with the water department as well as the Town Board.

MOTION #139

Motion to consider waiving late water reading late fee for 1408 Cosgrove Drive

Motion by Councilman St. John

Seconded by Councilman Robbins

BY MOTION the Town Board considered the waiving of the \$85 late water meter reading fee for 1408 Cosgrove Drive. The motion was denied due to the lack of sufficient reason for waiver according to Town policy.

Roll Call: Councilman Glavin: Nay, Councilman Robbins: Aye, Councilman St. John: Nay, Councilman Tasse: Nay, Supervisor Grasso: Nay. **DENIED**

ABSTRACT OF CLAIMS

MOTION #140

Approval of Abstract of Claims

Motion by Councilman Tasse

Seconded by Councilman Robbins

BY MOTION, the Town Board approved the processing of Abstract 115, voucher numbers 420-440 in the amount of \$47,603.36 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR

Bob Killeen, resident, noted the changes in traffic in his lifetime. He remembers when the roads in Charlton were dirt, and since they were paved, people travel faster.

Jim Sevinsky, resident, that the Board for the Land Use Advisory Committee opportunity. He said if farmers can't keep farming their land, we are doomed.

Robin Sevinsky, resident, said at the last meeting several residents asked about live streaming the Board meetings, and she asked if that was a consideration. Supervisor Grasso said that he is dead set against it. He does not feel that the dynamics are right for Charlton. It is very costly and administrative heavy.

MOTION #141

Motion to adjourn the meeting

Motion by Councilman Glavin

Seconded by Councilman Tasse

BY MOTION the Town Board adjourned the meeting at 9:45 p.m.

Vote: All Ayes, No Nays. **CARRIED**

Respectfully submitted,

Brenda Mills
Town Clerk