

**Town of Charlton
Saratoga County
Town Board Meeting**

July 26, 2021

The Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and was called to order by Supervisor Grasso at 7:30 p.m.

The Pledge of Allegiance was observed.

Roll Call: Councilman Glavin, Councilman Ranaletto, Councilman Robbins, Councilwoman Smith, Supervisor Grasso.

Brenda Mills, Town Clerk and Attorney Jim Craig were also present.

APPROVAL OF MINUTES

MOTION #125

Approval of Minutes

Motion by Councilman Robbins

Seconded by Councilwoman Smith

By motion the Town Board has approved the minutes of the regular Town Board Meeting on July 12, 2021.

Vote: All Ayes, No Nays. **CARRIED**

ANNOUNCEMENTS

There will be a Summer Concert at the Gideon Hawley Park gazebo on Tuesday July 27th from 7pm to 9pm. Music will be provided by the Running the River Band. A rain date of August 3rd is planned. The Board will decide by noon tomorrow if postponing due to rain. An email blast will be sent with notification as well as putting it on the Town website.

The Annual AUD Report for 2020 has been filed with the Comptroller's Office. A copy will be distributed to the Town Board members and to the Town Clerk to put on the Town website.

The July Sales Tax revenue amount is \$185,792 which is up 24% over last July when we received \$159,508.00. Year to date, sales tax revenues are up 16% over 2020 during the same time period.

The Town has received notice that of the \$8,078 collected last month in the Town Court, \$4,299 is to be retained by the Town, and \$3,779 is payable to the State. Judge Ketchum collected \$2,410 in fines and Judge Hart collected \$5,668.00.

The Charlton 5k and Children's Fun Walk which was postponed from June will be held September 25th. Proceeds from the event will go to benefit the Charlton Historical Society.

SUPERVISOR, COUNCILMAN AND COMMITTEE INFORMATION

Supervisor Grasso said that he recently attended the Charlton Senior's luncheon where he talked about current events and Town initiatives.

American Rescue Plan (ARP) – Supervisor Grasso said that the Town filed for funding from New York State. The Town amount awarded is \$426,769, which will be paid in 2 partial payments over the course of 12

months. Just recently \$213,000 was deposited into the Town's account. Additional funding is expected in 12 months. There is a lot of accounting that goes into this funding. The Town must do detailed calculations and determine how much revenue was lost due to the COVID pandemic. The Supervisor asked the Town Board to think about what expenditures were deferred due to reduced revenues and what we should spend the money on. Councilman Robbins asked if there were restrictions. Supervisor Grasso said that there are restrictions, but not too many restrictions as far as the recouped lost revenue as long as we can justify the lost revenue.

Councilman Robbins said that there were reports of a black bear in roaming in Charlton. He asked the Clerk to look at the DEC website and put something on the Town's website to inform residents.

Technology – Jim Glavin said that Enable has completed the server installation at Town Hall. They are still working on data migration as well as the email change over.

Water – Councilman Glavin said that the Department of Health has sent the results from the recent water sampling which showed no violations. The results were within acceptable levels. Additional testing will be done. Bellamy has begun the horizontal directional drilling at the pump house to install a new water service line.

Charlton Snowmobile Club has reached out to the Town to ask for permission to use the Town Hall parking lot for club members to park their vehicles to unload their sleds. Supervisor Grasso said that there was heavy usage of the parking lot in 2020. Councilman Glavin asked if there is liability to the Town with their usage. Supervisor Grasso said that was an initial concern, however the Club has liability insurance that covers the Town.

MOTIONS AND RESOLUTIONS

MOTION #126

MOTION TO GIVE CHARLTON SNOWMOBILE CLUB AUTHORIZATION TO USE TOWN HALL PARKING LOT

Motion by Councilman Robbins

Seconded by Councilman Ranaletto

By motion the Town Board authorized the Charlton Snowmobile Club to use the rear section of the Town Hall parking lot for the 2021-2022 winter season for the purpose of parking vehicles to unload snowmobiles and enter the snowmobile trail.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #127

A RESOLUTION TO APPOINT CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR

Motion by Councilman Glavin

Seconded by Councilman Robbins

Discussion: Supervisor Grasso said for the record that Lisa Grasso is of no relation to him.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

TOWN OF CHARLTON COUNTY OF SARATOGA STATE OF NEW YORK

RESOLUTION NO. 127

July 26, 2021

RESOLUTION TO APPOINT CONFIDENTIAL SECRETARY TO TOWN SUPERVISOR

WHEREAS, the Town Supervisor has expressed a need in having a Confidential Secretary to the Supervisor to aide in the duties of his Office and the efficiency and productivity of Town operations; and

WHEREAS, the Town Board passed a Resolution creating the position of Confidential Secretary to the Town Supervisor, and further authorizing the Town Supervisor to post for and choose a person for said position; and

WHEREAS, the Town duly posted for the position, and the Supervisor considered those who showed interest therein; and

WHEREAS, the Town received an application from Lisa Grasso, of 4077 Jockey Street, Charlton, New York, 12019, and after interviewing her and reviewing information provided, found her to meet the requirements of the position, amply qualified, capable and willing to fill the position and to serve the community.

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby ratifies and confirms the appointment made by the Town Supervisor of Lisa Grasso, of 4077 Jockey Street, Charlton, New York, to the position of Confidential Secretary to the Town Supervisor, commencing August 1, 2021, at a pay rate of \$30.00/hour, with hours set by the Town Supervisor, and initially being set up to 8 hours per week, or as otherwise mutually determined by the Supervisor, with benefits as set and provided for by the Town Personnel Policy, if any; and it is further,

RESOLVED, said Lisa Grasso is appointed to the position provisionally as set and required by Civil Service Employment regulations, subject to passing a specified civil service exam within a time frame set by the State, shall answer only to the Town Supervisor, and perform those duties as previously set for said position, and as otherwise determined by the Town Supervisor.

Moved by Councilman Glavin

Seconded by Councilman Robbins

Voting: Councilman Glavin	Aye
Councilman Ranaletto	Aye
Councilman Robbins	Aye
Councilwoman Smith	Aye
Supervisor Grasso	Aye

The resolution was duly adopted on July 26, 2021.

Brenda Mills, Town Clerk

ABSTRACT OF CLAIMS

MOTION #128

Approval of Abstract of Claims

Motion by Councilwoman Smith

Seconded by Councilman Ranaletto

By motion the Town Board approved the processing of Abstract #114, voucher numbers 425-453 in the amount of \$27,924.08 which was audited by the Town Board.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

PRIVILEGE OF THE FLOOR

Suzanne Voigt, resident, said that DEC suggests taking down birdfeeders due to a bird virus and this will also help detract bears. She has concerns over our zoning laws and feels that they threaten farmland. She wants the Town to be proactive about preserving farmland. She would like to see laws about specific farm animals and regulations on mini horses. She feels the rules are too loose.

David Pohl, resident, said that there is a branch on a tree near the bridge in Elmer Smith Park that needs to come down. He is getting quotes on staining the pavilion. He thinks that work should be done on the ball field and that Conde Cemetery should be cleaned up.

MOTION #129

Motion to adjourn the meeting

Motion by Councilman Robbins

Seconded by Councilman Ranaletto

VOTE: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk