

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**July 12, 2021**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grasso at 7:30 p.m.

Councilwoman Smith led the pledge of allegiance.

Roll Call: Councilman Glavin, Councilman Robbins, Councilwoman Smith, Supervisor Grasso.

Excused: Councilman Ranaletto.

Present: Town Clerk Brenda Mills, Attorney Craig.

**APPROVAL OF MINUTES**

**MOTION #117**

**Approval of Minutes**

Motion by Councilman Glavin

Seconded by Councilwoman Smith

By motion the Town Board approved the minutes of the Town Board Meeting on June 28, 2021.

Vote: All Ayes, No Nays. **CARRIED.**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**SUPERVISORS REPORT**

Supervisor Grasso said that the June financial report was not available yet as the month has not been closed.

Supervisor Grasso read the following report:

- Plans to attend the Senior's meeting this Wednesday and give his annual State of the Town speech.
- Met with Torben Aabo and Pete Parker to review cleaning and maintenance and painting of community center. He thanked Town Clerk Mills for recently giving the Center a thorough cleaning.
- Attended Regular County board and committee meetings
- Assisted Councilman Robbins on trails grant application
- Met with residents on zoning compliance concerns of neighbor
- Worked on amendments to employee handbook
- Worked on research and predation of new confidential Secretary position. The 2021 budget has enough money for the position. The 2021 budget contains money for a full-time bookkeeper however the current bookkeeper is part time. The job will be posted on the website and applications are due by July 23<sup>rd</sup>.
- Assisted Town clerk with ARP funding

**ANNOUNCEMENTS**

There will be a Summer Concert at Gideon Hawley Park on July 27<sup>th</sup> from 7 pm to 9pm.

The Saratoga County Fair is going to be held July 23<sup>rd</sup> to the 25<sup>th</sup> this year.

We received June's Sales Tax Distribution Report from Saratoga County. Distribution to the Town was \$119,140, which is up from \$73,854 received last June, or up 61.32%. YTD we have received \$483,405, up from \$380,262 last year, or up 27.12%.

## **COMMUNICATIONS**

We received notice from Justice Court Fund for disbursement of court fines from May. Charlton Court levied \$5,783 in fines which included \$1,123 from Justice Ketchum and \$4,660 from Justice Hart. Of this, \$2,179 will be retained by the Town and \$3,604 will be remitted to NYS.

A letter was received from a resident on Maplewood Drive complaining about noise compliance, traffic speed and property conditions. The Town has been receiving numerous complaints recently and they are looking into them.

## **DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS**

Town Clerk – Clerk Mills said her office took in \$913.00 for the month of June. \$559.10 was paid to the Supervisor's office as revenue, and \$353.90 was paid to other Governmental agencies.

Highway – Superintendent Marshall Heritage gave the following report:

1. Picking up limbs around town from wind and rain storms
2. Mowing road sides
3. Mowing the parks
4. Removed four trees in Gideon Hawley park
5. Patching pot holes
6. Helped the town of Ballston , Greenfield ,Galway pave
7. I attended the highway superintendents luncheon
8. Paving roads
9. Putting shoulders on the newly paved roads
10. Hauling gravel
11. Replacing the yield and stop signs and area speed limit signs in the Komar development
12. Had three trucks inspected
13. 811 locations = 64
14. Installed a Historical marker at the LaRue farm

Superintendent Heritage confirmed that one of the Town's mowing tractors is now operational and they will resume roadside mowing as the weather permits. They have taken down trees in Gideon Hawley Park and will be working on the pond and drainage issue.

Councilman Robbins reminded residents that if they have a concern or complaint about Town roads, they should be contacting the Highway Superintendent directly.

Historian Marv Livingston reported that he, Councilman Robbins and Councilwoman Smith attended the unveiling of a Historical Marker at the LaRue Farm. Joseph LaRue lived from 1731 – 1810 and was a farmer, Attorney and a Circuit Judge. The County Historian was instrumental in obtaining a Pomeroy Grant for the Historical Marker which was placed next to the farm driveway on Charlton Road. Mr. Livingston gave some history of the signing of the Declaration of Independence.

Summer Concert – will be held at Gideon Hawley Park on July 27<sup>th</sup> from 7 pm to 9pm. The rain date is August 3<sup>rd</sup>. It is a free concert sponsored by the Town. People should bring their own lawn chairs and refreshments. The band that will be performing is the Running the River band.

Parks – The Eagle Scout working on Mill Pond Park has submitted his plans for the bridge replacement in the park. Once it is approved, he will start building the bridge which is tentatively planned for August.

Community Center – The Town is gathering estimates for exterior painting and possible window replacements and siding. Councilwoman Smith is looking into possible grant money for the project.

Trails Grant – The Town has received trail grant money in 2019, 2020, and 2021 and we are in the process of applying for money for 2022. If received, the plan is to extend the trail in Elmer Smith Park.

Constables – In June, there were 3,006 miles traveled, 27 patrols, 22 complaints, 18 911 calls and 4 accident/5 EMT calls were responded to, and 50 tickets were issued (23 on Route 67).

Dog Control – No June report was issued, however 1 dog bit case was reported and expired licenses were followed up on.

BHBL Library – Tom Shaginaw said that an Eagle Scout has completed a project of building seating in front of the library. Patrons that have a library card can access Ancestry.com for free using the library card. They are continuing their summer reading program at Elmer Smith Park.

Zoning – For the month of June, there were 14 permits issued and \$1,694.00 collected in fees. Of the 14 permits issued, 6 were for pools and 3 were for septic systems.

Planning Board – Jay Wilkinson said that the Board continues information gathering on the Heflin application and there are concerns about the wetlands. There is a Public Hearing on July 19<sup>th</sup> for the Ward 13 acre subdivision application. They are also working on the Finkle subdivision on Jockey Street. The Town Engineer told the Planning Board to hold off on approving the applications where wetlands are a concern until the wetland information was been updated.

Technology Committee Chairperson Tassè provided the following update:

- Town Hall Server: Per eNable (Mike Sullivan), he hopes to be on site this week to complete the physical installation. Then he will start the Operating system and data migration next week. He will be running main apps of existing server until we get with those vendors on a plan to migrate over to new server.
- MS 365 email Platform; accounts are staged, need to figure out payment. Recommendation is to just pay for an entire year / 12 months and not deal with the monthly payments. The Supervisor agrees with this approach.
- Time Accounting (remote clock punch); reviewed with Mr. Yudin and eNable. Seems like a good fit, and is based on a monthly user count, cost is approximately half that of MS 365. Payment will need to be similar.
- Broadband Committee: We have commitments from Mr. Yudin, Mr. Roy, Mrs. Alberton and Ms. Szurek. The primary focus out of the gate will be developing our own coverage map as soon as possible. We will utilize a combination of boots on ground, social groups, phone calls, emails, or similar approaches. Additionally, the subcommittee intends to sponsor a public town meeting from the broadband provider via the Town Board.

Water - Councilman Glavin gave the following report:

We have received the results of the second 10 of 20 residential water samples for Lead and Iron constituents. The second 10 showed no ("0") exceedance of lead. This is good news.

By our interpretation we have not exceeded the 10<sup>th</sup> percentile, or are compliant at the 90<sup>th</sup> percentile of those tested. Results have been forwarded to the Town Engineering Firm, (C Baker), and to the NYSDOH. More information is to follow when we hear back from the DOH.

We will be hearing a resolution this evening on an award of additional work regarding the upgrade at our water pumphouse for the back-up disinfection system. We need to install a sensing / feedback 1 inch line encased in 2-inch poly tubing 330' downstream of the chlorine addition point utilizing underground horizontal boring to provide a feedback measurement of the disinfection chemical concentration. We plan to award the contract and complete this work this summer.

As a follow up on the Supervisor request to track / trend the past years water usage: The water clerk sent the historical data to Mr. Glavin and the Supervisor. We will continue to track usage and cost to our users.

**MOTIONS, RESOLUTIONS AND PROCLAMATIONS****MOTION #118****Motion to approve Broadband Subcommittee**

Motion by Councilman Glavin

Seconded by Councilman Robbins

By motion, the Town Board accepted and approved the Broadband Subcommittee which falls under the Technology Committee, with the following members: Mike Yudin as Chairman and Dawn Szurek, Paul Strevey, Marcia Alberton, and Colin Roy as members.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Absent, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

**RESOLUTION #119****A RESOLUTION FOR RETIREMENT REPORTING OF STANDARD WORK DAY**

Motion by Councilman Robbins

Seconded by Councilwoman Smith

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Absent, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

Office of the New York State Comptroller  
**NYSLRS**  
 New York State and Local Retirement System  
 110 State Street, Albany, New York 12244-9001  
 Please type or print clearly in blue or black ink

Employer Location Code  
 30596

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials  
 RS 2417-A  
 (Rev. 04/20)

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BE IT RESOLVED, that the Town of Charlton, hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Joseph Grasso		60541455	Supervisor	3/1/21 - 12/31/21	6	17.52	<input type="checkbox"/>	bi-wkly	<input type="checkbox"/>
David Robbins		62373865	Councilman/Deputy Spvr	1/1/20 - 12/31/23	6	14.78	<input type="checkbox"/>	bi-wkly	<input type="checkbox"/>
Douglas Ranaletto		62017157	Councilman	1/1/18 - 12/31/21	6		<input checked="" type="checkbox"/>	bi-wkly	<input type="checkbox"/>
<b>Appointed Officials:</b>									
Kim Caron		62299219	Assessor/Water Clerk	10/1/19-8/30/25	7	6	<input type="checkbox"/>	bi-wkly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Brenda L. Mills, Secretary/Clerk of the governing board of the Town of Charlton, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 12th day of July, 2021, on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Charlton on this 12th day of July, 2021.

*Brenda L. Mills*  
 (Name of Secretary or Clerk)

Attest of Notary: *Brenda L. Mills*, being duly sworn, deposes and says that the posting of the Resolution began on July 13, 2021, and continued for at least 30 days. That the Resolution was available to the public on file: (date)

☒ Employer's website at: townofcharlton.org

☒ Official sign board at: 758 Charlton Rd, Charlton, NY

☐ Main entrance Secretary or Clerk's office at: \_\_\_\_\_

Page 1 of 2 (for additional rows, attach a RS 2417-B form.)

Office of the New York State Comptroller  
**NYSLRS**  
 New York State and Local Retirement System  
 110 State Street, Albany, New York 12244-9001  
 Please type or print clearly in blue or black ink

Employer Location Code  
 30596

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form  
 RS 2417-B  
 (Rev. 04/20)

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Jenna Smith		72596489	Councilwoman	2/23/21-12/31/21	6	2.03	<input checked="" type="checkbox"/>	bi-wkly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
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<b>Appointed Officials:</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
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							<input type="checkbox"/>		<input type="checkbox"/>

Employer: Town of Charlton Location Code: 30596 Page 2 of 2 (use with form RS 2417-A)

**RESOLUTION #120**  
**A RESOLUTION TO HIRE CONTRACTOR FOR ADDITIONAL WATER PUMP HOUSE UPGRADE**  
**RELATED WORK**

Motion by Councilman Glavin  
Seconded by Councilman Robbins

Discussion: Supervisor Grasso said that the work is to bore under the creek for the installation of a water service line to draw water from the new chlorination system. The Town received 3 quotes for the work.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Absent, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON**  
**COUNTY OF SARATOGA**  
**STATE OF NEW YORK**

**RESOLUTION NO. 120**  
**July 12, 2021**

**RESOLUTION TO HIRE CONTRACTOR FOR ADDITIONAL WATER PUMP HOUSE UPGRADE RELATED WORK**

**WHEREAS**, the Town previously approved work on the Town water service pump house to construct an addition on the pump house as part of necessary upgrades to the chlorination system required by the Department of Health, and is in need of a contractor to do directional drilling for the installation of the sensing and feedback line from the pump house to the discharge water main; and

**WHEREAS**, the Town, pursuant to its' Procurement Policy, solicited bids and proposals for such work; and

**WHEREAS**, the Town has received a quote and estimate from Bellamy Construction, located at 6684 Amsterdam Road, Scotia, New York, 12301, in the amount of \$19,759.00, to perform said work, which meets all of the Town's criteria and specifications for said project; and

**WHEREAS**, the Town Board believes Bellamy Construction to be of known quality, previously having done work for and with the Town, and the best choice to perform the work, at a reasonable cost and best value and expense to the Town.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Charlton awards to, and hires, Bellamy Construction, to do the directional drilling needed as part of the water pump house upgrades to connect the sensing and feedback line to the discharge water main pipe, all as set forth in the attached quote, at a cost of \$19,759.00, plus other minor incidental costs, if any, to be commenced and completed within a reasonable time frame as agreed to with the Supervisor, and subject to providing proper and adequate insurance coverage; and it is further

**RESOLVED**, the Town Supervisor is authorized to enter into and sign all necessary documents and pay all amounts needed to effectuate same.

Moved by Councilman Glavin

Voting: Councilman Glavin Aye  
Councilman Ranaletto Absent  
Councilman Robbins Aye  
Councilwoman Smith Aye  
Supervisor Grasso Aye

Seconded by Councilman Robbins

The resolution was duly adopted on July 12, 2021.

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Brenda L. Mills

  
**BELLAMY**  
CONSTRUCTION  
6684 Amsterdam Road Scotia, NY 12302  
PH: 518-214-4082 FAX: 518-214-4086

Quote 21-0082-02

Date: 6/3/2021

To: Owner	Project Location:
Town of Charlton 758 Charlton Road Ballston Lake, NY 12019	163 Stage Road Charlton, NY 12019

Bellamy Construction Co. respectfully submits this quote, **per attached plans**, for your review and consideration. Bellamy Construction Co. proposes to furnish and install components to complete the water service work exclusively as follows:

**Scope of Work: Installation of New Water Service**

1. One mobilization and demobilization of our equipment and facilities to support this scope of work.
2. Location of existing conflicting municipal utilities, Dig Safe 8-1-1, to locate existing water main.
3. Trenchless and open excavations to install 40 +/- linear feet of ¾" K copper pipe and 330 +/- linear feet of ¾" HDPE pipe within a 2" HDPE casing pipe sleeve from existing 12" water main, (assumed 5' deep and in landscape area), to within the pump house building foundation, maintaining 60" of bury depth. Installation includes one 12" x ¾" service saddle, one ¾" corporation stop, and one ¾" curb stop.
4. Excavate at building foundation, core foundation wall, insert 2" service pipe and seal with hydraulic cement, install a ¾" angle meter valve. Interior plumbing work by others.
5. Backfill with excavated soils, temporary seed and mulch to restore surfaces disturbed by this scope of work.
6. Assumed sand clay / soils. Rock bore excluded.
7. Includes prevailing wages.

**Contract Total \$19,759.00 (Nineteen Thousand Seven Hundred Fifty Nine dollars)**

**Exclusions:**

- Permits / Easements.
- Survey, construction layout, as-builts.
- All materials not listed above.
- Dewatering.
- Rock excavation removal, drilling, blasting.
- Sheet piling, shoring, guiding existing utilities.
- Locating private utilities.
- Union manning, premium time payroll.
- All final restorations, landscape, plantings, final seed and mulch, asphalt, concrete,

**Special Notes:**

- All support by Bellamy Construction to include (equipment and manpower) to provide safe, dry excavation and backfill (bore pits, relief holes, visual utility locating, tooling recovery), for equipment and material handling (offload deliveries, string out pipe for fusing and pulling back), for hoist drilling tools (drill rods, bits, reamers). All to be provide in a timely manner to support our schedule. The costs for support by Bellamy Construction are incorporated into this Quote.

Page 1 of 2

- All work by "others" costs are not included in this quote.
- If unable to advance the drill rods after two attempts due to unforeseen obstruction(s), rock, cobbles, etc. requiring rock drilling equipment, specialty tools, compressed air, etc. the bore will be abandoned until a change order for rock drilling is agreed upon. If the bore cannot be completed due to the above conditions a setup fee of \$4,000.00 (Four Thousand Dollars) will apply.
- A rock bore is considered any type of soil strata that does not allow hydraulic thrust to advance drill rods without the aid of rotation, compressed air, and/or specialized tooling. When rock is incurred at any point within bore path layout, the per-foot price is based on the entire length of the bore path layout, regardless of soil type changes.
- Construction laydown area(s) to accommodate safe, clean storage of our equipment and materials provided on site by others.

**Terms and Conditions:**

- This Quote must be incorporated in its entirety to any/all contract documents and is based on current economic conditions subject to changes beyond the period of 30 days.
- Quantities listed above are approximate and represent maximum quantities incorporated within this proposal.

**Payment Terms:**

- Payment in full due within 30 days of invoice date

<b>SIGNATURE</b>			
Authorized By (Signature)		DATE	
For Bellamy Construction (Signature)		DATE	
Printed Name and Title		Printed Name and Title	

**Confidentiality Notice:** The quote/proposal is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law.

**RESOLUTION #121**

**A RESOLUTION AUTHORIZING THE CREATION OF THE POSITION OF CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR**

Motion by Councilman Robbins

Seconded by Councilwoman Smith

Discussion: The Supervisor said that the position will be posted for 10 days on the Town website.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Absent, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK**

**RESOLUTION NO. 121**

**July 12, 2021**

**RESOLUTION AUTHORIZING THE CREATION OF THE POSITION  
OF CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR**

**WHEREAS**, under New York State law, the Town of Charlton, by population, is designated as a Town of the second class; and

**WHEREAS**, New York State Town Law, specifically §29(15), provides the authority for a Town of the second class, by resolution, to create the position of Confidential Secretary to the Supervisor, and authorize the Supervisor to fill the position of Confidential Secretary to the Supervisor with a person of his or her own choosing; and

**WHEREAS**, that the Town Board of the Town of Charlton feels there is a need for such position and that it is in the best interests of the Town for efficiency and productivity to authorize the Town Supervisor to fill the position of Confidential Secretary to the Supervisor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby authorizes and creates the position of Confidential Secretary to the Town Supervisor, and authorizes the Supervisor to fill the position of Confidential Secretary to the Town Supervisor with a qualified person of his own choosing; and be it further

**RESOLVED**, that the duties of such position will include, but not be limited to, those duties set forth on the attached sheet, as well as calendar maintenance of appointments, taking minutes/notes of regular and special meetings of the Supervisor, miscellaneous clerical duties, including drafting and typing correspondence as dictated and directed by the Supervisor, and such other duties as directed by the Supervisor including, if needed, bookkeeping; and be it further

**RESOLVED**, that said person designated by the Supervisor to the position of Confidential Secretary to the Supervisor, shall answer only to the Town Supervisor, be employed under the competitive class of Civil Service employees, subject to and conditioned upon the taking and passing of a specified civil service exam, once one is prepared and made available by the State, and shall receive a reasonable compensation for such services to be fixed by the Town Board, which shall be a Town charge, with the initial and current compensation to be at the rate of between \$20.00 - \$30.00 per hour, depending on experience and qualifications, as determined by the Town Supervisor, for up to 20 hours per week, commencing summer of 2021, or at such date and time as the Supervisor so chooses to fill the position; and be it further

**RESOLVED**, the Supervisor is hereby authorized to advertise for said position and to fill said position provisionally as required under civil service employment regulations.

Moved by Councilman Robbins

Seconded by Councilman Smith

Voting: Councilman Glavin	Aye
Councilman Ranaletto	Absent
Councilman Robbins	Aye
Councilwoman Smith	Aye
Supervisor Grasso	Aye



The resolution was duly adopted on July 12, 2021.

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Brenda Mills, Town Clerk

**RESOLUTION #122**

**A RESOLUTION FOR BUDGET ADJUSTMENTS/TRANSFER OF FUNDS**

Motion by Councilman Glavin

Seconded by Councilman Robbins

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Absent, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

**7/12/2021**

**Resolution # 122**

**A Resolution for Budget Adjustments/Transfer of Funds**

Be it resolved that the Supervisor is authorized to make the following transfers:

**For Budget Year 2021, Highway Fund**

Decrease DA2770 Unclassified revenue \$515.37

Increase DA5130.4 Machinery Contractual \$515.37

(For processing of a refund for returned item)

Decrease DA2770 Unclassified revenue \$15513.78

Increase DA5130.2 Highway Fund Equipment \$15513.78

(Close out of the Highway Reserve account )

Decrease DA2770 Unclassified revenue \$124.84

Increase DA5130.4 Machinery Contractual \$124.84

(Refund from Capital Tractor)

Moved by Councilman Glavin

Seconded by Councilman Robbins

Voting: Councilman Glavin	Aye
Councilman Ranaletto	Absent
Councilman Robbins	Aye
Councilwoman Smith	Aye
Supervisor Grasso	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: July 12, 2021

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Brenda Mills, Town Clerk

## **ABSTRACT OF CLAIMS**

### **MOTION #123**

#### **Approval of Abstract of Claims**

Motion by Councilwoman Smith  
Seconded by Councilman Glavin

By motion the Town Board approved the processing of Abstract #113, voucher numbers 397 - 424 in the amount of \$58,111.59 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED.**

## **PRIVILEGE OF THE FLOOR**

Jay Wilkinson, resident, asked what the status was for the acoustics upgrade in the Town Hall meeting room. Supervisor Grasso said that the Town had to defer expenditures due to COVID lost revenue. There may be money available from COVID relief funds, however it will take a fair amount of record keeping to determine the dollar amount. Councilman Robbins said that the Town may be able to do the projects in steps to see about the efficiency and save on the budget. He will look into a couple of options.

### **MOTION #124**

#### **Motion to adjourn the meeting**

Motion by Councilman Glavin  
Seconded by Councilwoman Smith

Vote: All Ayes, No Nays. **CARRIED.**

The meeting adjourned at 8:24 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk