

**Town of Charlton
Saratoga County
Town Board Meeting**

July 11, 2022

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Town Hall, 758 Charlton Road, Charlton, NY and called to order by Supervisor Grasso at 7:36 p.m.

The Pledge of Allegiance was recited.

Roll Call: Supervisor Grasso, Councilman Glavin, Councilman Robbins, Councilman St. John, Councilman Tasse

Also present: Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

MOTION #123

Approval of Minutes

Motion by Councilman Robbins

Seconded by Councilman St. John

Discussion: The Board asked the Clerk to make two corrections to the minutes.

BY MOTION the Town Board approved the minutes of the Town Board Meeting on June 27, 2022.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

SUPERVISORS REPORT

Supervisor Grasso said that Saratoga County has disbursed most of the two million dollars to non-profit entities in the County as COVID relief funding. The awards were between \$500.00 to \$50,000.00. There were 178 respondents, and less than 5 were not granted funds. He said he was happy to be a part of this program. \$100,000 of the funding has been set aside to assist volunteer fire departments with their recruitment efforts.

Saratoga County has notified the Town that our share of the Saratoga County Landfill profit-sharing for this year will be \$33,382.98.

The Town has completed our annual AUD Report (Annual Update Document) and filed it with the NYS Comptroller. The information in the report is what the State uses to do their Fiscal Stress Analysis each year.

The Supervisor confirmed that the March financial reports were issued and our fund balances remain strong.

ANNOUNCEMENTS

The IRS mileage reimbursement rate changed on July 1st to 62.5 cents per mile, and the Town will also use this rate for employee reimbursement, as it is stated in our Organizational Resolution to use the IRS rate.

Saratoga County will hold two monkey pox vaccination clinics at the County Health Department. There are not any known cases in our County now. The County was allotted 300 doses. The clinics will be on July 12th and 13th.

Highmark NENY, the Town's health insurance provider has notified the Town of a premium increase for next year of a minimum 15.5% or more.

The Town will sponsor a summer concert on August 2nd at Gideon Hawley Park at 7pm. The band Soul Provider will be performing.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Town Clerk – Clerk Mills reported that her office took in \$438.00 for the month of June. \$285.04 was paid to the Supervisor's office as revenue, and \$152.96 was paid to other Governmental agencies.

Town of Ballston Library – Councilman Tasse read the report:

The Library Board of Trustees held their annual organizational meeting on June 29, 2022. New officers were named; President Julia Stone, Vice President Carolyn Speenburgh, Secretary Sue Tomlinson, and Treasurer Steve Burchett. Due to term limits and a resignation, the Library has three new Trustees beginning this July; Philip Du, Jennifer Redinger and Kate Schofield. We are having a busy and exciting Summer Reading. Over 300 people attended our kickoff event in Elmer Smith Park on June 27. Kids and adults can sign up for the Summer Reading Challenge and upcoming programs by calling the Library at 518-399-8174 or online at <http://tobllibrary.sals.edu>. The Summer Reading Program would not be possible without local partnerships. Working with the Towns of Ballston and Charlton, The Friends of the Library and CAPTAIN. We're also very thankful to the local businesses that donated prizes including Gil's Garage, Michelle Tombari Photography, Cupola Coffee, Stewart's Shops, Players Park, Utica Zoo, Chipotle and Applebees. Rebecca Darling also reported that CAPTAIN Services will be providing free lunches at the Clifton Park Library for kids and teen until September 2nd.

Highway – Superintendent Marshall Heritage submitted the following report for the month of June:

1. Finished first round of mowing road sides
2. Helped Galway pave
3. Helped Greenfield pave
4. Hauling gravel
5. Helped the Town of Providence pave
6. Working on lower Division Street getting ready for paving
7. Truck 4 got inspected
8. Repaired a Welcome to Charlton sign on Jockey Street
9. Mowing town lawns
10. Installed signs at Elmer Smith park
11. Grader blade Featherbed lane
12. Cameras are installed and operational at the Town garage

Superintendent Heritage said that the Town pit on Route 67 is available for residents to drop off brush. It is not for use by landscaping companies or commercial uses.

Supervisor Grasso said that the software for the fuel monitoring system used at the Highway garage had become obsolete and had to be upgraded. Although, the Town did not budget for the software, it was a necessary upgrade.

Water: Councilman Glavin said that they are still tweaking the new chlorination system. He also stated that water usage has almost doubled this summer, and the Town may have to look at conservation efforts, such as odd/even watering.

Constables – In June, there were 3,023 miles traveled, 28 patrols, 12 complaints received, 8 911 calls and 1 accident/1 EMT calls responded to, and 38 tickets were issued (16 on Route 67).

Dog Control – In June, there were 6 calls received, 2 relating to other animals. 1 dog was seized and returned to owner.

Planning Board - Councilman St. John read the following report:

The Planning Board gave approval to the Heflin lot line change contingent upon approval of the wetland map by DEC and the procurement of wetland crossing permits. The Davidson application was denied and details can be found in the Planning Board minutes posted on the town website. There was a pre-application conference on the Mancini/68 Sweetman Road subdivision and the applicant is going back to the drawing board.

Supervisor Grasso discussed the new projector and large screen in the meeting room. The Planning Board has requested this technology for their meetings so that they can display large maps for everyone to view. The Planning Board will test the projector and screen at their next meeting and if acceptable, the Town plans to make an investment to purchase similar equipment.

Land Use Review Committee Update – Supervisor Grasso said that 17 or 18 residents submitted their interest in being on the committee. He has forwarded the names to the Town Board. They are trying to limit the committee to a maximum 7 members, but Supervisor Grasso said that he would like to involve the residents not chosen for the committee, in some manner. He feels that the Chairperson of the committee should be someone well versed in land use and also in managing a group of people. He feels that large land owners will be most affected by land restrictions so he feels that there needs to be good representation by this group of people including farmers. He said he is not discriminating on his choices in any way including: service on other committees, age, gender, etc. He would like to get the committee formed by the next meeting or two.

Councilman Glavin said that he supports the committee. He did some research and shared the results:

- There are 1988 taxable parcels in Charlton
- 842 parcels are less than 2 acres
- 170 parcels are 2-2 ½ acres
- 80% of all Charlton parcels are 10 acres or less

Councilman Glavin asked if we should have adequate representation of the 80%.

Councilman Robbins said that he does not want to discourage new volunteers, but feels that this is a difficult task and we need seasoned volunteers.

Councilman St. John said that he understands having a qualified chairman, but feels that people that are already serving on other committees such as Planning Board, ZBA, etc. already have influences on our Town decisions, and he would like to see different people on the committee.

MOTIONS, RESOLUTIONS & AUTHORIZATIONS

MOTION #124

Motion to approve the 2022 Highway Agreement

Motion by Councilman St. John

Seconded by Councilman Robbins

BY MOTION the Town Board approved the 2022 Town of Charlton Highway Agreement.

Vote: All Ayes, No Nays. **CARRIED**

ABSTRACT OF CLAIMS

MOTION #125

Approval of Abstract of Claims

Motion by Councilman Tasse

Seconded by Councilman Robbins

Discussion: Supervisor Grasso said that the Board has requested that voucher #368 in the amount of \$4,236.00 be removed from the abstract until further documentation is received for the voucher.

BY MOTION, the Town Board approved the processing of Abstract 113, voucher numbers 365-367 and 369-394 in the amount of \$67,504.64 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR

Bob Killeen, resident, said that he noticed that the County is updating Ag Districts and he asked the Supervisor to clarify. Supervisor Grasso said that the County updates the Ag Districts and maps every 8 years. Most of Saratoga County is in Ag District #2. Parcel owners can opt in or out of the district.

MOTION #126

Motion to adjourn the meeting

Motion by Councilman Glavin

Seconded by Councilman Robbins

BY MOTION the Town Board adjourned the meeting at 8:35 p.m.

Vote: All Ayes, No Nays. **CARRIED**

Respectfully submitted,

Brenda Mills
Town Clerk