

**Town of Charlton
Saratoga County
Town Board Meeting**

June 8, 2020

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was conducted on zoom and called to order by Supervisor Grattidge at 7:30p.m.

Roll Call: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge.

Also in attendance: Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

RESOLUTION #109

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on May 26, 2020.

Vote: All Ayes, No Nays. **CARRIED**

ABSTRACT OF CLAIMS

RESOLUTION #110

Approval of Abstract of Claims

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

The Town Board members audited Abstract #111, voucher numbers 346 -373 in the amount of \$25,887.79, and Abstract #12, voucher number 1201 in the amount of \$8,162.97.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #111

A RESOLUTION TO HIRE CONTRACTOR FOR THE REPAIR AND REPLACEMENT OF A BRIDGE ON PEACEABLE STREET

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

Discussion: Councilman Grasso confirmed that the dollar amount is correct in the resolution, however, the MJ Engineer's award letter is \$200 less and needs to be corrected. He will handle the correction to the letter.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**.

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

RESOLUTION NO. 111

June 8, 2020

**RESOLUTION TO HIRE CONTRACTOR FOR THE REPAIR AND
REPLACEMENT OF A BRIDGE ON PEACEABLE STREET**

WHEREAS, the Town Board has previously determined it to be in the best interests of the Town and its residence to repair and replace the bridge over the Mourning Kill tributary, located on Peaceable Street, in the Town of Charlton; and

WHEREAS, the project known as the “BRIDGE NY Culvert, Peaceable Street over Trib of Mourning Kill, Town of Charlton, Saratoga County, P.I.N. 1761.13” (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 0% Federal funds and 100% non-federal funds; and

WHEREAS, the Town Board had requested that the Town Engineer prepare a Request for Proposals (RFP) outlining the removal, construction, replacement, and all other issues which need attention for the project, and requesting bids from qualified companies for the services to be provided; and

WHEREAS, the Town, pursuant to its Procurement Policy, solicited bids and proposals for such work; and

WHEREAS, the Town has received a quote and estimate from Wm J. Keller & Sons Construction Corp. at 1435 Route 9, Castleton, New York, 12033, in the amount of \$573,375.00, to perform said work, which meets all of the Town’s criteria and specifications for said project; and

WHEREAS, the Town Engineer has reviewed the proposal and recommended to the Town Board that it awards the work to Wm J. Keller & Sons Construction Corp.; and

WHEREAS, the Town Board believes Wm J. Keller & Sons Construction Corp., to be the best choice to perform the work, at the most reasonable cost and best value and expense to the Town; and

WHEREAS, the approval of said contractor by the NYS Department of Transportation was required and requested with all appropriate and necessary documentation provided.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton awards to, and hires, Wm J. Keller & Sons Construction Corp., to repair and replace the bridge over the Mourning Kill tributary, located on Peaceable Street, in the Town of Charlton, at a cost of \$573,375.00, plus other minor incidental costs, if any, with an approximate date for substantial

completion of September 9, 2020, or as otherwise agreed to by the parties in the contract or a separate writing, and subject to providing proper insurance coverage and whatever other requirements as are required and needed by the Town Engineer and Department of Transportation; and it is further

RESOLVED, the Town Supervisor is authorized to enter into and sign all necessary documents and pay all amounts needed to effectuate same.

| | | | |
|-------------|-----------------------|---------------------------|-----|
| Moved by | Councilman Grasso | Voting: Councilman Grasso | Aye |
| | | Councilwoman Heritage | Aye |
| Seconded by | Councilwoman Heritage | Councilman Robbins | Aye |
| | | Councilman Ranaletto | Aye |
| | | Supervisor Grattidge | Aye |

The resolution was duly adopted on June 8, 2020.

Brenda Mills, Town Clerk

Supervisor Grattidge said that he received a call from the Water Superintendent about a Ross valve at the pump house that is in need of repair. The cost of the repair is \$2,378.85.

RESOLUTION #112

A RESOLUTION TO AUTHORIZE THE EXPENDITURE OF \$2,378.85 FOR REPAIR OF ROSS VALVE AT THE TOWN OF CHARLTON PUMP HOUSE

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Discussion: Councilman Grasso said that the valve is proprietary to Ross Valve Company, meaning that they are the only company that makes this valve and can repair it. He is comfortable with the quoted price for the repair, as it would cost more to replace it with another company.

BE IT RESOLVED that the Town Board hereby authorizes the Water Superintendent to request repair work to the pump house Ross valve from the Ross Valve Company at a price of \$2,378.85

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN CLERK'S REPORT

The Town Clerk's office took in \$843.50 for the month of May. \$666.26 was paid to the Supervisor's Office as revenue, and \$177.24 to other Governmental agencies.

RESOLUTION #113

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of May the Town Hall continued to be closed to the public but residents could call or email any business that needed to be done. The Town Board conducted the 2 monthly meetings using Zoom Video as we are doing at the June Town Board Meeting. I attended a number of County Meetings in May using masks and social distancing.

It is unclear when the Town Hall will open to the public but we will follow the State guidelines and open as soon as possible. We also following the Counties guidance.

The Board has received the financial reports for the month and the Key Bank Custodial Statement, as well as an email from the Account Clerk of the Town's current financial condition. The report was enlightening as we are close to the same amount of revenues this year compared to last year. We do expect the May report, being received in June, to be down considerably and the June report being received in July will hopefully start to rebound.

(See monthly report on next page)

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of May, 2020:

DATED: June 5, 2020

SUPERVISOR

| | Balance 04/30/2020 | Increases | Decreases | Balance 05/31/2020 |
|----------------------------------|-----------------------|-------------------|-------------------|-----------------------|
| A GENERAL FUND - TOWNWIDE | | | | |
| CASH - CHECKING | 28,648.62 | 35,425.84 | 36,423.74 | 27,650.72 |
| CASH - SAVINGS | 186,950.63 | 89,909.37 | 40,583.42 | 236,276.58 |
| PETTY CASH | 600.00 | 0.00 | 0.00 | 600.00 |
| Park Fees Reserve | 43,107.89 | 6,004.22 | 0.00 | 49,112.11 |
| TOTAL | 259,307.14 | 131,339.43 | 77,007.16 | 313,639.41 |
| DA HIGHWAY FUND | | | | |
| CASH - CHECKING | 301.40 | 39,820.65 | 39,820.65 | 301.40 |
| CASH - SAVINGS | 29,002.28 | 82,277.50 | 39,820.65 | 71,459.13 |
| CASH, SPECIAL RESERVE | 15,506.18 | 0.00 | 0.00 | 15,506.18 |
| TOTAL | 44,809.86 | 122,098.15 | 79,641.30 | 87,266.71 |
| F WATER #1 FUND | | | | |
| CASH - CHECKING | 33.54 | 5,708.72 | 5,708.72 | 33.54 |
| CASH - SAVINGS | 371,379.21 | 33.78 | 5,708.72 | 365,704.27 |
| CASH, SPECIAL RESERVES | 202,321.53 | 0.43 | 0.00 | 202,321.96 |
| TOTAL | 573,734.28 | 5,742.93 | 11,417.44 | 568,059.77 |
| SW WATER #2 FUND | | | | |
| CASH - CHECKING | 0.00 | 122.82 | 122.82 | 0.00 |
| CASH - SAVINGS | 28,736.21 | 2.42 | 122.82 | 28,615.81 |
| TOTAL | 28,736.21 | 125.24 | 245.64 | 28,615.81 |
| TA TRUST & AGENCY | | | | |
| CASH - CHECKING | 9,582.49 | 39,810.13 | 39,935.13 | 9,457.49 |
| TOTAL | 9,582.49 | 39,810.13 | 39,935.13 | 9,457.49 |
| H CAPITAL PROJECTS | | | | |
| CASH - CHECKING | 132,259.00 | 0.00 | 0.00 | 132,259.00 |
| SAVINGS | -106,189.00 | 0.00 | 0.00 | -106,189.00 |
| TOTAL | 26,070.00 | 0.00 | 0.00 | 26,070.00 |
| TOTAL ALL FUNDS | 942,239.98 | 299,115.88 | 208,246.67 | 1,033,109.19 |

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Highway – Superintendent Heritage gave the following report for the month of May:

1. Fire Extinguisher inspections at the Town hall, the community center and the highway garage.
2. The month of May working on Cook road ditching cutting shoulders and changing culvert pipes preparing for paving
3. Changed brakes and rotors on truck # 9
4. The week of May 11th we did brush pick up
5. Mowing of the town lawns

6. Patching pot holes
7. 811 locations 37
8. Started mowing the roadsides
9. Working on the FEMA paper work thanks to Cara and Mike Mcnamara for their help

Councilman Robbins said that the painting of the Town Hall has begun.

Councilman Grasso said that the power washing of the Town Hall was completed last week by Pete's Power Washing, owned by Chris Mahar. They did a great job.

Town of Ballston Library – Councilman Ranaletto said the Library Board is meeting this evening to plan for their reopening.

Constables – In May, there were 34 patrols, 19 complaints and 911 calls, 8 accidents and 4 EMT calls were responded to. Over 3,000 miles were traveled, and 9 tickets were issued (1 issued on Route 67).

Dog Control – In May, there were 6 calls received, 3 expired licenses followed up on and 2 dogs returned to owners.

Planning Board – Councilman Grasso said that the Planning Board had a meeting in May. The Heflin subdivision on Cook Road was on the agenda. Because it is a major subdivision, the Planning Board had requested preparation of a cluster plan which showed 12 proposed lots with the smallest lot being about 1 acre. It also showed construction of a new Town road. The cluster plan was compared to a conventional plan that had 7 lots with no new Town Road. Although it was only a sketch review, the Board gave the applicant direction that they should only pursue the conventional plan, as the Planning Board did not feel comfortable with the new Town road in that setting, and who would own the open space created by their cluster plan. They do expect to continue the review of the project in the coming months.

Councilman Grasso said that Apex Plumbing has been in to Town Hall to make some additional adjustments to the toilets, at no charge. If there continues to be problems, we will take the next steps in replacing equipment.

Supervisor Grattidge said that the speed wagon was set up on Charlton Road between May 13th to the 19th. During that time, there were 21,000 vehicles on the road.. The slowest speed was 25 mph, the maximum speed was 60 mph and the average speed was 33.52 mph. From May 20th to May 25th there were 10,000 vehicles on the road. The minimum speed was 25 mph, the maximum was 57 mph and the average speed was 33.7. The posted speed limit is 30 mph. Supervisor Grattidge said that the average speed being 33mph is pretty good in a 30 mph zone. The Town has been putting extra police patrols in the area to catch those that are exceeding the speed limit.

PRIVILEGE OF THE FLOOR (submitted by email)

Brian Parsons, 915 Charlton Road wrote: Has Spectrum contacted the town about installing cable tv and internet lines to unserved areas of Charlton? There are white flags and white paint in my yard on Charlton Road west of the village. Currently we do not have cable internet access and I'm hopeful. Thank you.

A: Supervisor Grattidge said that a family on the western end of Charlton Road that bought the Hodgkins property called him and said that Spectrum was going to extend the line in front of their house. He received a call from Spectrum asking for information for pushing a line under the road. He informed him that Charlton Road is a County road, so they need to contact the County regarding permitting. It sounds like there is some activity with Spectrum looking to extend it another ¼ mile or so.

Torben Aabo, resident wrote: Please share with us any progress with the new Verizon cell tower construction.

A: Supervisor Grattidge and Councilman Grasso said that they have not seen any construction activity since the building permit was issued. Councilman Grasso will try to get an update from Verizon.

The Town Clerk mentioned that there is a primary election on June 23rd. She has not heard how the County plans to put social distancing in place.

RESOLUTION #114

Motion to adjourn the meeting

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk