

**Town of Charlton
Saratoga County
Town Board Meeting**

May 9, 2022

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Town Hall, 758 Charlton Road, Charlton, NY and called to order by Supervisor Grasso at 7:32 p.m.

The Pledge of Allegiance was recited.

Roll Call: Supervisor Grasso, Councilman Glavin, Councilman Robbins, Councilman St. John.

Excused; Councilman Tasse

Also present: Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

MOTION #104

Approval of Minutes

Motion by Councilman Robbins

Seconded by Councilman St. John

Discussion: Supervisor Grasso said that the Board will keep the Hearing open and give the applicant an opportunity to give more information and provide feedback. Supervisor Grasso said that he left a message for the applicant to invite them to come to a meeting at another time. If the Board does not hear back from the applicant, they may eventually close the hearing.

BY MOTION the Town Board approved the minutes of the Public Hearing regarding the Conrad Bernard Exceptional Use Permit application on April 25, 2022.

Vote: All Ayes, No Nays. **CARRIED**

MOTION #105

Approval of Minutes

Motion by Councilman Robbins

Seconded by Councilman Glavin

BY MOTION the Town Board approved the minutes of the Town Board Meeting on April 25, 2022.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

SUPERVISORS REPORT

Supervisor Grasso said that he had a busy month with many County meetings. The Trails and Open Space Committee is embarking on a new preserve called the Community Forest Project. A subset part of that is a graphite range community forest, which is home to a graphite mine that was in operation in the early 1900s. Robb Davies will be the Executive Director for Saratoga Plan and was able to join the Committee meeting.

upervisor Grasso confirmed that the Board has received the financial reports for the months of January and February. The Town has started off the financially strong this year. The General Fund revenues received were 13.8% of budget and the Highway revenues were 20.7% of budget. The General Fund expenses were 10% of budget and the Highway expenses were 8.5% of budget.

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MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of February, 2022:

DATED: May 9, 2022

SUPERVISOR

	Balance 01/31/2022	Increases	Decreases	Balance 02/28/2022
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	937,061.12	234,403.00	664,294.39	507,169.73
CASH - SAVING	181,542.46	3,070.85	32,727.31	151,886.00
PETTY CASH	800.00	0.00	0.00	800.00
Park Fees Reserve	49,151.33	0.00	0.00	49,151.33
TOTAL	1,168,554.91	237,473.85	697,021.70	709,007.06
DA HIGHWAY FUND				
CASH - CHECKING	471,590.75	103,265.54	54,013.49	520,842.80
CASH - SAVINGS	-59,684.53	0.00	26,882.88	-86,567.41
TOTAL	411,906.22	103,265.54	80,896.37	434,275.39
F WATER #1 FUND				
CASH - CHECKING	77,759.11	4,736.18	5,451.53	77,043.76
CASH - SAVINGS	181,132.84	0.00	4,339.10	176,793.74
CASH, SPECIAL RESERVES	207,071.16	4.77	0.00	207,075.93
TOTAL	465,963.11	4,740.95	9,790.63	460,913.43
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
SAVINGS	206,038.15	0.00	0.00	206,038.15
TOTAL	206,038.15	0.00	0.00	206,038.15
SW WATER #2 FUND				
CASH - CHECKING	-188.08	207.00	207.00	-188.08
CASH - SAVINGS	28,146.42	0.00	207.00	27,939.42
TOTAL	27,958.34	207.00	414.00	27,751.34
TA TRUST & AGENCY				
CASH - CHECKING	18,006.15	65,006.29	65,191.44	17,821.00
TOTAL	18,006.15	65,006.29	65,191.44	17,821.00
TOTAL ALL FUNDS	2,298,426.88	410,693.63	853,314.14	1,855,806.37

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This Wednesday, May 11th, the Supervisor and the Highway Superintendent will have a meeting with the State Comptroller's office to discuss that audit report that was completed after a 17 month audit conducted by the State. The auditor's report mainly focused on Highway purchasing and record keeping. The report includes recommendations for the Town.

On May 7th, the Town of Ballston, along with the Town of Charlton, hosted an Electronics Recycling Day. Supervisor Grasso thanked Marshall Heritage and Councilman Robbins for their assistance in helping him to dispose of numerous old electronic items from Town Hall basement.

ANNOUNCEMENTS

Grievance Day is May 24th from 2-4pm and 6-8pm. Residents are encouraged to meet with the Town Assessor prior to Grievance Day if they have concerns about their assessment.

Party in the Park is scheduled for June 4th at 5pm. Donations are still being accepted at the Town Clerk's office.

Founders Day weekend is June 4th & 5th, The Charlton parade is on June 5th at 2:00 pm.

COMMUNICATIONS

The Town Board has a solicitation for people interested in serving on a Land Use Review Committee, posted on the Town website. In less than a week's time, ten residents have already responded.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Town Clerk – Clerk Mills reported that her office took in \$1,039.50 for the month of April. \$784.67 was paid to the Supervisor's office as revenue, and \$254.83 was paid to other Governmental agencies.

Founders Day – Councilman Robbins said that planning is under way for the Founder's weekend activities including Party in the Park. Councilman Robbins said that they are looking for volunteers to supervise a climbing wall and obstacle course. He noted that the plans for the weekend are moving forward, but they are subject to change if COVID restrictions are put in place. The Town has purchased a new p.a. system which will be very useful for the weekend. He thanked Bob Legere for his help in acquiring the system. The Charlton Fire Department is celebrating their 100th year anniversary. The Town Board will do a proclamation to be presented on Sunday after the parade. A rain date of August 2nd has been chosen should the fireworks be rained out.

Summer Concert – Councilman Robbins said that there are plans for a concert at Gideon Hawley Park on August 2nd. They have chosen Soul Provider as the band for the concert.

Highway – Superintendent Marshall Heritage submitted the following report for the month of April:

1. Sweeping roads
2. Cutting brush
3. Truck 10 inspected
4. Removed the sanders from trucks
5. Hauling Gravel
6. Plowing snow (4-19-22)
7. Cleaning up down limbs from the snow storm
8. Replaced a cross culvert on Maple Ave
9. Picked up road side clean up garbage bags
10. Removed the 4 ton posted signs
11. Ditching on Rocky Ridge
12. Brush pick-up week
13. 811 locations 25
14. Mowing town lawns and cemeteries
15. Sexual Harassment and work place violence training

Water: Councilman Glavin read the following report:

- The meter cards have gone out in the beginning of May. If water system residents have not returned the meter cards, please get them in as soon as possible. If system users have not received a meter card, please contact the Water Clerk (Kim Caron) at 384-0152 (ext. 210).
- Water contract has been placed to finish installation and test the new back up chlorination System. Per the water superintendent, the contractor should start later this week.
- The town engineer will begin the assessment of the water system later this month with a focus on water system risks including recommendations for a second or redundant water supply

Constables – In April, there were 2,756 miles traveled, 20 patrols, 11 complaints received, 8 911 calls and 1 accident/5 EMT calls responded to, and 42 tickets were issued.

Dog Control – In April, there were 8 calls received and 1 dog seized and returned to owner.

Town of Ballston Library – Rebecca Darling read the following report:

- Library Trustees met with Ballston Town Board Members on May 2 and good progress was made towards resolving any outstanding issues. The Town of Ballston released the Library Tax levy to the Library.
- The Library is offering several programs during the month of May. Memoir Writing continues each week, the Library is hosting a car seat check with AAA on May 25. There are a variety of book clubs and story times for patrons to choose from.
- The Friends of the Library is accepting donations for their upcoming Book Sale which will run May 19-21. They are also looking for volunteers to help scan, sort and set up the sale. Volunteers can sign up on the Library's website or by calling the Library.
- Applications are now being accepted for the Teen Summer Volunteer Program. Interested students entering grades 7-12 are encouraged to apply.

Planning Board: Councilman St. John said that the Heflin application is no longer a subdivision and is not a lot line change application. The Heflin Public Hearing has been closed. The Public Hearing on the Davidson application remains open and will continue on May 16th.

ZBA – Councilman St. John said that KORE Development has re-requested a variance for two lots, one with 200 feet of frontage and one with 157 feet of frontage. The ZBA has also received a new application from Ward for an exception on road frontage. They have discussed options but no action has been taken.

MOTIONS, RESOLUTIONS & AUTHORIZATIONS

Supervisor Grasso said that the Board had previously submitted a grant application for funding to be used to restore the Community Center. The Town has received correspondence back saying that no letters of support were attached with the application. The Supervisor has since asked for several letters, and he read the Town Board's proposed letter of support.

MOTION #106

Motion to Approve the Town Board letter of support for the Community Project Funding request

Motion by Councilman Glavin

Seconded by Councilman Robbins

BY MOTION the Town Board approved a Town Board letter of support for the Community Project Funding Request.

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Absent, Supervisor Grasso: Aye. **CARRIED**

ABSTRACT OF CLAIMS

MOTION #107

Approval of Abstract of Claims

Motion by Councilman St. John

Seconded by Councilman Robbins

BY MOTION, the Town Board approved the processing of Abstract 109, voucher numbers 247-269 in the amount of \$16,314.67 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR

No one chose to speak.

MOTION #108

Motion to adjourn the meeting

Motion by Councilman Glavin

Seconded by Councilman St. John

BY MOTION the Town Board adjourned the meeting at 8:20 p.m.

Vote: All Ayes, No Nays. **CARRIED**

Respectfully submitted,

Brenda Mills
Town Clerk

