

**Town of Charlton
Saratoga County
Town Board Agenda Meeting**

April 27, 2020

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was conducted on zoom and called to order by Supervisor Grattidge at 7:30p.m to set the agenda for the May 11th Town Board meeting.

Roll Call: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge.

Also in attendance: Town Clerk Brenda Mills, Attorney Craig.

Supervisor Grattidge said that the Board would change the order of the Agenda tonight to ensure that all items that needed to be voted on were handled within the meeting time limit.

RESOLUTION # 95

Approval of Minutes

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board hereby approves the minutes from the regular Town Board Meeting on April 13, 2020.

Vote: All Ayes, No Nays. **CARRIED.**

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

Supervisor Grattidge said that the Budget Transfer Resolution is to pay for the new loader. The Board feels that the best option is to pay for it out of Highway Funds and do short term borrowing later on if needed. He said that the Board knew that they were going to be reducing the amount of Town money for road construction. They still plan to do road construction with CHIPS money, as long as the Governor does not change that. The plan is to take the balance needed out of the Town portion of road construction and transfer it into the Equipment Fund. The Highway Superintendent will hold off on purchasing the new pick-up truck planned for this year.

RESOLUTION #96

Resolution for Budget Adjustment/transfer of funds

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Discussion: Councilman Grasso said he wanted to point out that the original price of the loader was \$180,000 but the Town was able to get the price down about \$40,000 by trading in old surplus pieces of equipment which included a grader for \$7,000 and an old loader for \$30,000.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

04/27/2020

Resolution # 96

Resolution for Budget Adjustment/Transfer of Funds

To cover the cost of the new, John Deere, 624L Wheel Loader purchased by the Highway Department, now payable to Nortrax in the sum of \$141,944.00 to be paid out of DA5130.2 Machinery - Equipment,

For Budget Year 2020, Highway Fund,

Increase expenditure account, DA5130.2, Machinery-Equipment, by \$52,000.00

Decrease expenditure account, DA5110.414, Maint. of Roads-Construction, by \$52,000.00

Moved by Councilman Grasso

Voting: Councilman Grasso

Aye

Councilwoman Heritage

Aye

Seconded by Councilman Ranaletto

Councilman Robbins

Aye

Councilman Ranaletto

Aye

Supervisor Grattidge

Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 27, 2020

Brenda Mills, Town Clerk

RESOLUTION #97

A Resolution authorizing the Tour De Cure to use the Town Hall parking lot on September 13th

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board hereby authorizes the American Diabetes Association Tour De Cure to use the Town Hall parking lot on September 13th for the purpose of a rest stop for their bike tour and acknowledges that the Bike Tour will be passing through Charlton.

Vote: All Ayes, No Nays. **CARRIED**

ABSTRACT OF CLAIMS

RESOLUTION #98

Abstract of Claims

Motion by Councilman Robbins

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract #108, voucher numbers 245 – 274 in the amount of \$158,107.41.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

ANNOUNCEMENTS

Saratoga County has provided the Town with a good supply of face masks. Each of the Town offices and Highway crew will be supplied with masks. The Town will also make masks available to the public. The Charlton Police have agreed to deliver masks to residents. The Board asked the Town Clerk to put a notice on the Town website. The best way to contact the Clerk is email to townclerk@townofcharlton.org

Spring brush pickup will be the week of May 11-14. Residents are asked to have their brush curbside by May 10th so that they do not miss the pickup. Cut ends of limbs should face the road. If residents have a large amount of brush, they can contact the Highway Superintendent for a truck to be dropped off for the resident to load.

The Charlton Seniors are holding a food drive on April 28th through 30th to collect food for the Galway Food Pantry.

The Harmony Fire Department is holding a chicken barbeque on May 17th. It will be takeout only.

Ellms Farms is holding donut drive-thrus and tours of their farm property.

The Charlton 5k Run normally held on Founders weekend has been rescheduled for September 19, 2020.

The Board agreed that the annual marking of the Veterans graves in Charlton needs to be cancelled this year. A thank you was acknowledged for Gadsden and Culpepper, a Charlton business, for once again donating the flags for the graves.

The American Diabetes Association has rescheduled their annual Tour de Cure, and is looking to secure the Charlton Town Hall parking lot for use as a rest stop. The 2020 Tour de Cure will take place on Sunday, September 13th from the Saratoga County Fairgrounds and will ride through Charlton between 7:30-10:30 am

DISCUSSION

The Supervisor said that he is not sure what to suggest about holding the summer concert normally scheduled in August. The Board agreed that they would make a decision at their May 26th Agenda meeting.

The Sales Tax for the month was \$121,828 which was 7% higher than last year. This was explained as being due to an assessing adjustment. There are concerns for the April and May reports because of the pandemic effects. The Mortgage Tax was \$11,135.99.

The Board received a chart of fund balances from the Town Account Clerk. The County Treasurer also sent an estimate of sales tax revenues. It gave assumptions of what revenues would look like depending on the amount of decrease. The Board has put a spending freeze on capital spending.

Planned road construction was discussed. Highway Superintendent Heritage said that the Highway Department is planning to redo about a one mile section of Cook Road this summer. It will be paved with a blacktop surface. They also have some culvert projects that need to be done this summer. The culverts are on Komar Drive and were damaged by heavy rain the October 31, 2019 storm. Mr. Heritage is working with FEMA on addressing a claim, and working with the Town Engineer to update the current culverts to a box culvert.

If any resident wants to do roadside clean-up, they can contact to Highway Superintendent for vests, bags and gloves.

Highway Superintendent Heritage said that his crew is practicing social distancing, wearing masks and riding in separate vehicles. So far, this seems to be working quite well.

Councilman Grasso said that there still appears to be problems with the plumbing/flushing at Town Hall. He will keep monitoring the situation.

RESOLUTION #99

Motion to adjourn

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

Vote: All Ayes, No Nays. **CARRIED.**

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk