

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**March 28, 2022**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grasso at 7:30 p.m.

Present: Supervisor Grasso, Councilman Glavin, Councilman Robbins, Councilman St. John, Councilman Tasse.

Also present: Town Clerk Brenda Mills, Attorney Craig.

**APPROVAL OF MINUTES**

**MOTION #80**

**Approval of Minutes**

Motion by Councilman Robbins

Seconded by Councilman Tasse

**BY MOTION** the Town Board approved the minutes of the Town Board Meeting on March 14, 2022.

Vote: 4 Ayes, 0 Nays, Glavin Abstained. **CARRIED**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**ANNOUNCEMENTS**

Covid test kits are available to residents at the Town Clerk's office.

Spring Brush pick-up will be conducted by the Highway Department during the week of April 25<sup>th</sup> through April 28<sup>th</sup>. Please have brush curbside by April 24<sup>th</sup>. If residents have a large amount of brush (anytime of year), the Highway Department will drop off a truck for residents to fill and the Highway Department will dispose of the brush.

The Town's spring newsletter is near finalization and should be mailed next week. Dates for many upcoming events in Charlton will be included in the newsletter.

Acoustical upgrades have been made to the meeting room at the Town Hall. In addition to the acoustical panels that were installed, some of the fabric shades have been installed as well as some acoustical blocks. More fabric shades will be installed once they are available.

**COMMUNICATIONS**

The Town Board has received a quote from EDP, the Town Engineer to do a Water System study. The Board will look over the proposal and plans to act on the proposal at April's Board meeting.

The Board has received an opinion letter from EDP regarding the Conrad Bernard EUP application. The engineer included copies of comment letters that were done by them regarding the same property back on July 12, 2012 and September 24, 2012. Supervisor Grasso asked the Clerk to make sure that the Board has copies of all of this so they can familiarize themselves with it.

Councilman Glavin said that the project for the installation of the chlorination system is still ongoing. The Board learned that the contractor that was initially hired to do the final tie-ins is not familiar enough with the work needed. The Town Engineer has recommended MJR Construction to complete the project at a cost of \$4,236.00.

### **MOTIONS, RESOLUTIONS AND PROCLAMATIONS**

Supervisor Grasso said that Highway Department expects to take delivery of their new skid steer in April. The purchase of the skid steer was made possible by a \$50,000 grant from Assemblywoman Walsh. The Highway Superintendent would like to purchase the broom to attach to the skid steer to be used to sweep the roads. In the past the Town has had to rent a broom for street sweeping. Eventually additional accessories for the skid steer will be purchased, such as a trailer for transporting it and also a milling head attachment.

#### **RESOLUTION #81**

#### **RESOLUTION AUTHORIZING THE PURCHASE OF A HYDRAULIC DRIVE PICK UP BROOM FOR USE IN THE TOWN OF CHARLTON HIGHWAY DEPARTMENT**

Motion by Councilman Robbins

Seconded by Councilman Glavin

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

### **TOWN OF CHARLTON COUNTY OF SARATOGA STATE OF NEW YORK**

#### **RESOLUTION NO. 81 March 28, 2022**

#### **RESOLUTION AUTHORIZING THE PURCHASE OF A HYDRAULIC DRIVE PICK UP BROOM FOR USE IN THE TOWN OF CHARLTON HIGHWAY DEPARTMENT**

**WHEREAS**, the Town Highway Superintendent has advised the Town Board that it is advisable and necessary to purchase a Pick Up Broom that would be used for various Town projects, construction work, and highway cleaning, clearing and maintenance, that the Town may incur or require each year and from time to time; and

**WHEREAS**, the Highway Superintendent, in accordance with Town Procurement Policy, researched values and quotes and did obtain a proposal from Capital Tractor, Inc., of 1135 State Route 29, Greenwich, NY, 12834, to purchase a 2021 New Holland 72" Hydraulic Drive Pick Up Broom, a copy of which proposal is attached hereto and was attached to the documents presented to the Town Board by the Highway Superintendent; and

**WHEREAS**, the Highway Superintendent has recommended to the Town Board that he be authorized to purchase the New Holland 72" Pick Up Broom, for the sum of \$5,780.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Charlton Highway Superintendent is hereby authorized to expend the sum of \$5,780.00, plus any incidental expenses, in order to purchase and obtain the New Holland 72" Hydraulic Drive Pick Up Broom, as referenced in this resolution and as shown on the attached proposal; and it is further

**RESOLVED**, the Town Supervisor is hereby authorized to enter into and sign all necessary documents and pay all amounts needed in order to effectuate same.

MOTION BY: Councilman Robbins

Voting: Supervisor Grasso	Aye
Councilman Glavin	Aye
Councilman Robbins	Aye
Councilman St. John	Aye
Councilman Tassè	Aye

SECONDED BY: Councilman Glavin

The resolution was duly adopted on March 28, 2022.

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Brenda Mills, Town Clerk

Jenn Richards from the BHBL Library said that they would like to use the Elmer Smith Park for the summer reading kick-off on June 27<sup>th</sup>. They would like to reserve the whole park for the public to come and enjoy a family fun evening that will include, games, crafts, possible food trucks, etc. They would also like to use the pavilion in the park on Thursday mornings for a memoir writing group from April 7<sup>th</sup> until May 19<sup>th</sup>.

#### **MOTION #82**

##### **Approval of Park Usage by the BHBL Library**

Motion by Councilman Tasse

Seconded by Councilman Robbins

**BY MOTION**, the Town Board approved the usage of the Elmer Smith Park by the BHBL Library on June 27<sup>th</sup> from 3pm until 8pm. Such approval is subject to the Town's receipt of a Certificate of Insurance listing the Town as an additional insured and if the event of food sales, a certificate from the Board of Health from the food vendor. The Town Board further approved the request for the usage of the Elmer Smith Park pavilion on Thursday mornings from 10am until 1pm from April 7<sup>th</sup> until May 19<sup>th</sup> for a memoir writing group.

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

#### **ABSTRACT OF CLAIMS**

#### **MOTION #83**

##### **Approval of Abstract of Claims**

Motion by Councilman St. John

Seconded by Councilman Robbins

**BY MOTION**, the Town Board approved the processing of Abstract 106, voucher numbers 157-192 in the amount of \$26,658.40 which was audited by Town Board members.

Roll Call: Councilman Glavin: Aye, Councilman Robbins: Aye, Councilman St. John: Aye, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

## **PRIVILEGE OF THE FLOOR**

Bob Killeen, resident, said that he would like to caution the Town on accepting grant money. He said that sometimes the money comes with strings attached from New York State. He also said that he does not think that now is a good time to think about a Town assessment reval because construction costs are so inflated. He spoke with people recently on Charlton Road that said that they like seeing the Charlton Constables in Town.

Bob Killeen said that he is heading the Roadside Cleanup program this year. It will be April 23<sup>rd</sup> from 9am until noon, beginning at the Highway Garage where gloves, vests and bags will be given to participants. People should sign up by calling him at (518) 882-1283.

Supervisor Grasso said that tree and shrub seedlings can be purchased through the County. Also, the County has a Fish Stocking program available. Prior to picking up the purchased fish, participants must have a fish stocking permit. Information is available on the Saratoga County website.

Suzanne Voigt, resident, said that more people need to be informed of roadside cleanup so that there is strong participation like last year. She also said that she attended the Planning Board meeting and members are frustrated because things are wrong and they do have the right to fix them. She would like to see zoning changes and feels that approving the construction of a house on Crane Street will create run-off issues and other problems.

## **MOTION #84**

### **Motion to adjourn the meeting**

Motion by Councilman Glavin

Seconded by Councilman Tasse

**BY MOTION** the Town Board adjourned the meeting at 8:14 p.m.

Vote: All Ayes, No Nays. **CARRIED**

Respectfully submitted,

Brenda Mills  
Town Clerk