

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**March 22, 2021**

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held on Zoom and called to order by Supervisor Grasso at 7:30 p.m.

Roll Call: Supervisor Grasso, Councilman Glavin, Councilman Ranaletto, Councilman Robbins, Councilwoman Smith.

Brenda Mills, Town Clerk and Attorney Jim Craig were also present.

**APPROVAL OF MINUTES**

**RESOLUTION #83**

**Approval of Minutes**

Motion by Councilman Robbins

Seconded by Councilwoman Smith

BE IT RESOLVED that the Town Board has approved the minutes of the regular Town Board Meeting on March 8, 2021.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**ANNOUNCEMENTS**

The Town offices will be closed April 2<sup>nd</sup> and 3<sup>rd</sup> for Good Friday and the Easter weekend.

The Spring Newsletter will be going out to residents during the first week in April.

The Charlton Historical Society will host a 5k Race on September 25<sup>th</sup>.

Parks Committee Chairman David Pohl has notified the Board that the tennis and pickle ball nets will be put out at the end of April.

**COMMUNICATIONS**

The Technology Committee is in the process of forming a Broadband Committee to reach out for the underserved residents. If any residents are interested in serving on the Committee, please contact Chris Tasse or Councilman Glavin.

Councilman Glavin said that the \$7,100 grant awarded to the Town from the County Economic Development Agency will be used to focus on broadband.

Councilman Glavin said that the Department of Health has approved the Town's water sampling plan.

Councilman Glavin urged residents to sign up on the Town website to receive news from the Town.

The Town has asked Charter Communications for the cost to provide service to six underserved areas of Town. One area is part of Stage Road, Cook Road, 3 segments of Route 67 and Rocky Ridge Road.

The Saratoga County Clerk has announced that April 9<sup>th</sup> is Yellow Ribbon Day. Money and items are collected for our deployed troops. More information will be posted on the Town website.

The March Sales Tax amount was \$95,100.00 which is down 5.94% from March of 2020. The Supervisor said that he is closely monitoring our tax income. Because of the pandemic and the slowness of grant reimbursement from the State, tonight the Board will vote on a resolution for an inter-fund loan from the Highway fund to the General Fund. The Supervisor also reported that the beginning Fund balances in February was \$1,787,921.77 and the end of February balance was \$1,511,102.42. A payment of \$276,000 to William J. Keller for the Peaceable Street bridge replacements was a large reason the balance is lower. Reimbursement of the same amount is expected from New York State.

The annual Dog Control Inspection Report was received and Charlton rating was Satisfactory.

#### **MOTIONS, RESOLUTIONS, PROCLAMATIONS AND AUTHORIZATIONS**

##### **RESOLUTION #84**

##### **A RESOLUTION TO APPOINT MICHAEL YUDIN AS A MEMBER OF THE TECHNOLOGY COMMITTEE FOR THE TOWN OF CHARLTON**

Motion by Councilman Glavin

Seconded by Councilman Ranaletto

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Abstained, Supervisor Grasso: Aye. **CARRIED**

#### **TOWN OF CHARLTON COUNTY OF SARATOGA STATE OF NEW YORK**

##### **RESOLUTION NO. 84**

**March 22, 2021**

##### **RESOLUTION TO APPOINT MICHAEL YUDIN AS A MEMBER OF THE TECHNOLOGY COMMITTEE FOR THE TOWN OF CHARLTON**

**WHEREAS**, the Town of Charlton has a duly appointed Technology Committee, appointed to investigate various technology issues and concerns and provide comments and recommendations to the Town Board from time to time; and

**WHEREAS**, the Town Supervisor and Town Board are continually looking for and considering others who have the knowledge, experience and expertise in the area of technology to place on this Committee to help aid in the collective knowledge and recommendations the Committee provides to the Town Board, and thus the Town Board may from time to time appoint qualified individuals to add to the Committee or to fill vacancies as they see fit; and

**WHEREAS, Michael Yudin**, of 4551 Jockey Street, Ballston Spa, New York, possesses the experience, knowledge, and abilities the Board seeks of those needed for the Committee, and is willing to accept the position of as a Member of the Technology Committee for the Town of Charlton.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby appoints Michael Yudin, of 4551 Jockey Street, Ballston Spa, New York, as a Member of the Technology Committee for the Town of Charlton, which appointment will take effect and shall be effective March 8, 2021, and end on December 31, 2021, with the position thereafter determined and filled by the Town Supervisor and Town Board at the Town Organizational meeting in January of 2022; and it is further

**RESOLVED**, that the position shall be unpaid and subject at all time to the discretion of the Town Supervisor and Town Board.

Moved by Councilman Glavin

Seconded by Councilman Ranaletto

Voting: Councilman Glavin	Aye
Councilman Ranaletto	Aye
Councilman Robbins	Aye
Councilwoman Smith	Abstained
Supervisor Grasso	Aye

The resolution was duly adopted on March 22, 2021.

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Brenda Mills, Town Clerk

**RESOLUTION #85**

**A RESOLUTION TO CHANGE TOWN BOARD LIAISON ASSIGNMENTS**

Motion by Councilman Robbins

Seconded by Councilman Ranaletto

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK**

**RESOLUTION NO. 85**

**March 22, 2021**

**RESOLUTION TO CHANGE TOWN BOARD LIAISON ASSIGNMENTS**

**WHEREAS**, at its' Organizational Meeting in January the Supervisor usually sets and appoints each Town Board Member as a Liaison to various other Boards, departments, committees, and other miscellaneous entities, to keep the Supervisor and other Town Board members up to date on what each entity is doing, and to report back to the Board with status reports on same; and

**WHEREAS**, the Town Supervisor, after due consideration, and with changes to the Town Board having taken place over the past months, desires to re-configure the Liaison appointments to better fit the schedules and expertise of each Town Board member.

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Supervisor hereby adjusts and appoints the following Board Members as Liaisons as follows:

**Councilman Robbins:**

Emergency Services

Police

Fire

EMS (including Ambulance Advisory Board)

Dog Control

Emergency Response/Disaster Preparedness

Roads and Drainage

Highway Department

Roads

Drainage

Traffic Control

Parks, Recreation and Celebration

Parks

Trails

Historian

Cemeteries

Veterans (including Veterans Memorial Board)

Party in the Park

Parades

Building and Grounds

Maintenance/Repair/Investment

Town Hall

Community Center

**Councilman Ranaletto:**

Human Resources

Employee Handbook

Benefits

Youth

Seniors

Library

Town Departments and Boards

Clerk's Office

Assessor's

Tax Collector

Court

Board of Assessment Review

Board of Ethics

Historic District Commission

**Councilman Glavin:**

Water

Water Department

Water District

*Infrastructure/Equipment*

*Distributed Infrastructure*

*Cable/Broadband*

*Electric*

*Wireless Communications*

*Technology*

*Website*

*Information Technology*

*Security*

**Councilwoman Smith:**

*Building, Zoning, Planning*

*Building Department*

*Zoning Board*

*Planning Board*

*Land Use*

*ECC*

and it is further

**RESOLVED**, that the Supervisor reserves the right at all times to make further adjustments or appointments as are necessary in his discretion to properly provided the needed and necessary communications between the Town Board and the various other Boards, committees, departments, and other entities associated with the Town of Charlton.

Moved by Councilman Robbins

Voting: Councilman Glavin Aye

Councilman Ranaletto Aye

Seconded by Councilman Ranaletto

Councilman Robbins Aye

Councilwoman Smith Aye

Supervisor Grasso Aye

The resolution was duly adopted on March 22, 2021.

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Brenda Mills, Town Clerk

**RESOLUTION #86**

**A RESOLUTION FOR BUDGET ADJUSTMENT/TRANSFER OF FUNDS**

Motion by Councilman Robbins

Seconded by Councilwoman Smith

Discussion: Supervisor Grasso confirmed that this is a no interest loan from the Highway funds. The Highway Department is funded by the General Fund.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

**03/22/2021**

**Resolution # 86**

**Resolution for Budget Adjustments/Transfer of Funds**

In order to avoid exceeding cash balance in the A fund while awaiting additional revenues the board resolves to do a short term loan of 100,000.00 from Highway Dept fund balance to A fund checking.

**For Budget Year 2021, A Fund**

Increase account, A200 Cash – Checking, by \$100,000.00

Decrease account, A630 Due to other funds, by \$100,000.00

**For Budget Year 20201, DA Fund,**

Increase account, DA391 Due to other, by \$100,000.00

Decrease account, DA201, Cash - Checking, by \$100,000.00

Moved by Councilman Robbins

Voting: Councilman Glavin Aye

Councilman Ranaletto Aye

Seconded by Councilwoman Smith

Councilman Robbins Aye

Councilwoman Smith Aye

Supervisor Grasso Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: March 22, 2021

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Brenda Mills, Town Clerk

**ABSTRACT OF CLAIMS**

**RESOLUTION #87**

**Approval of Abstract of Claims**

Motion by Councilman Ranaletto

Seconded by Councilman Glavin

The Town Board members audited Abstract #106, voucher numbers 160 - 194 in the amount of \$38,831.82.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

**PRIVILEGE OF THE FLOOR**

Torben Aabo, resident, said that he could like to see the Town still sponsor the Roadside Clean-up day and the free tree seedling give away. Supervisor Grasso said that ECC cancelled these events this year because of COVID, but the Town Board will take his request into consideration.

**RESOLUTION #88**

**Motion to adjourn the meeting**

Motion by Councilman Robbins

Seconded by Councilman Glavin

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Aye, Supervisor Grasso: Aye. **CARRIED**

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk