

**Town of Charlton
Saratoga County
Town Board Meeting**

February 10, 2020

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:32 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Craig.

APPROVAL OF MINUTES

RESOLUTION #58

Approval of Minutes

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on January 27, 2020.

Vote: All Ayes, No Nays. CARRIED

RESOLUTION #59

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Special Meeting on February 3, 2020.

Vote: All Ayes, No Nays. CARRIED

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

TOWN CLERK'S REPORT

The Town Clerk's office took in \$734.50 for the month of January. \$615.26 was paid to the Supervisor's Office, and \$119.24 was paid to other Governmental agencies.

Clerk Mills said that the Saratoga County Clerk's office sent a letter to notify residents of their *Renew Here* campaign. When residents renew their NYS vehicle registrations through the County, Saratoga County keeps a portion of the revenue. If registrations are done directly with NYS, no revenue goes to the County, which last year resulted in a loss of potential revenue to the County of \$600,000.00. Residents can renew registrations directly through the County at the Ballston Spa, Wilton or Clifton Park DMV office, drop box, or by mail to the

Saratoga County DMV, 40 McMaster Street, Ballston Spa, NY 12020. Envelopes pre-addressed to the County are available at the Town Clerk's Office.

RESOLUTION #60

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of January, I attended 3 Town meetings and 6 County meetings.
Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended the NYSAC Annual Meeting in Albany

(see financial report on next page)

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of January, 2020:

DATED: February 11, 2020

SUPERVISOR

	Balance 12/31/2019	Increases	Decreases	Balance 01/31/2020
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	28,640.90	104,345.03	104,342.54	28,643.39
CASH - SAVINGS	265,179.78	52,097.61	104,342.54	212,934.85
PETTY CASH	500.00	100.00	0.00	600.00
Park Fees Reserve	43,068.18	13.97	0.00	43,082.15
TOTAL	337,388.86	156,556.61	208,685.08	285,260.39
DA HIGHWAY FUND				
CASH - CHECKING	301.40	95,482.16	95,482.16	301.40
CASH - SAVINGS	102,274.80	81,865.59	95,482.16	88,658.23
CASH, SPECIAL RESERVE	15,504.25	0.00	0.00	15,504.25
TOTAL	118,080.45	177,347.75	190,964.32	104,463.88
F WATER #1 FUND				
CASH - CHECKING	33.54	48,411.38	48,411.38	33.54
CASH - SAVINGS	287,819.48	153,654.46	48,411.38	393,062.56
CASH, SPECIAL RESERVES	202,315.68	2.13	0.00	202,317.81
TOTAL	490,168.70	202,067.97	96,822.76	595,413.91
SW WATER #2 FUND				
CASH - CHECKING	0.00	184.23	184.23	0.00
CASH - SAVINGS	27,119.54	2,151.30	184.23	29,086.61
TOTAL	27,119.54	2,335.53	368.46	29,086.61
TA TRUST & AGENCY				
CASH - CHECKING	9,457.34	841,427.60	841,427.45	9,457.49
TOTAL	9,457.34	841,427.60	841,427.45	9,457.49
H CAPITAL PROJECTS				
CASH - CHECKING	106,923.00	0.00	0.00	106,923.00
SAVINGS	-82,259.00	0.00	0.00	-82,259.00
TOTAL	24,664.00	0.00	0.00	24,664.00
TOTAL ALL FUNDS	1,006,878.89	1,379,735.46	1,338,268.07	1,048,346.28

Page 1 of 1

ANNOUNCEMENTS

The Town offices will be closed February 17th in observance of President's Day.

The Town Board has received a resignation from Phil Rodriguez as Town Court Judge, due to his move out of the Town of Charlton. The Town Board will be accepting resumes from interested candidates by February 20th. The Board plans to conduct interview with the applicants and make an appointment for the position in March. There is a training class that runs from March 30th until April 4th. The position is an elected position and residence in the Town of Charlton is a requirement.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Highway – Superintendent Heritage confirmed that the new loader is expected in 2-3 weeks. He gave the following report for the month of January:

1. Picking up Christmas trees
2. Patching pot holes
3. Cutting brush / tree limbs
4. Continue doing safety meetings
5. Truck inspections
6. I attended a meeting for the October 31st wind storm
7. Snow plowing and sand salting roads
8. Plow maintains
9. Checking and clearing catch basins
10. Cleaned trucks
11. Greased all trucks
12. Mixing sand and salt

Historian – Councilman Robbins gave highlights of the Historian's annual report. Each year, Mr. Livingston works with Middle School students to place flags on veterans graves in the Town and each year he writes a profile on one veteran from each cemetery and gives statistics on the wars. In 2019, he worked with Daniel Woloszyn on his eagle scout project to restore the Tunis Swart Cemetery on DeGraff Rd. He also continued writing his book on the history of Charlton, and continued working on the database that he is creating of Charlton residents.

Mr. Livingston reported on history of the first Town of Charlton Supervisor named John Boyd. Mr. Boyd was born in Ireland in 1725, moved to Charlton in 1762 and died in 1799. He was married to Ann Logan and they had 9 children.

Town of Ballston Library – Colleen Smith gave the following report:

1. The library was awarded a \$5000 Southern Adirondack Library System (SALS) Challenge Grant to use toward painting the library's second floor main room and stairwells. Project will be completed before the end of 2020. 2. The Friends of the Library are looking for volunteers to help with the annual Library Mini-Golf Fundraiser on February 21 and 22. If you'd like to help with the setup, breakdown, or actual event, please call the library to sign up. 3. 2019 was a great year for library programs. We had a 40% increase in adult program attendance and offered an all-time high of 465 youth programs! Thank you to the community for your support. We've got many great new programs planned for 2020! Mrs. Smith said that that Library is always trying new things and programs to increase participation at the library. They have recently added chair yoga.

Zoning – For the month of January, there were 4 Building Permits issued, 1 search conducted, 2 C/Os and 11 CCs issued. The permit value was \$838,130.00. For the year 2019, there were 95 permits issued, 31 permanent structures applied for, 22 septic repairs, 3 solar installations. The total permit value for the year was \$8,060,557.00. The building fees collected were \$25,426.00 and the Zoning fees collected were \$653.00. Councilman Ranaletto noted that the number of solar applications was down from 2018 when there were 11 permits issued for solar.

Constables – In January, there were 33 patrols, 16 complaints, 11 911 calls, 4 accidents & 2 EMT calls responded to. Over 3,200 miles were traveled, and 52 tickets were issued (22 issued on Route 67).

Dog Control – In January, there were 6 calls received, one pertaining to other animals, 4 expired licenses followed up on, and 1 dog returned to owner.

Party in the Park – Councilwoman Heritage said that a planning meeting for Party in the Park is scheduled for February 11th at 7 p.m..

Planning Board – Councilman Grasso said that the Board will meet next Monday and continue their review of a subdivision application on Charlton Road, and a lot line adjustment application.

There will be a seminar on Leasing Farmland on February 13th at 6 p.m. at Cooperative Extension, 50 West High Street, Ballston Spa.

Tax Collector – Supervisor Grattidge said that online payments and property tax bills and payment information is available online now through that Town’s website. Payments can be made online and have a fee of \$1.75 if an electronic check is used.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #61

A RESOLUTION AUTHORIZING THE HIGHWAY DEPT PURCHASE A OF HUSQVARNA CHAINSAW

Motion by Councilman Grasso

Seconded by Councilman Robbins

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON

February 10, 2020

Resolution # 61

**Authorize the Highway Superintendent to Purchase
a Husqvarna 372XP Chainsaw**

BE IT RESOLVED that the Town Board hereby authorizes the Highway Superintendent to purchase a Husqvarna 372XP Chainsaw from Sacandaga Outdoor Equipment at a total price of **\$749.95**. Cost of the chainsaw will be paid out of the 2020, new machinery budget.

Moved by	Councilman Grasso	Voting: Councilman Grasso	Aye
		Councilwoman Heritage	Aye
Seconded by	Councilman Robbins	Councilman Robbins	Aye
		Councilman Ranaletto	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: February 10, 2020

Brenda Mills, Town Clerk

RESOLUTION #62

**A RESOLUTION TO ORDER POSTED ROADS IN THE TOWN OF CHARLTON WITH A FOUR TON
GROSS WEIGHT LIMIT ON A TEMPORARY BASIS**

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 62

February 10, 2020

A RESOLUTION TO ORDER POSTED ROADS IN THE TOWN OF CHARLTON
WITH A FOUR TON GROSS WEIGHT LIMIT ON A TEMPORARY BASIS

WHEREAS, the Town Board has been advised by the Charlton Superintendent of Highways that he intends to post certain roads with a four ton limitation, effective immediately, and

WHEREAS, the Town Board desires to assist the Highway Superintendent in the enforcement of this posting limitation and as authorized by New York State Vehicle and Traffic Law §1660, subd. 11.

NOW BE IT RESOLVED, that the Town Board hereby affirms and authorizes, pursuant to §1660(11) of the New York State Vehicle and Traffic Law, and at the direction and order of the Superintendent of Highways of the Town of Charlton that all Town roads as posted will be temporarily limited to any and all vehicles having no more than a gross weight of four tons, and

BE IT FURTHER RESOLVED, that this restriction and limitation shall take effect as of the date of this resolution and such restriction shall become effective upon posting of such highways by the Superintendent of Highways or his designee, and

BE IT FURTHER RESOLVED, that such limitation shall continue in effect until such time as conditions permit the withdrawing of the order, and

BE IT FURTHER RESOLVED, that notice is hereby given that any person or persons violating this order shall be subject to enforcement as provided in §1800 of the New York State Vehicle and Traffic Law.

Moved by	Councilman Ranaletto	Voting: Councilman Grasso	Aye
		Councilwoman Heritage	Aye
Seconded by	Councilman Grasso	Councilman Robbins	Aye
		Councilman Ranaletto	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: February 10, 2020

Brenda Mills, Town Clerk

RESOLUTION #63

A RESOLUTION TO HIRE CONTRACTOR FOR PAINTING THE EXTERIOR OF TOWN HALL

Motion by Councilwoman Heritage

Seconded by Councilman Robbins

Discussion: Councilman Grasso confirmed with Councilman Robbins that three quotes were received for the painting.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

**TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK**

**RESOLUTION NO. 63
February 10, 2020**

**RESOLUTION TO HIRE CONTRACTOR FOR PAINTING
THE EXTERIOR OF TOWN HALL**

WHEREAS, the Town Board has determined it to be in the best interests of the Town and its residence to paint the exterior of the Town Hall in order to properly protect and maintain the building; and

WHEREAS, the Town, pursuant to its' Procurement Policy, solicited bids and proposals for such work; and

WHEREAS, the Town has received a quote and estimate from Wyanski Painting, Inc., located at 1005 John Alden Lane, Schenectady, New York, 12306, in the amount of \$16,900.00, to perform said work, which meets all of the Town's criteria and specifications for said project, including waiving the request for a deposit, and a completion date of no later than September 1, 2020,; and

WHEREAS, the Town Board believes Wyanski Painting, Inc., to be the best choice to perform the work, at the most reasonable cost and best value and expense to the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton awards to, and hires, Wyanski Painting, Inc., to paint the exterior of Town Hall, at a cost of \$16,900.00, plus other minor incidental costs, if any, to be completed by September, 1, 2020, and subject to providing proper insurance coverage; and it is further

RESOLVED, the Town Supervisor is authorized to enter into and sign all necessary documents and pay all amounts needed to effectuate same.

Moved by Councilwoman Heritage

Voting: Councilman Grasso Aye

Councilwoman Heritage Aye

Seconded by Councilman Robbins

Councilman Robbins Aye

Councilman Ranaletto Aye

Supervisor Grattidge Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: February 10, 2020

Brenda Mills, Town Clerk

RESOLUTION #64

AUTHORIZING USE OF THE COMMUNITY CENTER BY THE CHARLTON 4-LEAF CLOVERS

Motion by Councilman Ranaletto

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board hereby authorizes the Charlton 4-Leaf Clovers to use the Community Center on the dates specified on their application for 2020.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

ABSTRACT OF CLAIMS

RESOLUTION #65

Approval of Abstract of Claims

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

The Town Board members audited Abstract #103, voucher numbers 74 – 106 in the amount of \$22,780.09, and Abstract #5, voucher numbers 5001-5003 in the amount of \$91,088.00 and Abstract #6, voucher number 6001 in the amount of \$8,162.97.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR

No one chose to speak.

Supervisor Grattidge said that the Town Board will have a workshop with the Town's Insurance Agent on February 24th at 6:30 p.m.

RESOLUTION #66

Motion to adjourn the meeting

Motion by Councilman Grasso

Seconded by Councilman Robbins

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk