

**Town of Charlton
Saratoga County
Town Board Meeting**

December 13, 2021

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grasso at 7:33 p.m.

The pledge of allegiance was recited.

Roll Call: Councilman Glavin, Councilman Ranaletto, Councilman Robbins, Supervisor Grasso.

Present: Town Clerk Brenda Mills.

Excused: Councilwoman Smith, Attorney Craig.

Supervisor Grasso explained the new mask mandate by New York State. He stated that Governor Hochul has required that masks are worn in public beginning today and running until January 15th, 2022. This pertains to vaccinated and unvaccinated persons. Saratoga County has stated that they do not have the manpower to enforce the mandate, but it is still a State requirement, and Charlton will observe it.

APPROVAL OF MINUTES

MOTION #180

Approval of Minutes

Motion by Councilman Robbins

Seconded by Councilman Glavin

By motion the Town Board approved the minutes of the Town Board Meeting held on November 22, 2021.

Vote: All Ayes, No Nays. **CARRIED.**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

SUPERVISORS REPORT

Supervisor Grasso said that the October financial reports were distributed to the Town Board. (See report on next page). As of October, the 2021 revenues received are at 96% of our budgeted amount. The Town has received \$1,878,445 and the budgeted amount of the year is \$1,955,957. We are at 84% of our budgeted expenses. We had budgeted \$1,955,957 for expenditures this year, and we have spent \$1,635,013.

The Justice Court report for the month shows the Town's retained fees as \$2,563.00. The total receipts for Judge Hart were \$2,758 and for Judge Ketchum were \$1,840.

ANNOUNCEMENTS

Town Offices will be closed December 24th through December 27th for the Christmas holiday. The next Town Board meeting will be held Tuesday, December 28th.

The Town Board will hold their Organization Meeting on January 3rd at 7pm, at which time there will be a swearing in ceremony for newly elected officials.

11/29/2021 13:24:21

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON:

In pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of October, 2021:

DATED: November 29, 2021

SUPERVISOR

	Balance 09/30/2021	Increases	Decreases	Balance 10/31/2021
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	114,610.28	64,714.57	62,506.99	116,817.86
CASH - SAVING	291,933.50	24.62	51,409.04	240,549.08
PETTY CASH	700.00	0.00	0.00	700.00
Park Fees Reserve	49,151.33	0.00	0.00	49,151.33
TOTAL	456,395.11	64,739.19	113,916.03	407,218.27
DA HIGHWAY FUND				
CASH - CHECKING	498,296.00	196,202.32	52,453.30	642,045.02
CASH - SAVINGS	-298,175.12	0.00	37,645.66	-335,820.78
CASH, SPECIAL RESERVE	15,516.96	0.00	0.00	15,516.96
TOTAL	215,637.84	196,202.32	90,098.96	321,741.20
F WATER #1 FUND				
CASH - CHECKING	129,231.85	5,082.68	6,413.64	127,900.89
CASH - SAVINGS	204,902.49	0.00	4,887.72	200,014.77
CASH, SPECIAL RESERVES	202,341.58	5.28	0.00	202,346.86
TOTAL	536,475.92	5,087.96	11,301.36	530,262.52
H CAPITAL PROJECTS				
CASH - CHECKING	0.00	149,842.06	149,842.06	0.00
SAVINGS	212,029.33	0.00	149,842.06	62,187.27
TOTAL	212,029.33	149,842.06	299,684.12	62,187.27
SW WATER #2 FUND				
CASH - CHECKING	-60.32	120.64	120.64	-60.32
CASH - SAVINGS	28,750.56	0.00	120.64	28,629.92
TOTAL	28,690.24	120.64	241.28	28,569.60
TA TRUST & AGENCY				
CASH - CHECKING	619,928.36	54,216.78	52,782.42	621,362.72
TOTAL	619,928.36	54,216.78	52,782.42	621,362.72
TOTAL ALL FUNDS	2,069,156.80	470,208.95	568,024.17	1,971,341.58

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COMMUNICATIONS

Supervisor Grasso said that the Board received a letter from Don Schermerhorn suggesting that the Town set up a Community Center Restoration Committee to help develop a strategic plan for the restoration project.

Torben Aabo spoke regarding the Community Center. He said that the lead and asbestos inspection was done at the Community Center, and he has the 47page report. If anyone is interested in reading it, they can request it by email. In summary, he said that there is lead in the exterior paint and asbestos in the plaster on the 2nd floor of the Center. It is recommended that we seal off the 2nd floor of the Center for non-use, as the asbestos is not a problem unless it is disturbed. In November, when the Structural Engineer came to do the inspection of the basement, there was 2 feet of water in the basement. He was unable to do the complete inspection at that time, but noted mold on the beams. The water was pumped out of the basement and the inspection was done on December 8th. The report says that there is a lot of mold and lots of deteriorated wood as well as water and wetness in the basement. The report also listed some space between some of the wall boards on the 2nd floor that would allow for rodents to enter, and should be sealed. Overall, the structure of the building is okay. Mr. Aabo said that New York State has a requirement that 2 mold companies be used. One of the mold companies said that the Town needs to get rid of the water in the basement or the mold would just come back. The first step of fixing the problems would be to work on water containment, and the 2nd step would be to work on the mold investigation and remediation.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Town Clerk – Clerk Mills said her office took in \$811.25 for the month of November. \$551.56 was paid to the Supervisor's office as revenue, and \$259.69 was paid to other Governmental agencies.

Tree Lighting – Councilman Robbins said that the December 5th Tree Lighting ceremony in Gideon Hawley Park was a great event with over 100 people in attendance. He noted for next year that they will improve lighting when the event starts. He thanked Torben Aabo and Courtney Pettis for helping to coordinate the event, Charlton Fire Department for delivering Santa, the Dairy Princess for participation and Bob Youmans for leading the caroling.

Constables – In November, there were 3,100 miles traveled, 26 patrols, 25 complaints, 8 911 calls and 4 accident/EMT Fire calls were responded to, and 16 tickets were issued (7 on Route 67).

Dog Control – In November, there were 5 calls received, of which 3 were regarding other animals, 6 expired licenses were followed up on, and 0 dog bite cases.

Water – Councilman Glavin said that we have received the results of the required 2nd round of water samplings that were done from 20 homes. Of the 19 samples analyzed, none were found to have lead exceedance. One sample arrived too late for the initial report.

Highway – Superintendent Marshall Heritage gave the following report:

1. We did our leaf pickup week
2. Truck # 17 replaced the sander conveyor chain
3. Did the maintenance on the Town Hall generator
4. Got time clocks up and running
5. Mowing with the arm mower
6. Clearing of the drainage grates around town
7. Put up the Christmas tree in the gazebo
8. Cleaning up down trees and limbs from high winds
9. Cutting brush and limbs on Lasher Road
10. Put plows and sanders on the trucks
11. 811 calls were 12
12. Cleaned up and stored equipment for winter

Councilman Robbins noted that the service contract with Milton Cat for the Town's generator was costing between \$2,500 and \$3,500 a year. The Highway Department took over the maintenance of the generator and saved the Town significant money.

The Board discussed the recent storm on Saturday and the results of the power outage on the water supply. The transmitter that transmits a signal from the pump house to the water tower went down, which resulted in water overflowing the tank. Also, the alarm signal that goes to the Water Superintendent's phone went down so he was not alerted by the alarm. Supervisor Grasso apologized for any inconveniences caused, and said that after an event like this, an evaluation is done. The Board met with the Water Superintendent and reviewed the issues and came up with future recommendations to avoid the same problems.

ABSTRACT OF CLAIMS

MOTION #181

Approval of Abstract of Claims

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

By motion the Town Board approved the processing of Abstract #122, voucher numbers 679-723 in the amount of \$41,347.47 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED.**

PRIVILEGE OF THE FLOOR

Bob Killeen, resident, said that he sent a letter to the Town Board last month with some of his concerns, but he plans to attend a few Town Board meetings and publicly state his concerns. He is concerned over cannabis legalization, and he urged the Town Board to not allow dispensaries or on-site consumption in Charlton. He is also concerned with the way people drive. He wishes that Charlton could set and retain their own fine schedule. Supervisor Grasso informed Mr. Killeen that the Town passed a Local Law in November opting out of allowing cannabis dispensaries and on-site consumption sites in the Town.

MOTION #182

Motion to adjourn the meeting and enter into Executive Session to discuss a personnel issue

Motion by Councilman Robbins

Seconded by Councilman Glavin

Vote: All Ayes, No Nays. **CARRIED.**

The meeting adjourned at 8:18 p.m., and the Board went into executive session.

MOTION #183

Motion to exit Executive Session and adjourn meeting

Motion by Councilman Glavin

Seconded by Councilman Ranaletto

Vote: All Ayes, No Nays. **CARRIED.**

No other action was taken during Executive Session. The Board came out of Executive Session at 9:03 p.m. and the meeting was adjourned.

Respectfully submitted,

Brenda Mills
Town Clerk