

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**November 22, 2021**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grasso at 7:34 p.m.

The pledge of allegiance was recited.

Roll Call: Councilman Glavin, Councilman Ranaletto, Councilman Robbins, Supervisor Grasso.

Excused: Councilwoman Smith

Also present: Town Clerk Brenda Mills, Attorney Craig.

**APPROVAL OF MINUTES**

**MOTION #171**

**Approval of Minutes**

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

**BY MOTION** the Town Board approved the minutes of the Public Hearing regarding establishing Local Law #1 of 2021 regarding Cannabis Retail Dispensaries and On-site Consumption, on November 8, 2021.

Vote: All Ayes, No Nays. **CARRIED.**

**MOTION #172**

**Approval of Minutes**

Motion by Councilman Glavin

Seconded by Councilman Robbins

**BY MOTION** the Town Board approved the minutes of the Public Hearing regarding the expenditure of funds from the Parks Repair Reserve Fund for tree removal services on November 8, 2021.

Vote: All Ayes, No Nays. **CARRIED.**

**MOTION #173**

**Approval of Minutes**

Motion by Councilman Robbins

Seconded by Councilman Ranaletto

**BY MOTION** the Town Board approved the minutes of the Public Hearing regarding the expenditure of funds from the Parks Repair for survey work on November 8, 2021.

Vote: All Ayes, No Nays. **CARRIED.**

**MOTION #174**

**Approval of Minutes**

Motion by Councilman Robbins

Seconded by Councilman Glavin

Discussion: Councilman Glavin asked the Town Clerk to correct the vote of Councilwoman Smith on the budget resolution to reflect her nay vote.

**BY MOTION** the Town Board approved the minutes of the Town Board Meeting on November 8, 2021.

Vote: All Ayes, No Nays. **CARRIED.**

### **PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

### **ANNOUNCEMENTS**

The Town offices will be closed Thursday, November 25<sup>th</sup> to November 27<sup>th</sup> for the Thanksgiving holiday.

There will be a Christmas Tree Lighting event on Sunday December 5<sup>th</sup> at 5:00 p.m. The event is free to the public. There will be refreshments, caroling, the Saratoga County Dairy princess serving hot chocolate, and Santa will drive by on a fire truck.

### **MOTIONS, RESOLUTIONS AND PROCLAMATIONS**

#### **RESOLUTION #175**

#### **A RESOLUTION AUTHORIZING THE HIGHWAY SUPERINTENDENT TO PURCHASE A NEW PICKUP TRUCK SANDER**

Motion by Councilman Ranaletto

Seconded by Councilman Glavin

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Absent, Supervisor Grasso: Aye. **CARRIED**

### **TOWN OF CHARLTON COUNTY OF SARATOGA STATE OF NEW YORK**

#### **RESOLUTION NO. 175 November 22, 2021**

#### **RESOLUTION AUTHORIZING THE HIGHWAY SUPERINTENDENT TO PURCHASE A NEW PICKUP TRUCK SANDER**

**WHEREAS**, the Town Highway Department is in need of and has to replace its current pickup truck sander, which is necessary for roadway clearing and winter maintenance of the Town roadways; and

**WHEREAS**, the Highway Superintendent, in accordance with Town Procurement Policy researched values and did obtain a proposal from Nate's Snow Plow Services & Repair, of 2112 Route 67, Ballston Lake, New York, 12019, to purchase a new Fisher 2 Yard Steelcaster and new Poly Lid Kit for the Steelcaster, a copy of which proposal is shown on the attached document presented to the Town Board by the Highway Superintendent; and

**WHEREAS**, the Highway Superintendent has recommended to the Town Board that he be authorized to purchase the new Fisher 2 Yard Steelcaster and new Fisher Poly Lid Kit for the Steelcaster, as set forth on the attached document for the sum of \$6,704.05.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Charlton Highway Superintendent is hereby authorized to purchase the new Fisher 2 Yard Steelcaster and new Poly Lid Kit for the Steelcaster from Nate's Snow Plow Services & Repair, of 2112 Route 67, Ballston Lake, New York, 12019, for the amount of \$6,704.05, plus any incidental expenses associated therewith, as set forth and described on the attached document, and be it further

**RESOLVED**, that the Town of Charlton Highway Superintendent is hereby authorized to expend the sum of \$6,704.05, plus miscellaneous additional costs, if any, in order to pay for and obtain the new Fisher 2 Yard Steelcaster and new Poly Lid Kit for the Steelcaster, referenced in this resolution and on the attached proposal, and be it further

**RESOLVED**, the Town of Charlton Highway Superintendent is authorized to enter into and sign all necessary documents and pay all amounts needed in order to effectuate same.

MOTION BY: Councilman Ranaletto

Voting: Councilman Glavin Aye  
Councilman Ranaletto Aye  
Councilman Robbins Aye  
Councilwoman Smith Absent  
Supervisor Grasso Aye

SECONDED BY: Councilman Glavin

The resolution was duly adopted on November 22, 2021.

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Brenda Mills, Town Clerk

**RESOLUTION #176**

**A RESOLUTION AUTHORIZING THE PURCHASE OF A NEW HOT WATER PRESSURE WASHER FOR THE TOWN HIGHWAY DEPARTMENT**

Motion by Councilman Robbins  
Seconded by Councilman Glavin

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Absent, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK**

**RESOLUTION NO. 176  
November 22, 2021**

**RESOLUTION AUTHORIZING THE PURCHASE OF A NEW HOT WATER PRESSURE WASHER FOR THE TOWN HIGHWAY DEPARTMENT**

**WHEREAS**, the Town Highway Department is in need of a new hot water pressure washer;  
and

**WHEREAS**, the Town Highway Superintendent, pursuant to the Town's Procurement Policy, solicited bids and proposals for such equipment; and

**WHEREAS**, the Town has received a quote from Van Buren Enterprises Inc., with a mailing address of P.O. Box 82, Guilderland Center, New York, 12085, in the amount of \$5,200.00, which meets all of the Town's needs, criteria and specifications for a hot water pressure washer.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby authorize the Highway Superintendent to purchase a hot water pressure washer from Van Buren Enterprises Inc., with a mailing address of P.O. Box 82, Guilderland Center, New York, 12085, for the amount of \$5,200.00, plus any incidental costs, and the appropriation of the required funds needed and necessary to purchase such; and it is further

**RESOLVED**, the Town of Charlton Highway Superintendent is hereby authorized to enter into and sign all necessary documents and pay all amounts needed in order to effectuate same.

MOTION BY: Councilman Robbins

Voting: Councilman Glavin Aye

Councilman Ranaletto Aye

SECONDED BY: Councilman Glavin

Councilman Robbins Aye

Councilwoman Smith Absent

Supervisor Grasso Aye

The resolution was duly adopted on November 22, 2021.

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Brenda Mills, Town Clerk

**RESOLUTION #177**

**A RESOLUTION AUTHORIZING INTER-FUND/ACCOUNT TRANSFERS NECESSARY TO CLOSE OUT THE 2021 TOWN BUDGET**

Motion by Councilman Glavin

Seconded by Councilman Ranaletto

Discussion: Councilman Robbins asked if this resolution could be put in the Organizational Resolution since it needs to be done each year. Attorney Craig said that yes, it can be put in the Organizational Resolution but it is a little premature to do it at the beginning of the year, however since it is the same every year and is standard housekeeping, it would be okay.

Roll Call: Councilman Glavin: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Councilwoman Smith: Absent, Supervisor Grasso: Aye. **CARRIED**

11/22/2021

Resolution # 177

**A RESOLUTION AUTHORIZING INTER-FUND/ACCOUNT TRANSFERS NECESSARY TO CLOSE OUT THE 2021 TOWN BUDGET**

WHEREAS, inter-fund transfers are necessary to accommodate various adjustments to balance and close out the 2021 Town Budget; and

WHEREAS, a delegation of the authority to approve these transfers is necessary to implement them in a timely and lawful manner; now, therefore, be it **RESOLVED**, the Town Supervisor is authorized to make any inter-account transfers necessary to close out the 2021 Town Budget.

MOTION BY:	Councilman Glavin	Voting:	Councilman Glavin	Aye
			Councilman Ranaletto	Aye
SECONDED BY:	Councilman Ranaletto		Councilman Robbins	Aye
			Councilwoman Smith	Absent
			Supervisor Grasso	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: November 22, 2021

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Brenda Mills, Town Clerk

### **ABSTRACT OF CLAIMS**

#### **MOTION #178**

##### **Approval of Abstract of Claims**

Motion by Councilman Robbins  
Seconded by Councilman Glavin

**BY MOTION**, the Town Board approved the processing of Abstract #121, voucher numbers 650-678 in the amount of \$30,833.88 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED.**

### **PRIVILEGE OF THE FLOOR**

No one chose to speak.

#### **MOTION #179**

##### **Motion to adjourn the meeting**

Motion by Councilman Ranaletto  
Seconded by Councilman Robbins

**BY MOTION** the Town Board adjourned the meeting at 8:04 p.m.

Vote: All Ayes, No Nays. **CARRIED.**

Respectfully submitted,

Brenda Mills  
Town Clerk