

**Town of Charlton
Saratoga County
Town Board Meeting**

October 13, 2020

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Roll Call: Councilman Grasso, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge.

Also in attendance: Town Clerk Brenda Mills. *Attorney Craig entered the meeting at 7:50 p.m.

APPROVAL OF MINUTES

RESOLUTION #137

Approval of Minutes

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on September 28, 2020.

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

The Town Clerk's office took in \$3,738.25 for the month of September. \$778.53 was paid to the Supervisor's Office as revenue and \$2,959.72 was paid to other Governmental agencies.

RESOLUTION #138

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of September:

- I attended the normal Town and County meeting
- Worked on 2021 Preliminary Budget

The Supervisor said that the Board received a report from the Account Clerk for the month ending August 31, 2020. The Town has received 87% of the Mortgage Tax and 67% of the Sales Tax budgeted amounts. The town has also received \$110,605 from New York State, in September representing 80% of the town's Highway Dept., CHIPS, PaveNY and Extreme Winter Recovery monies. The State is withholding 20% of the CHIPS money. The town continues to wait on payment from NYS DOT to reimburse the Town for payments made to MJ Engineering and William J. Keller & Sons for work on the Peaceable Street culvert. Currently, \$79,354 is outstanding and due from NYS DOT before further payments can be made on the project. Another bill from

Keller & Sons, for \$83,810 is waiting in the wings for funds to be received so that it can be paid out. NYS DOT has not been upholding the promised turn-around time on payments. With Town reserves lessening, this is not an ideal time to pay out ahead of what has been received. The Highway department continues road work projects, assisting other towns throughout the paving season, and cleaning up after storm damage. The Highway Dept. anticipates funds from FEMA, in the neighborhood of \$20,000, to be received soon. These funds are related to the Oct. 31st storm of last year. It may well be that we will be seeking clean-up funding as well from the storm of October 7, 2020.

The Supervisor confirmed that the Board received the monthly financial reports.

10/06/2020 13:03:07

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of September, 2020:

DATED: October 6, 2020

SUPERVISOR

	Balance 08/31/2020	Increases	Decreases	Balance 09/30/2020
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	27,657.32	194,300.14	193,806.61	28,150.85
CASH - SAVINGS	186,272.25	46,669.24	193,806.61	39,134.88
PETTY CASH	600.00	0.00	0.00	600.00
Park Fees Reserve	49,126.55	5.63	0.00	49,132.18
TOTAL	263,656.12	240,975.01	387,613.22	117,017.91
DA HIGHWAY FUND				
CASH - CHECKING	301.40	51,434.48	42,434.48	9,301.40
CASH - SAVINGS	56,438.51	80,669.46	42,434.48	94,673.49
CASH, SPECIAL RESERVE	15,508.11	1.95	0.00	15,510.06
TOTAL	72,248.02	132,105.89	84,868.96	119,484.95
F WATER #1 FUND				
CASH - CHECKING	33.54	18,573.55	18,573.55	33.54
CASH - SAVINGS	357,535.48	1,163.97	18,573.55	340,125.90
CASH, SPECIAL RESERVES	202,323.23	0.41	0.00	202,323.64
TOTAL	559,892.25	19,737.93	37,147.10	542,483.08
SW WATER #2 FUND				
CASH - CHECKING	0.00	122.82	122.82	0.00
CASH - SAVINGS	28,195.60	3.94	122.82	28,076.72
TOTAL	28,195.60	126.76	245.64	28,076.72
TA TRUST & AGENCY				
CASH - CHECKING	10,107.49	38,898.15	39,548.15	9,457.49
TOTAL	10,107.49	38,898.15	39,548.15	9,457.49
H CAPITAL PROJECTS				
CASH - CHECKING	198,948.00	72,113.00	72,113.00	198,948.00
SAVINGS	-106,189.00	0.00	72,113.00	-178,302.00
TOTAL	92,759.00	72,113.00	144,226.00	20,646.00
TOTAL ALL FUNDS	1,026,858.48	503,956.74	693,649.07	837,166.15

ANNOUNCEMENTS

The Town will host Bulk Item Drop-off the week of October 19th-24th. The hours will be Monday through Friday 8 a.m. until 3 p.m. and Saturday 8 a.m. until noon.

Fall Brush pick-up is the week of October 26th-30th. Residents should have their brush curbside by October 25th as only one pass-by is done through Town.

The Highway Department will conduct bagged leaf pick-up the week of November 9th – 13th.

There will be a Public Hearing on the 2021 Town Budget on October 26th at 7:00 p.m.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Highway – Councilman Robbins read the following report for the month of September:

1. Continue to work on the Elmer Smith Park trail
2. Patching pot holes
3. Dig safe locations were 30
4. Hauling sand for winter
5. Helped Greenfield pave
6. Changed three cross culverts on Komar Drive
7. Cutting dead down tree around town
8. Removed stumps on Rocky Ridge
9. Hauling material for the park trail
10. Thanks to the water department for help locating the water line on Komar culvert project
11. Started winter maintenance on the trucks

Historian – Marv Livingston said that he has been working with the Charlton Historical Society to obtain historical pictures from them. Once received, he would like to store the pictures in the Town Hall vault.

Parks – Councilman Robbins said that on Sunday mornings there is a large group of guys playing flag football at the Elmer Smith Park. They have been very well organized and have taken good care of the park. Supervisor Grattidge said that they should fill out a park use application.

Building & Zoning – In September, 10 building permits were issued. \$851.20 in fees were collected. 7 CCs were issued, and 2 driveway permits were closed. The closed permit value for the month was \$229,178.

Constables – In September, there were 29 patrols, 21 complaints, 14 911 calls, and 0 accidents/2 EMT calls responded to. 2,300 miles were traveled, and 20 tickets were issued (6 issued on Route 67).

Dog Control – In September, there were 8 calls received, 4 expired licenses followed up on and 2 dogs seized returned to owner, and no dog bite cases reported, no court appearance tickets issued.

Planning Board – The Board will meet on October 19th and hold 2 Public Hearings. One hearing is for the 2 lot subdivision of the Aabo property and the other hearing is for a 3 lot subdivision of the Hvizdak property. The Board will be considering the Case subdivision on Westline Road and the Heflin subdivision on Cook Road.

Water - The work on the pump house expansion is continuing for the chlorination system. The Water Superintendent said that there is a small leak in the water tower. He is currently looking into it with the Town Engineer and an emergency repair is expected soon.

Cell Tower – Construction is underway for the new Verizon Wireless cell tower at 764 Charlton Road. The tower is up and the antennas have been attached. It should be operational by the end of the year. No other carriers have applied to be placed on the tower at this point.

Councilman Grasso gave a shout out to all of the Highway Crew and the First Responders for all of their efforts and hard work during last Wednesday's storm.

*Attorney Craig joined the meeting at 7:50 p.m.

Councilman Grasso said that the Town has received the Fiscal Stress Report from the NYS Comptroller's Office. The report is based on our financial position based on the end of last year. It is measured by fiscal stress which is the financial stability of the Town, and environment stress. A lower number is desirable. Our score on the fiscal stress side was a 10 for 2019 which means that we have no designation for fiscal stress. The scale is 0-45 = no fiscal stress, 45 – 55 = susceptible, 55 – 65 = moderate, and 65 – 100 = is significant fiscal stress. Our score of 10 came down from a score of 11.7 in 2017 and 2018. It shows the continued strength of the Town. The environmental stress score has to do with things like changes in population, number of households needing public assistance, changing home values, household incomes, unemployment rates and reliance on state and federal aid. If your score is between 0-30 points, you have not environmental stress. A score of 30 – 40 = susceptible, 40 - 50 = moderate, 50 – 100 = significant. Our score in 2019 is 13.3 which is much lower than in 2018, which was 26.7, and in 2017 was 20. This is good news for our Town.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #139

A RESOLUTION ESTABLISHING OCTOBER 26, 2020 AS THE DATE FOR A PUBLIC HEARING CONCERNING THE TOWN OF CHARLTON ANNUAL BUDGET FOR THE YEAR 2021

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

TOWN OF CHARLTON COUNTY OF SARATOGA STATE OF NEW YORK

RESOLUTION NO. 139

October 13, 2020

RESOLUTION ESTABLISHING OCTOBER 26, 2020 AS THE DATE FOR A PUBLIC HEARING CONCERNING THE TOWN OF CHARLTON ANNUAL BUDGET FOR THE YEAR 2021

WHEREAS, under provisions of the New York State Town Law, the Town Board of the Town of Charlton is required to conduct a public hearing with respect to the consideration of the Town's annual budget; and

WHEREAS, the Town Board hereby determines that the annual budget public hearing for the budget year 2021 shall be held at the Town Hall on Monday, October 26, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Charlton hereby sets a Public Hearing and will meet at the Town Hall on October 26, 2020 at 7:00 p.m., at which time and place it shall consider comments from residents of the Town of Charlton concerning proposals with respect to the annual Town budget for the year 2021, and it is further

RESOLVED, that the Town Clerk is hereby directed to prepare, post and publish the appropriate notices for such public hearing in accordance with Town Law.

MOTION BY: Councilman Grasso	Voting: Councilman Grasso	Aye
	Councilman Ranaletto	Aye
SECONDED BY: Councilman Ranaletto	Councilman Robbins	Aye
	Supervisor Grattidge	Aye

The resolution was duly adopted on October 13, 2020.

Brenda Mills, Town Clerk

RESOLUTION #140

A RESOLUTION FOR BUDGET AMENDMENT – GENERAL FUND

Motion by Councilman Robbins
Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

10/13/2020
Resolution # 140
Budget Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendments:

For Budget Year 2020 – General Fund

Amend 2020 budget to increase the State Aid/Other Aid, revenue account A3089, in the amount of \$5,000 to recognize aid money received from Saratoga County for the Trail Grant.

Amend 2020 budget to increase Contractual Expense/Parks-Other, expenditure account A7110.411, in the amount of \$5,000.

Moved by	Councilman Robbins	Voting: Councilman Grasso	Aye
		Councilman Robbins	Aye
Seconded by	Councilman Grasso	Councilman Ranaletto	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: October 13, 2020

Brenda Mills, Town Clerk

RESOLUTION #141

A RESOLUTION FOR BUDGET AMENDMENT – HIGHWAY

Motion by Councilman Ranaletto

Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

10/13/2020

Resolution # 141

Budget Amendment

Be it resolved that the Supervisor is authorized to make the following budget amendments:

For Budget Year 2020 - Highway

Amend 2020 budget to increase the Federal Aid/Emergency Disaster Assistance, revenue account DA4960, in the amount of \$7,311.91 to recognize aid money received from FEMA for a December 2019 weather event.

Amend 2020 budget to increase Maintenance of Roads-Road Construction, expenditure account DA5110.414, in the amount of \$7,311.91.

Moved by Councilman Ranaletto

Voting: Councilman Grasso Aye

Councilman Robbins Aye

Seconded by Councilman Grasso

Councilman Ranaletto Aye

Supervisor Grattidge Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: October 13, 2020

Brenda Mills, Town Clerk

RESOLUTION #142

A RESOLUTION FOR BUDGET TRANSFER – WATER

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

10/13/2020

Resolution # 142

Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfer:

For Budget Year 2020, Water #1 Fund,

Increase account, F8310.411, Water Admin-Other, by \$500.00

Decrease account, F8320.2, Supply/Power/Pump, by \$500.00

MOTION BY: Councilman Grasso	Voting: Councilman Grasso	Aye
	Councilman Ranaletto	Aye
SECONDED BY: Councilman Ranaletto	Councilman Robbins	Aye
	Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: October 13, 2020

Brenda Mills, Town Clerk

RESOLUTION #143

A RESOLUTION FOR BUDGET TRANSFER – GENERAL FUND

Motion by Councilman Robbins

Seconded by Councilman Ranaletto

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

10/13/2020

Resolution # 143

Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfer:

For Budget Year 2020, General Fund,

Increase account, A1660.4, Central Storeroom-Contractual, by \$2,000.00

Decrease account, A1680.2, Central Data Processing-Equipment, by \$2,000.00

Increase account, A9710.701, Debt Services-Interest, by \$60.93

Increase account, A9710.702, Debt Services-Interest by \$562.50

Decrease account, A8160.4, Refuse & Garbage, by \$623.43

MOTION BY: Councilman Robbins	Voting: Councilman Grasso	Aye
	Councilman Ranaletto	Aye
SECONDED BY: Councilman Ranaletto	Councilman Robbins	Aye
	Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: October 13, 2020

Brenda Mills, Town Clerk

ABSTRACT OF CLAIMS

RESOLUTION #144

Approval of Abstract of Claims

Motion by Councilman Grasso

Seconded by Councilman Robbins

The Town Board members audited Abstract #117, voucher numbers 645 - 677 in the amount of \$23,149.63 and **Abstract #22**, voucher #2201 in the amount of \$8162.97

Roll Call: Councilman Grasso: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED**

DISCUSSION

Councilman Grasso confirmed that Kaarlo Hietala, President of Liuos Thinking, Inc. was planning to come to the Board meeting tonight to provide some details of his plan for the old firehouse building that he was in the process of purchasing at 786 Charlton Road. The Board learned today that Mr. Hietala is no longer purchasing the building. The current prospective buyer is Jason Nemec.

Jason Nemec, who owns Jason Nemec Design LLC., gave an overview of his plans for the old firehouse building at 786 Charlton Road. Jason said that he lives in Burnt Hills, and grew up in Charlton and Burnt Hills. He is a software designer and a wood turner. He has always dreamed of having a studio. He likes the old firehouse building because he can put his power tools (lathe, table saw and planer) in the back of the building where they will be surrounded by concrete walls which should help to block out sound to the outside. He also likes the overhead bay doors in the front which he could open for a gallery. He said it would be a small scale business, just himself and in the future possibly one assistant. He also plans to have an office space for his software design business. He would plan to do his wood turning during the week, and open the gallery on the weekends. He is thinking of offering wood turning classes, with a maximum of 5 students a day.

Councilman Grasso said that this does not sound like one of the allowed uses of the building, so there would be a process of approvals that would need to happen. He would need to get the approval of an Exceptional Use Permit, which would either be done by the Town Board or by the ZBA if the Town Board chooses that. He would need a Use Variance which would be issued by the ZBA. Both of these approvals would require a Public Hearing. Councilman Grasso said that anytime you are making changes to the exterior of a building in the Historic District, it requires approval from the Historic District Commission. Mr. Nemec gave the Board some renderings of his idea for façade changes, however, said that his ideas are not set in stone.

Councilman Grasso said of all of the uses of this building that we have heard of thus far, he feels that this is a good use of the building. He also noted that there is currently a shared septic with the Community Center, of which there are plans in the works to have separated.

Supervisor Grattidge asked about the parking lot. Mr. Nemec said that the side parking lot would provide ample parking for visitors. He has thought of putting café tables and greenery in the front of the building.

Gail Harkness, neighbor of the building, said that he is used to noise from the firehouse, so the idea of a planer does not bother him. He remembered the history of the building and reminded everyone that this building has history and is a part of history. He is happy that the building will not be used as a warehouse.

Kelly, neighbor of the building, said that this is a lovely use of the building, but has concerns of the scaling up of the business. Her main concerns would be noise and people parking on the road in front of her house. She does not want to have her quality of life affected by the business. Mr. Nemec said that he is not interested in scaling up his business and feels that he would be lucky to have 10 guests a day to his gallery, so the parking should not be an issue. As far as the noise, he feels that by putting his power equipment in the back of the building which is surrounded by concrete block, there should not be an issue with noise.

Suzanne Voigt, resident, said that it seems like this would be a lot less noise and activity than having the fire department there.

PRIVILEGE OF THE FLOOR

Kelly (last name not given), Charlton Road, said that the cars are going faster and faster on Charlton Road and she would like something done about it. She suggested flashing speed limit signs. Supervisor Grattidge said that we can certainly have the Constables concentrate of this road. Councilman Grasso said that Charlton Road is a County road. The Town had recently requested having the 30mph zone extended in hopes of slowing traffic entering Town, but the County denied the request. We have had the speed wagon out on the road, but it did not reflect a speed issue. Another gentleman present who lives on Charlton Road said that he would like to see something done.

RESOLUTION #145

Motion to adjourn the meeting

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk