

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**October 10, 2023**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton NY and called to order by Supervisor Grasso at 7:32 p.m.

Roll call: Supervisor Grasso, Councilman Robbins, Councilman Tasse.

Excused: Councilman Glavin, Councilman St. John

Also present: Town Clerk Brenda Mills, Attorney Craig.

**APPROVAL OF MINUTES**

**MOTION #164**

**Approval of Minutes**

Motion by Councilman Robbins

Seconded by Councilman Tasse

**BY MOTION** the Town Board approved the minutes of the Town Board Meeting on September 25, 2023.

Vote: All Ayes, No Nays. **CARRIED.**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**TOWN CLERK'S REPORT**

Town Clerk – Clerk Mills said for the month of September, the Town Clerk's office took in \$2,110.00. \$550.06 was paid to the Supervisor's office as revenue, and \$1,559.94 was paid to other Governmental agencies

**SUPERVISORS REPORT**

**Announcements:**

Fall Brush Pick-up is scheduled for the week of October 30th. Have brush curbside by October 29th.

Bagged leaves will be picked up week of November 3rd. Have bags out by November 2nd.

The Saratoga County Department of Aging and Youth Services will be holding two public hearings. One is scheduled for October 19<sup>th</sup> at 1:00pm at the Galway Town Hall and the other is scheduled for October 31<sup>st</sup> at 12:30pm at the Town of Halfmoon Town Hall.

**Communications:**

The Town has received the resignation of David Pohl as Chairman of the Parks Committee. Supervisor Grasso thanked him for his many years of service.

The Town has received an invitation from the Ballston Lake Emergency Squad to their installation banquet. Councilman St. John and a guest plan to attend on behalf of the Board.

Supervisor Grasso said that he has received a request for a speed limit reduction request for the Northern section of Peaceable Street. The resident said that the road is currently unposted and they would like to see it be 45 mph.

### **Town Updates:**

Supervisor Grasso said that he has given the 2024 Preliminary Budget to the Town Board and the Town Clerk. The Clerk will put the budget on the website. The budget process includes; on Sept. 25<sup>th</sup> the Tentative budget was issued, the Board held a workshop on Sept. 28<sup>th</sup> and a few changes were recommended which have been included in the Preliminary budget, a public hearing will be held on October 23<sup>rd</sup>, and the Board will vote on the final budget on November 13<sup>th</sup>.

Some of the changes that were made after the tentative budget and included in the preliminary budget are an increase to the General Fund and the Highway Fund because of the projected increase in Sales Tax revenue next year from our original amount of \$1.6 million to \$1.65 million. That will result in a \$20,000.00 increase to the General Fund revenue, and a \$30,000.00 increase to the Highway Fund revenue. Also an increase was made to the Ambulance District tax from 2% to 3%. The budget summary sheet includes the budget amounts of all three of the Fire Districts that serve Charlton.

The preliminary budget includes the change to Sales tax revenue from \$640,000 to \$660,000 in the revenue line. There was an increase to the salaries of the Town Board members and the Supervisor. The Contingency line was raised from \$56,304 to \$70,304. Employee benefits-state retirement was raised from \$31,000 to \$32,000. The Highway Department revenue line was raised from \$96,000 to \$990,000. An increase was made to the expense line from tree removal from \$14,516 to \$44,516.

The Preliminary budget includes a 3% increase for the ambulance service providers, bringing their amounts to: Galway \$52,386.00, Ballston Lake EMS \$41,076.00 and Community Corps. \$2,760.00. The total of the three is \$96,222.00.

The Fire Districts have released their proposed budgets which have been posted on the Town website. Residents are encouraged to contact their respective Fire Departments for information regarding the budgets.

### **Financial Updates:**

The Mortgage Tax for September is \$6,564.50. The year-to-date Mortgage tax amount is \$72,854 which is only 65% of the projected budgeted amount.

The State Comptroller's Office sent notice that the August Court fees collected were \$4,864.00. \$2,604.00 was remitted to New York State and the remainder stays with the Town.

### **County Updates:**

The County has put out notice for property owners that want to join the Saratoga County Ag District 2. The inclusionary period is the month of October. Interested residents can contact the Saratoga County Office of Planning and Economic Development.

The Saratoga County Treasurers Office has issued their 2024 Sales Tax projections. The Full Market value of Saratoga County is expected to rise 13.62% in 2024 to 31.22 billion dollars. The County divides the sales tax with the Towns based on their share of the Full Market values. The Town of Charlton's Full Market value is expected to rise 14.91% next year, so we will be receiving a higher portion of the sales tax because of the higher Full Market value. The Town's equalization rate was 63% in 2023 and was lowered to 55% for 2024.

## **DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS**

### **Councilman Tasse, Liaison:**

Town of Ballston Community Library - report read by Director Rebecca Verhayden:

The Library is holding a Public Hearing to discuss the charter update and proposed budget on Wednesday, October 11 at 7:00 PM. Residents of the Library District will have the opportunity to vote on the 2024 budget and election Trustees on Tuesday, November 14. Polls will be open 7:00 AM – 9:00 PM at the Library.

The Library has several upcoming events for adults. We are partnering with Sorella Spa to offer a series of fitness classes at the Library on Thursdays at 9:00 AM starting October 5. We are also offering two upcoming computer classes; Graphic Design Tools on November 6 at 10:00 AM and Cloud Storage on November 13 at 10:00 AM. There will be a program on the History of Sports on November 16 at 6:00 PM. The Library will also offer Holiday Back Drops in November and December for people who wish to take their own holiday photos.

Councilman Tasse reminded residents that as winter is approaching and people are turning on their heat, it is a good time to check their carbon monoxide and smoke/fire detectors.

### **Councilman Robbins, Liaison:**

Highway – Superintendent Marshall Heritage submitted the following report for the month of September:

1. Changed a cross culvert 24" on Rocky Ridge
2. Mowing road sides
3. Sent a truck and driver to a work day at Double H Hole in the Woods
4. Removed the buntings from the school house and museum
5. We paved Vines Road, Meadow Brook, Oak and Lower part of Crawford Drive
6. Mowing the Town lawns
7. We cleaned ditches on Imperial Lane, Saddle Brook and Western Ave
8. We helped the Town of Greenfield Pave
9. Trucks 1& 16 were inspected
10. We had trees taken down on Root Road and lower Sweetman
11. We grader bladed Rocky Ridge
12. 811 locations were 23

## **Motions & Resolutions**

### **RESOLUTION #165**

### **RESOLUTION ESTABLISHING OCTOBER 23, 2023 AS THE DATE FOR A PUBLIC HEARING CONCERNING THE TOWN OF CHARLTON ANNUAL BUDGET FOR THE YEAR 2024**

Motion by Councilman Robbins

Seconded by Councilman Tasse

Roll Call: Councilman Glavin: Absent, Councilman Robbins: Aye, Councilman St. John: Absent, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK**

**RESOLUTION NO. 165  
October 10, 2023**

**RESOLUTION ESTABLISHING OCTOBER 23, 2023 AS THE DATE  
FOR A PUBLIC HEARING CONCERNING THE TOWN OF CHARLTON  
ANNUAL BUDGET FOR THE YEAR 2024**

**WHEREAS**, under provisions of the New York State Town Law, the Town Board of the Town of Charlton is required to conduct a public hearing with respect to the consideration of the Town's annual budget; and

**WHEREAS**, the Town Board hereby determines that the annual budget public hearing for the budget year 2024 shall be held at the Town Hall on Monday, October 23, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Charlton hereby sets a Public Hearing and will meet at the Town Hall on October 23, 2023 at 7:30 p.m., at which time and place it shall consider comments from residents of the Town of Charlton with respect to the annual Town budget for the year 2024, and it is further

**RESOLVED**, that the Town Clerk is hereby directed to prepare, post and publish the appropriate notices for such public hearing in accordance with Town Law.

Moved by	Councilman Robbins	Voting: Councilman Glavin	Absent
		Councilman Robbins	Aye
Seconded by	Councilman Tasse	Councilman St. John	Absent
		Councilman Tasse	Aye
		Supervisor Grasso	Aye

The resolution was duly adopted on October 10, 2023.

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Brenda Mills, Town Clerk

**RESOLUTION #166**

**RESOLUTION TO APPOINT ROSE LAWSON AS LIAISON BETWEEN THE CHARLTON TOWN BOARD AND SARATOGA DEPARTMENT OF AGING AND YOUTH SERVICES**

Motion by Councilman Robbins

Seconded by Councilman Tasse

Roll Call: Councilman Glavin: Absent, Councilman Robbins: Aye, Councilman St. John: Absent, Councilman Tasse: Aye, Supervisor Grasso: Aye. **CARRIED**

**TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK**

**RESOLUTION NO. 166**

**October 10, 2023**

**RESOLUTION TO APPOINT ROSE LAWSON AS LIAISON BETWEEN THE  
CHARLTON TOWN BOARD AND SARATOGA DEPARTMENT OF AGING AND YOUTH  
SERVICES**

**WHEREAS**, at its' Organizational Meeting in January of each year the Town Supervisor usually sets and appoints Liaisons to act as an information conduit between the Town Board and various other Boards, departments, committees, and other miscellaneous entities, to keep the Supervisor and other Town Board members up to date and apprised as to what each entity is doing, and to report back to the Board with status reports on same; and

**WHEREAS**, the Town is in need of a liaison between the Town Board and the Saratoga County Department of Aging and Youth Services, and the Town Supervisor, after due consideration, is desirous of appointing an individual to act as liaison between the Town Board and the Saratoga County Department of Aging and Youth Services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby appoints **Rose Lawson**, of 2245 Cook Road, Galway, New York, 12074, as liaison between the Town Board and the Saratoga County Department of Aging and Youth Services, which appointment will take effect and shall be effective immediately, and end on December 31, 2023, with the position thereafter determined and filled by the Town Supervisor and Town Board at the Town Organizational meeting in January of 2024; and it is further

**RESOLVED**, that the position shall be voluntary and without pay, and subject at all times to the discretion of the Town Supervisor.

Moved by Councilman Robbins

Seconded by Councilman Tasse

Voting: Councilman Glavin	Absent
Councilman Robbins	Aye
Councilman St. John	Absent
Councilman Tasse	Aye
Supervisor Grasso	Aye

The resolution was duly adopted on October 10, 2023.

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Brenda Mills, Town Clerk

## **ABSTRACT OF CLAIMS**

### **MOTION #167**

#### **Approval of Abstract of Claims**

Motion by Councilman Robbins

Seconded by Councilman Tasse

**BY MOTION**, the Town Board approved the processing of Abstract 119, voucher numbers 529-556 in the amount of \$114,058.14 which was audited by Town Board members.

Vote: All Ayes, No Nays. **CARRIED**

## **PRIVILEGE OF THE FLOOR**

David Pohl, resident, thanked the Board for allowing him previously serve on the Parks Committee.

Bob Killeen, resident, presented the Board with a petition that he had signed by the residents on the upper section of Sweetman Road requesting a speed limit reduction. They would like to see it lowered from 45 mph to 30 mph. He would also like to have a No Outlet sign posted on the road as it is a dead-end road.

Suzanne Voigt, resident, said that the bench in Mill Pond Park that was made by an Eagle Scout is sitting on the ground. She suggested that the bench be moved or used so that it does not rot. She also said that over the years many people have retired or resigned from positions with the Town and Town Committees and she wondered if Founders Day would be a good time to recognize them.

**MOTION #168**

**Motion to adjourn the meeting**

Motion by Councilman Tasse

Seconded by Councilman Robbins

**BY MOTION** the Town Board adjourned the meeting at 8:15 p.m.

Vote: All Ayes, No Nays. **CARRIED**

Respectfully submitted,

Brenda Mills  
Town Clerk